AGENDA
CITY OF SOUTH BAY, FLORIDA
SPECIAL MEETING
CITY COMMISSION CHAMBERS
SEPTEMBER 11, 2018 @ 7:00 P.M.

South Bay, the Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

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1. CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF VOTING CONFLICTS

3. PRESENTATIONS/PROCLAMATIONS

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

5. CONSENT AGENDA

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests. in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

6. RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)

6a. RESOLUTION 45-2018

A RESOLUTION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING AND FUNDING OF THE TENTATIVE MUNICIPAL BUDGET OF THE CITY OF SOUTH BAY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019.

7. ORDINANCE

- No Report

8. ROSENWALD ELEMENTARY SCHOOL

- No Report

9. FINANCE REPORT

- No Report

10. CITY CLERK REPORT

- No Report

11. CITY MANAGER REPORT

12. CITY ATTORNEY REPORT

13. FUTURE AGENDA ITEMS

14. COMMISSIONER COMMENTS/FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

RESOLUTION 45-2018

A RESOLUTION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING AND FUNDING OF THE TENTATIVE MUNICIPAL BUDGET OF THE CITY OF SOUTH BAY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019.

WHEREAS, the City Manager of the City of South Bay ("City") has recommended an annual budget for the City for Fiscal Year 2018-2019 commencing October 1, 2018, and ending September 30, 2019, which budget relies upon a millage rate of 6.3089 mills; and

WHEREAS, the City of South Bay ("City") has scheduled a Final Budget Hearing on the proposed budget and millage rate, as required by Section 200.065, Florida Statutes, to be held on September 25, 2018; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Adoption of Tentative Fund Budgets. The City of South Bay, Florida, hereby adopts for the fiscal year, beginning October 1, 2018, and ending September 30, 2019, the tentative fund budgets set forth herein.

Section 3. Commission Findings. The City Commission finds and determines that sums set forth in the following tentative fund budget, as recommended by the City Manager, are necessary for the smooth operation of the City

1. The City of South Bay, Florida, hereby adopts for the fiscal year, beginning October 1, 2018, and ending September 30, 2019, the following tentative fund budget as set forth herein.

2. The City Commission finds and determines that sums set forth in the following tentative fund budget is necessary to preserve the public health and welfare of the City, and more specifically:

(a) The City hereby appropriates from the General Fund of the City of South Bay for the above-described fiscal year, a total sum of Two Million One Hundred Eighty-Four Thousand Three Hundred Thirty-Six Dollars ($2,184,336.00) to provide for the budget of General Fund.

(b) There is hereby appropriated from Florida Department of Transportation, Palm Beach County and General and Sanitation funds for the above-described fiscal year the total sum of Two Million, Six Hundred Four Thousand Seven Hundred Fifty Dollars ($2,604,750.00) to provide for the Budget of the Capital Project Fund.

(c) There is hereby appropriated from Water and Sewer Fund of the City of South Bay for the above-described fiscal year, total sum of One Hundred Fifty-Two Thousand One Hundred Fifty Dollars ($152,150.00) to provide for the Budget of the Water and Sewer Fund.

(d) There is hereby appropriated from Sanitation Fund of the City of South Bay for the above-described fiscal year, total sum of Six Hundred Fifty-Two Thousand Three Hundred Dollars ($652,300.00) to provide for the Budget of the Sanitation Fund.

Section 4. Time Period. This Resolution providing for is hereby adopted to cover October 1, 2018, and ending September 30, 2019 only.

Section 5. Public Hearing. The City of South Bay of Palm Beach County, Florida held a public hearing on September 11, 2018 pursuant to Section 200.065, Florida Statutes.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 11th day of September 2018.

Joe Kyles, Mayor

Attested

By: ____________________

Jessica Figueroa, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

____

Burnadette Norris-Week, Esquire
City Attorney

Moved by: __________________________

Seconded by: ________________________

VOTE:

Commissioner Berry	______ (Yes)	______ (No)
Commissioner McKelvin	______ (Yes)	______ (No)
Commissioner Barnard	______ (Yes)	______ (No)
Vice-Mayor Wilson	______ (Yes)	______ (No)
Mayor Kyles	______ (Yes)	______ (No)

CITY OF SOUTH BAY
CAPITAL PROJECT - FUND 318
2018 - 2019

		2016-2017		2017-2018		2018-2019 Proposed
					YTD	
Revenues:		BUDGET	YTD ACTUAL	BUDGET	9 Month	Budget
318-033-334410	PBC Grant	$ 400,000		$ 395,100	$ 38,999	$ 755,000
318-033-334411	DOT - Street Resurfacing	-	22,104	-	-	1,477,000
318-033-334412	DOT - Street Improvement (MLK)	1,416,687	1,222,336	-	24,527	-
318-033-334413	DOT - Street Resurfacing 2nd Proj.	170,000	-	147,896		
318-033-335180	Local Gov 1 Cent Sales Tax	125,000	161,622	225,000	146,998	251,500
	Transfer In From GF 2015-16	-	-	-		-
318-036-361100	Interest Income	-	70		706	3,250
318-038-381001	Transfer In From GF	409,968	409,968	125,000		68,000
318-038-381440	Transfer In From Sanitation Fund	-	-	-	-	50,000
	Fund Balance	81,921		471,889	-	-
	Total Revenues	$ 2,603,576	$ 1,816,100	$ 1,364,885	$ 211,230	$ 2,604,750
Expenditures:						
318-311-546100	Building Maintenance	$ 125,000	$ 43,826	$ 86,451	$ 6,842	$ -
318-311-546150	Park Improvement	400,000	600	395,100	38,999	910,000
318-311-546200	Street Improvement MLK	1,416,687	1,222,336	-	24,527	-
318-311-546210	Street Imp. Resurfacing Project	448,121	-	147,896	-	1,477,000
318-311-546211	Street Improvement	-	22,104	-	135,750	-
318-311-546215	Local Street Improvement Project	213,768	-	735,438	-	217,750
	Fund Balance		-	-	-	
	Total Expenditures	$ 2,603,576	$ 1,288,866	$ 1,364,885	$ 206,118	$ 2,604,750

City of South Bay
Projected Expenditures Summary
General Fund
2018-19

Depart.	Department	Position FTE	Personnel	Operating	Capital/non operat	TOTAL	%	2017-2018 Budget
101	Legislative	5	$ 59,405	$ 20,955	$ -	$ 80,360	3.68	$ 82,325
111	City Manager Office	2	177,131	23,860	3,020	204,011	9.34	199,380
121	City Clerk	1.5	65,225	14,775	1,200	81,200	3.72	79,260
131	Finance	2	174,932	2,895	800	178,627	8.18	177,384
141	Legal	-	-	70,000	-	70,000	3.20	70,000
151	Planning & Zoning	2	88,930	57,225	10,800	156,955	7.19	183,225
161	Human Resource	-	15,350	5,045	-	20,395	0.93	19,013
191	Non Department	0.50	10,765	324,495	-	335,260	15.35	277,768
311	Community Development	2	117,045	18,300	700	136,045	6.23	146,090
611	Public Safety	-	-	189,855	-	189,855	8.69	185,761
711	Parks & Recreational	2	71,269	49,610	10,800	131,679	6.03	105,141
811	Public Works	7	372,055	139,230	20,664	531,949	24.35	507,291
	Transfer to Capital Project Fund		-	-	-	68,000	3.11	125,000
		24	1,152,107	916,245	47,984	2,184,336	100.00	2,157,638

Total estimated Revenues	2,184,336
Excess of expenses over revenues	(0)

CITY OF SOUTH BAY
PROPOSED BUDGET - W&S (410)
2018-2019

		2015-2016		2016-17		2017-2018			2018-2019 Proposed
		BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	YTD 9 Month	% of Collection	Budget
Revenues:									
410-034-343910	Municipal Entity Revenue	$ 135,000	$ 149,725	$ 150,000	$ 144,417	$ 150,000	$ 94,581	63%	$ 150,000
410-036-361100	Interest	500	734	950	806	875	1,033	118%	2,150
410-036-363200	Grant EPA	-	-	-	-	-		-	-
		-	-		-				
	Total Revenues	$ 135,500	$ 150,459	$ 150,950	$ 145,223	$ 150,875	$ 95,614	63%	$ 152,150
Expenditures:									
									-
410-411-542200	Bank Charge	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	100%	$ 1,000
410-421 -599100	City of Belle Glade	60,000	60,000	60,000	60,000	60,000	45,000	75%	60,000
410-431 -546400	W & S Maintenance	-	-	-	-	-	-	0%	-
410-431-546600	Refund	14,000	14,000	-	-	-	-	-	-
410-431-571550	Loan P & I	47,310	47,310	47,310	47,310	47,310	35,482	75%	47,310
410-431-599000	Depreciation	-	-	-	-	-	-		-
410-441-581001	Transfer out to GF/Administ	-	-	-	-	-	-	0%	-
410-441-590000	Reserve	13,190	28,149	42,640	36,913	42,565	-	-	43,840
	Total Expenditures	$ 135,500	$ 150,459	$ 150,950	$ 145,223	$ 150,875	$ 81,482	54%	$ 152,150

CITY OF SOUTH BAY
PROPOSED BUDGET - SANITATION (440)
2018-2019

		2015-2016		2016-2017		2017-2018			2018-2019
							YTD		Proposed
Revenues:		BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	9 Month	% Of Collection	Budget
440-034-343411	GARBAGE REMOVAL FEE	$ 495,000	$ 531,578	$ 495,000	$ 541,261	$ 505,500	$ 317,131	63%	$ 512,500
440-034-343414	TRASH REMOVAL	77,500	86,563	77,500	88,360	81,000	52,487	65%	82,750
440-034-343415	RECYCLING FEE	21,500	27,111	21,500	26,540	22,500	15,343	68%	24,500
440-036-361100	INTEREST	3,650	5,743	5,000	8,294	6,750	11,918	177%	32,550
	Total Revenues	$ 597,650	$ 650,995	$ 599,000	$ 664,455	$ 615,750	$ 396,879	64%	$ 652,300
Expenditures:									
440-811-544200	Bank Service Charge	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
440-811-544400	Collection Fee	5,977	6,458	6,000	7,174	6,000	4,599	77%	6,000
440-811-544500	Contract Services	343,000	331,727	355,000	433,209	443,935	344,563	78%	443,970
440-811-54xxxx	Refund	-	-	-	-	-	-	0%	-
440-900-581001	Transfer out to GF (Admin. Fee)	59,765	59,765	59,900	59,900	61,575	-	0%	80,000
440-900-581318	Transfer out to Capital Project	-	-	-	-	-	-	0%	50,000
440-900-599000	Reserve	188,908	253,045	178,100	164,172	104,240	-	-	72,330
	Total Expenditures	$ 597,650	$ 650,995	$ 599,000	$ 664,455	$ 615,750	$ 349,162	57%	$ 652,300