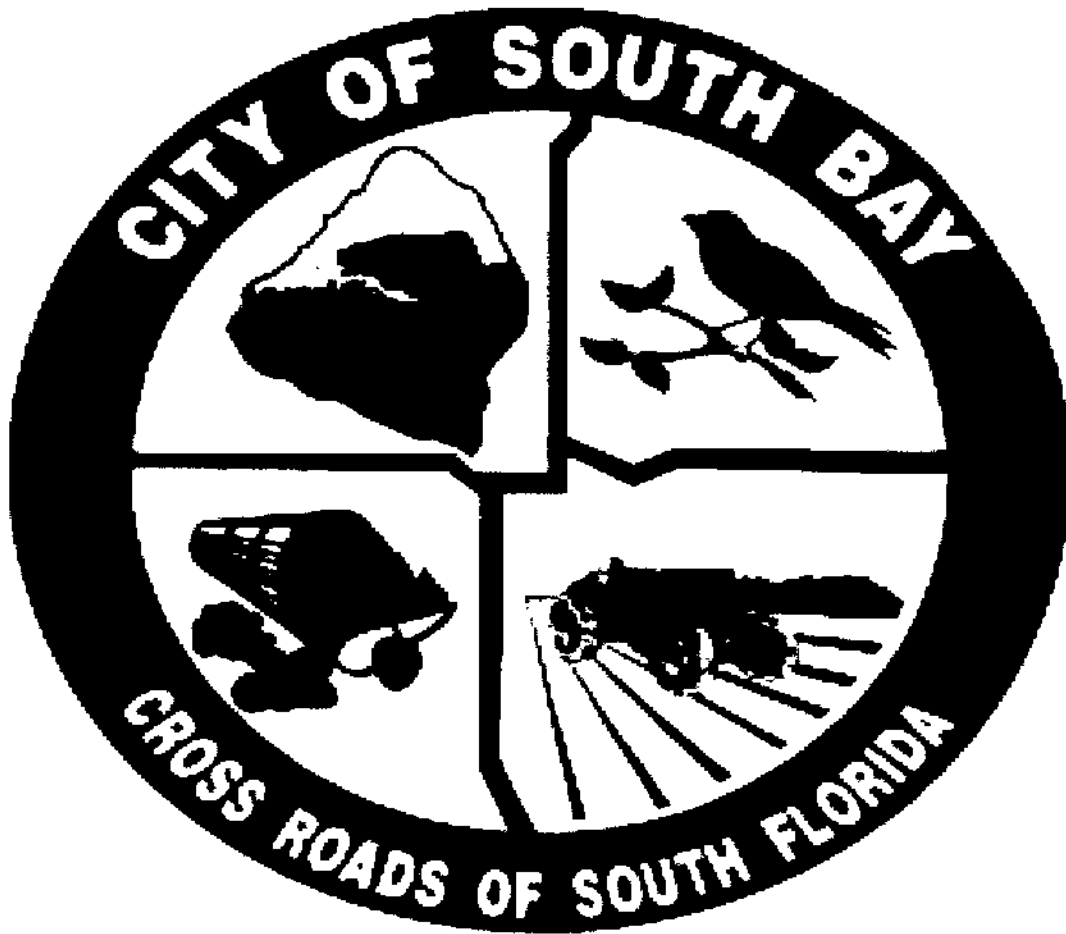


City of South Bay



Proposed Budget FY 2014-2015

CITY OF SOUTH BAY
PROPOSED BUDGET - GENERAL FUND REVENUES
2014-2015

		9/30/2012		2012-2013		2013-2014		% of Collection	2014-2015 Proposed Budget
		BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	YTD Collection 9 Month		
001-031-311100	AD VALOREM TAXES	\$ 285,500	\$ 288,223	\$ 282,500	\$ 281,009	\$ 298,000	232,117	78%	317,395
001-031-311200	DELINQUENT AD VAL. TAX	5,500	9,625	3,200	4,594	3,000	408	14%	2,500
001-031-312410	LOCAL OPTION GAS TAX	77,000	81,228	77,000	82,880	78,500	49,307	63%	82,550
001-031-312420	.05 LOCAL OPT GAS TAX	35,150	38,293	36,250	39,166	37,850	23,445	62%	38,250
001-031-313100	ELECTRICAL FRANCHISE FEE	165,000	175,312	156,500	169,221	155,000	98,628	64%	162,000
001-031-313300	SOUTHERN WASTE FR FEE	26,375	26,375	27,250	27,473	28,644	16,709	58%	29,500
001-031-313700	SOLID WASTE FR FEE	7,000	4,647	3,750	2,897	2,500	1,034	41%	2,150
001-031-314100	ELECTRICAL UTILITY TAX	187,500	190,314	195,150	204,378	187,485	145,709	78%	205,000
001-031-314200	TELEPHONE UTILITY TAX	90,000	67,285	67,500	59,565	58,000	31,516	54%	51,000
001-031-314400	PROPONE UTILITY TAX	4,000	2,708	3,200	5,747	4,000	5,045	126%	5,250
001-031-319150	FUEL TAX REFUND	4,000	2,834	3,000	4,260	3,000	356	12%	2,150
001-032-321000	OCCUPATIONAL LICENSES	7,500	11,547	10,500	10,766	10,000	12,442	124%	10,750
001-032-321200	QUALIFYING FEES	-	50	-	125	150	150	100%	50
001-032-321300	DELINQUENT OCC LIC FEE	-	-	-	52	-	-	0%	-
001-032-322000	BUILDING PERMIT	18,500	30,901	28,000	28,446	18,500	18,724	101%	15,000
001-032-328200	COUNTY OCCUPATIONAL LIC	12,000	14,195	11,500	11,494	11,500	6,013	52%	10,000
001-033-331187	FEMA	-	-	6,564	-	-	-	-	-
001-033-331398	CDBG Payroll	30,000	-	-	-	28,450	-	0%	28,450
001-033-334410	PBC GRANT	-	-	-	-	400,000	-	0%	400,000
001-033-334417	JAG Grant	-	-	6,137	6,120	-	-	-	-
001-033-335120	STATE REVENUE SHARING	150,000	144,558	145,000	150,191	145,250	109,220	75%	146,500
001-033-335140	MOBILE HOME LICENSE TAX	2,000	1,586	1,500	1,206	1,500	1,240	83%	1,500
001-033-335150	ALCOHOLIC BEV LICENSE	500	538	500	465	500	489	98%	485
001-033-335180	LOCAL GOVT 1/2 SALES TAX	190,000	197,038	190,000	203,743	193,500	128,155	66%	207,500
001-033-336100	PAYMENT IN LIEU OF TAXES	16,150	16,537	15,083	15,083	15,000	15,592	104%	13,500
001-033-336100	CORRECTIONAL FACILITY	275,560	275,560	275,560	275,560	275,560	275,560	100%	275,560
001-034-341300	SALES OF MAPS & PUBLICAT	-	-	-	-	-	-	-	-
001-034-341400	CERTIFYING, COPY & RECORD	-	315	-	393	-	313	0%	-
001-034-341600	DOT STREET LIGHT	9,751	9,751	9,877	9,877	10,173	10,173	100%	10,478
001-034-342915	PUBLIC SAFETY- CARNIVAL	-	3,030	2,000	2,000	1,150	1,163	101%	1,250
001-034-343413	MOSQUITO FEES	33,600	33,920	33,600	34,206	32,500	20,427	63%	32,500
001-034-345901	P. O. C. UNIT SALES	-	-	-	-	-	-	-	-
001-035-351100	FINE & FORFEITURES	22,500	10,277	11,500	12,763	11,500	4,960	43%	7,500
001-036-361100	INTEREST EARNINGS	-	202	-	268	-	60	0%	50
001-036-361114	LAW ENFORCE. INTER. EARN	-	-	-	14	-	-	-	-
001-036-361120	INTEREST - AD Valorem Tax	1,413	3,595	1,257	332	150	18	12%	100
001-036-362000	RENTAL - COMMERCE CENTER	-	-	-	-	12,000	-	0%	6,000
001-036-362100	RENTAL-LAND USE	-	-	26,910	21,116	13,455	-	0%	-
001-036-362101	SUGAR 900	15,000	15,000	15,000	15,000	15,000	10,000	67%	15,000
001-036-362111	RENTAL-RECREATION FAC.	3,000	4,375	3,000	3,075	6,000	5,729	95%	4,250
001-036-362115	RENT - DAY CARE CENTER	1,500	1,500	1,500	1,500	1,500	1,500	100%	1,875
001-036-364001	SALE OF REAL ESTATE	-	-	100,000	-	-	-	-	-
001-036-364310	SALES OF FIXED ASSETS	-	-	-	-	-	-	-	-
001-036-366105	Workforce Alliance	-	-	-	-	-	-	-	-
001-036-366200	ORATORICAL CONTEST	150	346	-	-	-	-	-	-

CITY OF SOUTH BAY
PROPOSED BUDGET - GENERAL FUND REVENUES
2014-2015

		<u>9/30/2012</u>		<u>2012-2013</u>		<u>2013-2014</u>		<u>% of Collection</u>	<u>2014-2015 Proposed Budget</u>
		<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD Collection 9 Month</u>		
001-036-366250	Tanner Park Summer Program	-	-	-	50	-	-		
001-036-366450	DONATIONS	-	3,469	57,573	63,150	10,290	7,186	70%	5,500
001-036-366451	IN KIND CONTRIBUTION	-	-	-	-	12,610	-		
001-036-366551	DONAT. SENIOR CITIZEN - RESTRICTED	-	-	3,427	-	3,427	-	0%	3,920
001-036-369100	MISCELLANEOUS REVENUE	5,000	5,078	1,500	2,626	2,000	1,627	81%	2,000
001-036-369550	VILLA LAGOS UPGRADE FEES	-	-	-	-	-	-		
001-038-381410	TRANS. FROM W & S/Administer Fee	140,000	80,000	5,000	5,000	-	-		-
001-038-381440	TRANS. FROM SANITATION	212,335	212,335	123,540	123,500	40,000	-		-
		<u>\$ 2,033,484</u>	<u>\$ 1,962,547</u>	<u>\$ 1,941,328</u>	<u>\$ 1,879,311</u>	<u>\$ 2,127,644</u>	<u>\$ 1,235,015</u>	<u>58%</u>	<u>\$ 2,097,463</u>

**City of South Bay
Projected Expenditures Summary
General Fund
2014-15**

Depart.	Department	Position FTE	Personnel	Operating	Capital/non oprat	TOTAL	%	2013-14 Amended budget
101	Legislative	5	\$ 80,930	\$ 20,500	\$ -	\$ 101,430	4.84	\$ 88,005
111	City Manager Office	2	136,175	20,700		156,875	7.48	209,242
121	City Clerk	1	49,450	16,120	-	65,570	3.13	79,590
131	Finance	2	170,395	3,970	-	174,365	8.31	170,037
141	Legal	0	-	70,000	-	70,000	3.34	70,000
151	Planning & Zoning	1	32,965	29,270	-	62,235	2.97	55,465
161	Human Resource	0	12,975	2,705	-	15,680	0.75	14,153
191	Non Department	0	-	240,256	-	240,256	11.45	255,708
311	Community Development	1	50,725	6,145	-	56,870	2.71	28,520
611	Public Safety	0	-	175,988	-	175,988	8.39	177,285
711	Park & Recreational	1	34,010	440,580		474,590	22.63	477,230
811	Public Work	7	355,909	141,695	6,000	503,604	24.01	502,409
	Reserve					-	-	-
		20	923,534	1,167,929	6,000	2,097,463	100.00	2,127,644

City of South Bay
2014-15

Total estimated Revenues

2,097,463

Excess of expenses over revenues

0

**CITY OF SOUTH BAY
PROPOSED BUDGET - W&S (410)
2014-2015**

		<u>9/30/2012</u>		<u>2012-2013</u>		<u>2013-2014</u>		<u>% of Collection</u>	<u>2014-2015 Proposed Budget</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD 9 Month</u>		
410-034-343910	Municipal Entity Revenue	\$ 143,251	\$ 150,000	\$ 160,000	\$ 166,845	\$ 135,000	\$ 82,708	61%	\$ 135,000
410-036-361100	Interest	329	-	200	223	200	110	55%	200
410-036-363200	Grant EPA	41,800	-	-	-	-	-	-	-
	Total Revenue	<u>185,380</u>	<u>150,000</u>	<u>160,200</u>	<u>167,068</u>	<u>135,200</u>	<u>82,818</u>	<u>61%</u>	<u>135,200</u>
410-411-531300	Professional services	45,687	-	28,500	3,732	-	-	-	-
410-411-542200	Bank Charge	1,000	1,000	1,000	1,272	1,000	1,000	100%	1,000
410-421 -599100	Prior expenses	-	-	-	-	-	-	-	-
410-431 -546400	W & S Maintenance	41,000	-	-	-	11,295	11,295	0%	-
410-431-552100	Operating Supplies	539	2,575	-	200	-	-	-	-
410-431-571550	Loan P & I	13,195	6,425	53,735	16,485	53,740	39,424	73%	47,310
410-431-599000	Depreciation	-	-	-	2,570	-	-	-	-
410-441-581001	Transfer out to GF/Administ	80,000	140,000	5,000	5,000	-	-	0%	-
410-441-590000	Reserve	-	-	71,965	-	69,165	-	-	86,890
	Total Expenses	<u>\$ 181,421</u>	<u>\$ 150,000</u>	<u>\$ 160,200</u>	<u>\$ 29,259</u>	<u>\$ 135,200</u>	<u>\$ 51,719</u>	<u>38%</u>	<u>\$ 135,200</u>
		3,959			137,809		31,099		-

**CITY OF SOUTH BAY
PROPOSED BUDGET - SANITATION (440)
2014-2015**

		<u>9/30/2012</u>		<u>2012-2013</u>		<u>2013-2014</u>		<u>% Of Collection</u>	<u>2014-2015 Proposed Budget</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD 9 Month</u>		
440-034-343411	GARBAGE REMOVAL FEE		-						-
440-034-343412	DUMPSTER FEE	\$ 524,231	\$ 440,000	\$ 470,400	\$ 478,387	\$ 475,000	\$ 311,693	66%	\$ 475,000
440-034-343414	TRASH REMOVAL	79,212	80,000	74,400	79,875	75,500	49,156	65%	75,500
440-034-343415	RECYCLING FEE	27,927	21,500	23,500	21,415	21,500	14,183	66%	21,500
440-034-343417	S.W.A Fee	-	-	-	-	-	-	0%	-
440-036-361100	Interest	-	-	-	-	-	882	0%	-
	Total Revenue	631,370	541,500	568,300	579,677	572,000	375,914	66%	572,000
440-811-544200	Bank Service Charge	-							-
440-811-544400	Collection Fee	6,580	5,415	5,684	5,879	5,720	3,750	66%	5,720
440-000-544600	Annual Assessment	-		-		-	-		-
440-811-544500	Contract Services	313,382	323,750	330,000	319,685	342,000	238,256	70%	343,000
440-900-561001	Transfer out to GF	212,335	212,335	123,540	123,500	40,000	-	0%	-
440-900-599000	Reserve	-		109,076	-	184,280	-	-	223,280
	Total Contract Services	\$ 532,297	\$ 541,500	\$ 568,300	\$ 449,064	\$ 572,000	\$ 242,006	42%	\$ 572,000
	Net Income	99,073		-	130,613	-	133,908		-

City of South Bay

DEPARTMENT:

Legislative

ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND-001	FUND NAME-General	DEPARTMENT. Legislative
Mayor		
Vice Mayor		
City Commissioner		
City Commissioner		
City Commissioner		

City of South Bay

Budget Summary

Department: **Legislative**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted Budget	Request
Personnel Services	61,806	54,153	68,530	57,882	61,390	57,519	67,930	\$ 80,930
Operating Expenses	25,800	19,596	27,000	14,812	23,650	11,853	20,075	20,500
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	87,606	73,749	95,530	72,694	85,040	69,372	88,005	101,430

Narrative Description of Budget Highlights:

The increase of personnel budget in 2015, mainly is attributed to increase of health insurance costs from \$31,750 to \$42,000.

**City of South Bay
Personnel Services Worksheet**

FUND: GENERAL
DEPARTMENT: Legislative

CLASSIFICATION TITLE		ANNUAL SALARY AS OF 10/01/2013	PAY GRADE 10/01/2013	PAY GRADE 10/01/2014	HEALTH INSURANCE
Mayor		6,500	-	6,500	5,500
Vice Mayor		5,500	-	5,500	-
City Commissioner		5,500	-	5,500	-
City Commissioner		5,500	-	5,500	23,000
City Commissioner		5,500	-	5,500	13,500
TOTAL		28,500	-	28,500	42,000

City of South Bay
2014-15 Budget

FUND:
DEPARTMENT:

City of South Bay
001 General Fund
Legislative

		BUDGET YEAR 2011-12		Budget 2012-13		Budget 2013-14	BUDGET YEAR 2014-15	
ACCOUNT	CLASSIFICATION	2012 BUDGET	ACTUAL EXPENDITURES	Adopted Budget 2012-13	ACTUAL EXPENDITURES	Adopted Budget 2013-14	BUDGET REQUESTED	MANAGER RECOMMENDED
1	TOTAL: SALARIES - BROUGHT FORWARD	\$ 28,500	\$ 28,500	\$ 23,750	\$ 22,847	\$ 28,500	\$ 28,500	\$ 28,500
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	\$ -	\$ -	\$ -			\$ -	
3	TOTAL LINES 1 AND 2 = SALARIES	\$ 28,500	\$ 28,500	\$ 23,750	\$ 22,847	\$ 28,500	\$ 28,500	\$ 28,500
4	OVERTIME	\$ -	\$ -	\$ -			\$ -	
5	TOTAL LINES 3 AND 4	\$ 28,500	\$ 28,500	\$ 23,750	\$ 22,847	\$ 28,500	\$ 28,500	\$ 28,500
6	LINES 5 @ .0765 FICA	\$ 2,180	\$ 2,098	\$ 1,820	\$ 1,430	\$ 2,180	\$ 2,180	\$ 2,180
7	HEALTH INSURANCE	\$ 35,000	\$ 25,559	\$ 33,000	\$ 32,258	\$ 31,750	\$ 42,000	\$ 42,000
8	PENSION FRS Contribution	\$ 2,850	\$ 1,725	\$ 2,300	\$ 607	\$ 5,000	\$ 7,700	\$ 7,700
	Worker Compensation			520	377	500	550	550
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 68,530	\$ 57,882	\$ 61,390	\$ 57,519	\$ 67,930	\$ 80,930	\$ 80,930

City of South Bay
2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND: GENERAL
DEPARTMENT Legislative

[illegible]City of South Bay
2014-15 Budget

DEPARTMENT: **City Manager**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

City of South Bay
2014-15 Budget

City of South Bay

Budget Summary

Department: **City Manager**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted Budget	Expenses	Adopted Budget	Requested
Personnel Services	189,611	233,147	171,398	197,563	194,325	189,374	191,022	136,175
Operating Expenses	20,120	11,943	17,300	25,842	20,160	13,541	18,220	20,700
Debt Services	5,605	5,601	1,870	1,867	-	-	-	-
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	215,336	250,691	190,568	225,272	214,485	202,915	209,242	156,875

Narrative Description of Budget Highlights:

- 1 - The decrease mainly attributes to reclassification one position from City Manager Office to Community Development department.
- 2 - The increase of operating expenses mainly due to full year of lease payment for the City's Manger auto in amount of \$6,060.

**City of South Bay
Personnel Services Worksheet**

FUND:001 GENERAL FUND
DEPARTMENT: City Manager

CLASSIFICATION TITLE	ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
City Manager	80,000		80,000	6,025
Executive Secretary (The 75% salary of executive secretary is reported in the City Manager Department, and the 25% of the salary is reported in the Human Resource Department)	30,000	30,600	30,000	4,500
Administrative Assistant/Reception	32,575	-		
TOTAL	142,575		110,000	10,525

City of South Bay

001 General Fund

City Manager

FUND:

DEPARTMENT:

		BUDGET YEAR 2011-12		Budget 2012-13		Budget 2013-14	BUDGET YEAR 2014-15
ACCOUNT	CLASSIFICATION	MODIFIED 2012 BUDGET	ACTUAL EXPENDITURES	Adopted Budget 2012-13	ACTUAL EXPENDITURES	Adopted Budget 2013-14	BUDGET REQUESTED
1	SALARIES	135,000	160,737	147,000	148,491	143,830	110,000
2	Over time ON FORM 4	-	-	425	423	-	-
3	TOTAL LINES 1 AND 2 = SALARIES	135,000	160,737	147,425	148,914	143,830	110,000
4	INCENTIVE PAY	-	-	-	-	-	-
5	TOTAL LINES 3 AND 4	135,000	160,737	147,425	148,914	143,830	110,000
6	LINES 5 @ .0765 FICA	10,328	11,161	11,500	9,747	11,042	8,450
7	HEALTH INSURANCE	19,320	18,665	28,250	23,265	28,400	10,525
8	PENSION	6,750	7,000	5,250	5,242	7,250	5,700
	WORKER'S COMPENSATION	-	-	1,900	1,870	500	1500
	Medical Exam				336		
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	171,398	197,563	194,325	189,374	191,022	\$ 136,175

City of South Bay

2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT City Manager

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2011-2012		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET 2013-14	BUDGET YEAR 2014-15	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Adopted Budget 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
540100	Travel & Per Diem	\$ 6,000	\$ 2,771	\$ 4,500	\$ 3,254	\$ 4,500	\$ 2,159	\$ 4,000	\$ 3,600	
541100	Telephone	1,620	1,830	1,800	4,181	3,500	3,424	2,300	1,700	
545100	Insurance (auto)	-	-	-	-	560	515	560	615	
546500	Rep. & Main. Vehicles	1,500	877	1,500	5,455	3,000	1,124	1,200	375	
551100	Office Supplies	500	286	500	88	600	774	600	600	
552100	Operating Supplies	1,500	1,573	1,500	3,605	1,000	776	1,000	750	
552200	Gas & Oil	4,000	3,840	3,500	4,574	3,000	3,029	3,000	4,000	
554200	Membership, Dues & Sub.	3,000	453	3,000	4,137	3,000	1,740	1,000	1,000	
554300	Employee Development	2,000	313	1,000	548	1,000	-	1,000	1,500	
556100	Promotional Activities	-	-	-	-	-	-	500	500	
580000	Auto Lease	-	-	-	-	-	-	3,060	6,060	
644000	Equipment	-	-	-	-	-	-	-	-	
646000	Equipment/Vehicles	5,605	5,601	1,870	1,867	-	-	-	-	
Totals		\$ 25,725	\$ 17,544	\$ 19,170	\$ 27,709	\$ 20,160	\$ 13,541	\$ 18,220	\$ 20,700	\$ -

City of South Bay
2014-15 Budget

City of South Bay

DEPARTMENT:

City Clerk

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	City Manager	
	City Clerk	
	Administrative Assistant	

City of South Bay

Budget Summary

Department: **City Clerk**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Request
Personnel Services	123,695	127,254	127,587	111,886	51,250	51,210	56,300	49,450
Operating Expenses	26,365	19,897	26,370	19,284	21,050	18,008	22,240	16,120
Non Operating/Capital	5000	838	5000	-	5,000	4,973	1,050	-
Totals:	155,060	147,989	158,957	131,170	77,300	74,191	79,590	\$ 65,570

Narrative Description of Budget Highlights:

- 1 - The decrease in personnel expenses mainly due to unfunded position for administrative assistant.
- 2 - The operating expenses decreased due to decrease in advertising expenses by \$2,750, charter review by \$2,000; and equipment by \$1,050.

**City of South Bay
Personnel Services Worksheet**

FUND:001 General Fund
DEPARTMENT: City Clerk

CLASSIFICATION TITLE	ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
City Clerk	39,000	39,780	39,000	5,150
Administrative Assistant	-	-		-
TOTAL	39,000	39,780	39,000	5,150

City of South Bay
2014-15 Budget

City of South Bay

City of South Bay

FUND: 001 General Fund

DEPARTMENT:

		BUDGET YEAR 2011-12		BUDGET YEAR 2012-13		Adopted Budget 2013 14	BUDGET YEAR 2014-15	
ACCOUNT	CLASSIFICATION	2012 BUDGET	Actual EXPENDITURES	ADOPTED	Actual EXPENDITURES	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
				BUDGET				
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	101,800	93,680	40,000	39,869	45,000	39,000	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4							
3	TOTAL LINES 1 AND 2 = SALARIES	101,800	93,680	40,000	39,869	45,000	39,000	
4	OVERTIME	300	548					
5	TOTAL LINES 3 AND 4	102,100	94,228	40,000	39,869	45,000	39,000	
6	LINES 5 @ .0765 FICA	7,811	7,131	3,000	2,934	3,500	3,100	
7	HEALTH INSURANCE	12,586	6,863	6,300	6,276	5,550	5,150	
8	PENSION	5,090	3,664	1,950	2,006	2,000	2,000	
	Worker Comp.				125	250	200	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	127,587	111,886	51,250	51,210	56,300	49,450	\$ -

**City of South Bay
Operating Services Worksheet**

FUND **001 General Fund**
DEPARTMENT **City Clerk**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-2011		FISCAL YEAR 2011-12		BUDGET YEAR 2012-13		BUDGET 2013-14	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET 2011-12	EXPENDITURES	BUDGET 2012-13	EXPENDITURES	ADOPTED BUDGET 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
001-121-523100		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
001-121-531200	Medical Exams	-		-	-	-	-	-	-	-
001-121-534500	Election Expense	4,415	4,911	5,000	-	7,500	7,498	5,500	5,000	-
001-121-540100	Travel & Per Diem	1,000	328	1,000	676	875	295	1,500	1,350	-
001-121-541100	Telephone	700	2,033	2,100	1,868	1,150	1,266	1,200	720	-
001-121-549100	Advertising	7,000	3,332	7,000	3,575	7,600	7,509	9,250	6,500	-
001-121-549200	Charter Review	10,000	6,545	6,430	5,566	-	-	2,000	-	-
001-121-551100	Office Supplies	750	1,018	1,500	2,098	1,375	808	1,000	750	-
001-121-552100	Operating Supplies	1,500	829	1,500	4,718	750	120	300	300	-
001-121-554200	Membership Dues	500	901	840	608	800	324	840	850	-
001-121-554300	Employee Development	500	-	1,000	175	1,000	198	650	650	-
001-121-641000	Office Equipment	-	-	-	-	-	-	-	-	-
001-121-644000	Equipment	5,000	838	5,000	-	5,000	4,973	1,050	-	-
	Totals	\$ 31,365	\$ 20,735	\$ 31,370	\$ 19,284	\$ 26,050	\$ 22,981	\$ 23,290	\$ 16,120	\$ -

City of South Bay
2014-15 Budget

DEPARTMENT: **FINANCE**
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

City of South Bay
2014-15 Budget

City of South Bay

Budget Summary

Department: **FINANCE**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expended	Adopted	Expended	Adopted	Expended	Adopted Budget	Requested
Personnel Services	179,150	201,616	212,489	215,305	148,700	148,805	164,537	170,395
Operating Expenses	8,350	3,890	4,110	4,844	3,887	2,729	4,350	3,970
Non Operating/Capital					1,000	1,058	1,150	-
Totals:	187,500	205,506	216,599	220,149	153,587	152,592	170,037	174,365

Narrative Description of Budget Highlights:

1- The increase in personnel budget in 2015, mainly attributes to the increase of health insurance cost.

**City of South Bay
Personnel Services Worksheet**

FUND:001
DEPARTMENT:131

CLASSIFICATION TITLE	ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
Finance Director	\$ 60,600	61,812	60,600	\$ 27,360
Assistant to Finance Director	50,500	51,510	50,500	17,500
TOTAL	\$ 111,100		\$ 111,100	\$ 44,860

City of South Bay
2014-15 Budget

City of South Bay

FUND: **001 General Fund**
DEPARTMEN **Finance**

		BUDGET YEAR 2011-12		BUDGET YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
ACCOUNT	CLASSIFICATION	MODIFIED 2012 BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL SALARIES - BROUGHT FORWARD	\$ 143,675	\$ 146,366	\$ 98,700	\$ 98,651	\$ 113,322	\$ 111,100	
2								
3	TOTAL LINES 1 AND 2 = SALARIES	\$ 143,675	\$ 146,366	\$ 98,700	\$ 98,651	\$ 113,322	\$ 111,100	
4	OVERTIME	\$ -	\$ 507	\$ 200	\$ 173	\$ -		
5	TOTAL LINES 3 AND 4	\$ 143,675	\$ 146,873	\$ 98,900	\$ 98,824	\$ 113,322	\$ 111,100	
6	LINES 5 @ .0765 FICA	\$ 10,990	\$ 10,172	\$ 8,925	\$ 8,726	\$ 8,700	\$ 8,530	
7	HEALTH INSURANCE	\$ 50,640	\$ 54,074	\$ 39,000	\$ 39,088	\$ 36,250	\$ 44,860	
8	PENSION	\$ 7,184	\$ 4,186	\$ 1,875	\$ 1,967	\$ 5,665	\$ 5,555	
		\$ -						
	Worker Com	\$ -	\$ -		\$ 200	\$ 600	\$ 350	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 212,489	\$ 215,305	\$ 148,700	\$ 148,805	\$ 164,537	\$ 170,395	

City of South Bay
2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: FINANCE

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		BUDGET YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL	EXPENDITURES	BUDGET	EXPENDITURES	ADOPTED	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
								BUDGET 2013-14		
531200	Medical examination	-	175	-	-	-	-	-	-	-
532000	Software Training	-	-	-	-	-	-	-	-	-
540100	Travel & Per Diem	1,000	351	550	882	450	163	450	400	
541100	Telephone	750	512	660	728	1,000	970	1,000	720	
546100	R & M Equipment	-	405	-	45	-	-	350	400	
551100	Office Supplies	1,500	1,076	1,000	1,901	750	933	750	750	
552100	Operating Supplies	2,000	422	550	287	450	269	450	450	
554200	Membership & Dues	-	-	400	67	400	-	250	250	
554300	Employee Development	1,500	739	950	934	837	394	1,100	1,000	
641000	Office Equipment	1,600	210	-	-	1,000	1,058	1,150	-	
Totals		\$ 8,350	\$ 3,890	\$ 4,110	\$ 4,844	\$ 4,887	\$ 3,787	\$ 5,500	\$ 3,970	-

City of South Bay
2014-15 Budget

City of South Bay

DEPARTMENT:

LEGAL

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	TERMS OF AGREEMENT/CONTRACT MONTHLY FEE	

City of South Bay

Budget Summary

Department: **LEGAL**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services								
Operating Expenses	80,000	62,012	69,000	68,428	70,000	60,603	70,000	70,000
Debt Services								
Non Operating/Capital	-							
Totals:	80,000	62,012	69,000	68,428	70,000	60,603	70,000	70,000

Narrative Description of Budget Highlights:

Terms of Agreement/Contract
Hourly Fee

It is not economically feasible to hire full time attorney. Therefore these services for attorney and magistrate are contracted out.

City of South Bay
Operating Services Worksheet
2014-15

FUND

DEPARTMENT

Fund Name:

Dept /Division:

Fund/Dept./Div./Fnctr./Proj.:

001-General Fund

ACCOUNT NUMBER	Terms of Agreement/ Contract	ACTUAL BUDGET	YEAR 2010-2011		2011-2012		2012-13		BUDGET 2013-14	2014-2015	
			Budget	EXPENDITURES	Adopted Budget	EXPENDITURES	Adopted Budget	EXPENDITURES	BUDGET ADOPTED 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
531050	Monthly fee For Professional Services.	1- It is not economically feasible to hire full time Attorney. Therefore, these services are contracted out. 2 -Estimated cost for legal and magistrate for enforcement to be contracted out Operating Supplies	\$ 80,000	\$ 61,330	\$ 60,000	\$ 68,428	\$ 60,000	\$ 60,603	\$ 60,000	\$ 60,000	
					9,000		10,000	-	8,500	8,750	
									1,500	1,250	
	\$0.00	0.00	\$ 80,000	\$ 61,330	\$ 69,000	\$ 68,428	\$ 70,000	\$ 60,603	\$ 70,000	\$ 70,000	

City of South Bay

DEPARTMENT: **Code Enforcement**
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND- 151	FUND NAME-General	DEPARTMENT: Code Enforcement
<p>City Manager</p> <p>Director of Planning</p> <p>Code Enforcement Officer</p>		

City of South Bay

Budget Summary

Department: **Code Enforcement**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	10,765	20,418	104,774	72,976	13,840	13,876	21,015	32,965
Operating Expenses	50,900	60,808	7,600	60,867	53,015	51,102	34,450	29,270
Non Operating/Capital			-	-	-	-		
Totals:	61,665	81,226	112,374	133,843	66,855	64,978	55,465	62,235

Narrative Description of Budget Highlights:

1 - The increase in personnel expense is related to code enforcement position, a full position is budgeted in 2015 when the expenses of this position in 2013-14, were for approximately half of the year.

**City of South Bay
Personnel Services Worksheet**

FUND: GENERAL
DEPARTMENT: Code Enforcement

CLASSIFICATION TITLE	ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
City Manager	\$ -			
Director of Planning	-			-
Code Enforcement Officer	25,000	-	\$ 25,000	5,550
TOTAL	25,000		25,000	5,550

City of South Bay
2014-15 Budget

City of South Bay

FUND: **001 General Fund**
DEPARTMENT **Code Enforcement**

		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
ACCOUNT	CLASSIFICATION	2012 BUDGET	ACTUAL EXPENDITURES	2012 BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	90,826	63,590	12,255	12,254	15,000	25,000	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4			-		-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	90,826	63,590	12,255	12,254	15,000	25,000	
4	OVERTIME		67	-	-	-	-	
5	TOTAL LINES 3 AND 4	90,826	63,657	12,255	12,254	15,000	25,000	
6	LINES 5 @ .0765 FICA	6,948	4,730	910	909	1,915	1,915	
7	HEALTH INSURANCE	7,000	4,589	35	29	3,600	5,550	
8	PENSION Worker Compensation	-		640	684	- 500	- 500	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	104,774	72,976	13,840	13,876	21,015	32,965	

City of South Bay
2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND: **GENERAL**
DEPARTMENT **Code Enforcement**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET YEAR 2013-4	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	ADOPTED BUDGET 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
				-	-		-	-	\$ -	
531200	Medical Examinations							550	-	
531300	Professional service	45,000	57,072	\$ -	\$ 42,918	\$ 48,000	\$ 48,672	\$ 30,000	25,000	
540100	TRAVEL & PER DIEM	250	37	550	799	150	-	150	150	
541100	TELEPHONE	2,100	122	900	1,184	350	312	-	720	
542100	POSTAGE		-	-	-	500	60	500	-	
545100	INSURANCE (AUTO)		-	-	-	-	516	-	450	
546500	R & M Vehicle	1,500	-	1,500	1,848	200	114	400	400	
547100	PRINTING/ADVERTISING		-	-	-	1,250	-	800	750	
551100	OFFICE SUPPLIES	300	340	550	1,037	700	253	500	500	
552000	UNIFORMS	500	317	600	223	115	109	-	-	
552100	OPERATING SUPPLIES	250	999	500	1,280	250	80	250	250	
552200	GAS & OIL	1,000	1,921	3,000	5,887	1,250	986	1,000	750	
554300	Employee Development			-	789	250	-	300	300	
646000	Equipment/Vehicles			-	4,902	-	-	-	-	
	Totals	\$ 50,900	\$ 60,808	\$ 7,600	\$ 60,867	\$ 53,015	\$ 51,102	\$ 34,450	\$ 29,270	\$ -

City of South Bay
2014-15 Budget

DEPARTMENT
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

City of South Bay
Human Resources

FUND-001	FUND NAME-GENERAL FUND	DEPARTMENT-HUMAN RESOURCE
<div>CITY MANAGER</div> <div>DIRECTOR OF HUMAN RESOURCES</div>		

City of South Bay

Budget Summary

Department: **HUMAN RESOURCE**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	38,630	53,438	11,412	11,885	12,112	12,152	11,653	12,975
Operating Expenses	9,200	3,404	4,380	2,662	2,300	1,461	2,500	2,705
Debt Services								
Non Operating/Capital							-	-
Totals:	47,830	56,842	15,792	14,547	14,412	13,613	14,153	15,680

Narrative Description of Budget Highlights:

No significant change exists from 2014 to 2015.

**City of South Bay
Personnel Services Worksheet**

FUND: 001

DEPARTMENT: Human Resources

CLASSIFICATION TITLE		ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
HR Director (reported @City Manager Dept.)	(25% payroll of salary, 75% reported in City Manager Dept.)	10,130	10,333	10,130	1,500
TOTAL		10,130	10,333	10,130	1,500

City of South Bay
2014-15 Budget

City of South Bay

FUND: 001 General Fund
DEPARTMENT: Human Resources

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2011-12		BUDGET YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		ACTUAL 2012 BUDGET	ANTICIPATED EXPENDITURES	ACTUAL 2013 BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL SALARIES - BROUGHT FORWARD	10,130	10,650	10,830	10,804	10,333	10,130	-
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-	-			-		-
3	TOTAL LINES 1 AND 2 = SALARIES	10,130	10,650	10,830	10,804	10,333	10,130	-
4	OVERTIME	-	-			-		-
5	TOTAL LINES 3 AND 4	10,130	10,650	10,830	10,804	10,333	10,130	-
6	LINES 5 @ .0765 FICA	775	733	775	784	800	800	-
7	HEALTH INSURANCE	-	-			-	1,500	-
8	PENSION	507	502	507	540	520	520	
	Worker Comp	-	-	-	24		25	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	11,412	11,885	12,112	12,152	11,653	12,975	

City of South Bay
2014-15 Budget

City of South Bay
Operating Services Worksheet

FUND. GENERAL
DEPARTMENT HUMAN RESOURCE

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ADOPTED BUDGET	BUDGET REQUEST
540100	Travel & Per Diem	1,000	699	550	619	550	551	650	675
541100	Telephone	1,000	966	1,380	184	300	302	300	180
551100	Office Supplies	300	371	250	215	200	209	300	300
552100	Operating Supplies	2,000	40	300	585	300	-	200	200
554200	Membership & Dues	1,000	1,004	1,000	492	50	-	550	550
552200	Oil & Gas	-	-	-	427	-	-	-	-
554300	Employee Development	3,100	324	900	140	900	399	500	800
644000	Equipment	800	-	-	-	-	-	-	-
Totals		\$ 9,200	\$ 3,404	\$ 4,380	\$ 2,662	\$ 2,300	\$ 1,461	\$ 2,500	2,705

City of South Bay
2014-15 Budget

DEPARTMENT: **NON-DEPARTMENT**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

NON-DEPARTMENT

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT:
	City Manager	

City of South Bay
2014-15 budget

City of South Bay

Budget Summary

Department: **Non-Department**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services								
Operating Expenses	309,117	321,079	276,406	337,719	365,416	337,815	255,708	240,256
Non Operating/Capital	-							
Totals:	309,117	321,079	276,406	337,719	365,416	337,815	255,708	240,256

Narrative Description of Budget Highlights:

The significant changes in non-departmental mainly is due to decrease of telephone expenses by \$10,600, and increase in contingency by \$7,770 in 2014-15.

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT Non-Department

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		FISCAL YEAR 2012-3		Budget 2013-14	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	Adopted Budget 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
520000	Holiday bonus	20,000	-	10,000	2,575				-	
524100	Workers Compensation	-	-	18,600	10,995	1,000	1,842	1,000	1,000	
525100	Unemployment Compensation	10,000	6,391	5,000	-	6,400	4,755	3,500	1,250	
531300	Professional Services	16,274	9,821	14,300	11,798	13,500	12,401	14,750	14,150	
532100	Accounting & Audit	22,500	62,250	17,500	86,000	22,500	22,000	25,000	24,150	
534050	Trash Removal	-	8,361	9,000	8,918	7,000	6,648	6,650	6,450	
541100	Telephone	19,200	16,391	18,420	20,548	27,600	25,267	20,000	9,400	
542100	Postage	4,250	3,233	3,600	1,848	2,700	2,249	2,500	2,500	
542200	Bank Charge	-	49	-	95	-	-	-	-	
543100	Electric	18,900	17,708	18,900	16,501	17,000	15,415	19,000	17,400	
543500	Water & Sewer Service	7,500	16,858	20,000	20,176	17,000	15,916	20,640	17,160	
544400	Collection Fees	-	325	336	351	340	342	340	340	
545100	Liability Insurance	88,500	79,849	77,300	71,966	62,200	62,019	69,200	65,000	
546100	Repair & Maint.-Equipment	14,665	10,793	12,450	12,526	12,000	11,743	10,450	9,700	
546200	Repair & Maint.-Building	12,500	10,636	12,000	14,663	48,114	54,016	8,700	9,700	
548100	Tri-City Meeting	5,000	6,849	5,000	4,841	3,500	250	1,500	2,250	
548200	Tri-City Coalition	-	2,500	-	-	-	-	-	-	
549400	Cash Over & Short	-	-	-	-	-	-	-	-	
549900	Taxes -(Assessment)	9,500	8,782	9,000	12,458	6,875	5,873	6,500	6,500	
551100	Office Supplies	5,000	2,279	4,500	1,419	2,500	1,758	2,500	2,500	
552100	Operating Supplies	15,000	23,989	10,000	18,913	10,500	11,054	8,500	10,000	
552400	Pension Administration	4,700	6,000	4,000	4,500	4,500	4,000	5,500	4,500	
554200	Membership, Dues & Subs	4,000	4,615	4,500	2,818	4,500	3,456	8,700	9,850	
556110	Community Assistant	-	-	-	-	5,000	5,500	5,000	5,000	
581700	Oratorical Contest	1,000	925	1,000	750	750	750	1,000	1,000	
556210	Christmas Toys	-	-	-	-	3,550	3,548	2,875	2,250	
582100	Christmas decorations	1,000	1,283	1,000	2,969	1,000	922	160	1,000	
591500	Lease Payment - Land	-	-	-	10,091	25,960	10,091	-	-	
599000	Contingency	29,628	3,492	-	-	-	-	5,516	13,286	
641000	Office Equipment	-	-	-	-	-	-	-	-	
644000	Equipment	-	17,700	-	-	-	-	2,800	-	
660000	Property	-	-	-	-	56,000	56,000	-	-	
680000	Restricted Sr. Citizen	-	-	-	-	3,427	-	3,427	3,920	
Totals		309,117	321,079	276,406	337,719	365,416	337,815	255,708	240,256	-

City of South Bay
2014-15 budget

City of South Bay

DEPARTMENT

Community Development
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND-311	FUND NAME-General	DEPARTMENT: CD
City Manager		
Community Development Director		
Community Development/Fiscal Specialist		

City of South Bay

Budget Summary

Department: **Community Development**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expended	Adopted	Expended	Adopted	Requested
Personnel Services	28,171	28,014	113,823	115,055	103,950	101,396	20,265	50,725
Operating Expenses	412,500	11,286	11,380	5,985	21,300	6,740	8,255	6,145
Debt Services	-	-	-	-	-	-	-	-
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	440,671	39,300	125,203	121,040	125,250	108,136	28,520	56,870

Narrative Description of Budget Highlights:

1 - Personnel expenses are budgeted for a full time position with higher pay grade when the current year personnel expenses are related to a position for less than half year with a lower pay grade.

City of South Bay

001 GENERAL

Community Development

City of South Bay
2014-15 Budget

**City of South Bay
Personnel Services Worksheet**

City of South Bay

FUND: 001 General Fund

DEPARTMENT Community Development

		BUDGET YEAR 2011-12		BUDGET YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014 -15	
		MODIFIED 2012 BUDGET	ANTICIPATED EXPENDITURES	MODIFIED 2013 BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
ACCOUNT	CLASSIFICATION							
1	SUB-TOTAL SALARIES - BROUGHT FORWARD	85,000	86,466	82,750	82,534	14,960	32,575	\$ -
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-	-			-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	85,000	86,466	82,750	82,534	14,960	32,575	\$ -
4	OVERTIME	500	672	750	530	50	-	\$ -
5	TOTAL LINES 3 AND 4	85,500	87,138	83,500	83,064	15,010	32,575	\$ -
6	LINES 5 @ 0765 FICA	6,543	6,446	6,200	6,261	1,205	2,500	\$ -
7	HEALTH INSURANCE	19,260	18,676	10,350	10,253	3,700	13,650	\$ -
8	PENSION	2,520	2,795	2,900	816	-	1,650	\$ -
9	Worker comp			1,000	1,002	350	350	
10	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	113,823	115,055	103,950	101,396	20,265	50,725	\$ -

City of South Bay

2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND **001 GENERAL**
DEPARTMENT **Community Development**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ADOPTED BUDGET 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
		\$ -		\$ -	\$ -			\$ -	\$ -	
531200	Medical examination	250	175		-			-	-	
531300	Professional services	-	-	-	-	2,250	-	3,000	-	
540100	Travel & Per Diem	3,000	369	1,000	-	750	61	250	225	
541100	Telephone	1,200	993	1,380	1,004	1,100	1,167	1,000	720	
545100	Insurance (Auto)	-	-	-	-	500	477	500	500	
546500	R & M Vehicle	1,500	711	1,500	34	1,500	840	750	1,000	
551100	Office Supplies	550	1,035	1,000	824	1,000	1,047	450	1,000	
552100	Operating Supplies	-	647	500	403	500	141	500	500	
552200	Gas & oil	4,000	3,698	4,000	3,568	4,200	2,873	850	1,200	
554200	Membership & Dues	1,000	120	1,000	102	750	35	400	500	
554300	Employee Development	1,000	138	1,000	50	750	99	500	500	
565230	Road Improvement	400,000	-	-	-	8,000		-	-	
565231	Street Imp Resurfacing Pro	-	-	-	-	-	-	-	-	
558000	Demolition	-	2,900	-	-			-	-	
644000	Office Equipment	-	500	-	-			55	-	
	Totals	\$ 412,500	\$ 11,286	\$ 11,380	\$ 5,985	\$ 21,300	\$ 6,740	\$ 8,255	\$ 6,145	\$ -

City of South Bay
2014-15 Budget

City of South Bay

DEPARTMENT:

Public Safety

ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND-001	FUND NAME-General	DEPARTMENT: PUBLIC SAFETY
Reflects contract entered into with Palm Beach County Sheriff during fiscal year 2014-15		

City of South Bay

Budget Summary

Department: **Public Safety**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services			-					
Operating Expenses	177,540	181,875	174,240	176,008	184,827	179,171	177,285	175,988
			-				-	
Non Operating/Capital			-					
Totals:	177,540	181,875	174,240	176,008	184,827	179,171	177,285	175,988

Narrative Description of Budget Highlights:

Reflects contract entered into with Palm Beach County Sheriff, and no significant changes is anticipated for fiscal year 2014-15

**City of South Bay
Operating Services Worksheet**

FUND: **GENERAL**
DEPARTMENT **Public Safety**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET R 2013-14	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ADOPTED BUDGET	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
531300	Professional service		\$ 5,000	\$ -	\$ -			\$ -	\$ -	
541100	Telephone PBCO	5,400	5,281	5,500	5,858	6,600	5,504	4,800	1,800	
543500	W & S Services	5,000	3,411	600	300	500	271	500	500	
544500	Contract Services	167,140	167,139	167,140	167,140	167,140	167,140	170,485	172,188	
546200	Rep & Maint. Building		791	750	2,675	4,200	136	1,500	1,500	
552100	Operating Supplies		253	250	35	250	-	-	-	
645000	Equipment - Grant	-	-	-	-	6,137	6,120	-	-	
Totals		\$ 177,540	\$ 181,875	\$ 174,240	\$ 176,008	\$ 184,827	\$ 179,171	\$ 177,285	\$ 175,988	\$ -

City of South Bay
2014-15 Budget

City of South Bay

DEPARTMENT: **PARKS & RECREATION**

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT.
	CITY MANAGER	
	DIRECTOR OF PARKS & RECREATION	
	CAMP COORDINATOR - PART TIME	
	CAMP COUNSELOR - PART TIME	

City of South Bay

Budget Summary

Department: **Parks and Recreation**

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expended	Adopted	Expended	Adopted	Expended	Adopted	Request
Personnel Services	10,765	8,800	10,765	19,804	25,350	22,863	31,080	34,010
Operating Expenses	27,060	77,816	53,990	45,629	50,250	27,144	438,750	440,580
Non Operating/Capital							7,400	-
Totals:	37,825	86,616	64,755	65,433	75,600	50,007	477,230	474,590

Narrative Description of Budget Highlights:

Personnel expenses increased by approximately \$4,500 when no donated capital assets have not been budgeted for 2014-15.

City of South Bay

FUND: 001

DEPARTMENT: **Parks & Recreation**

CLASSIFICATION TITLE	ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
Director	20,000	20,400.00	24,960	4,800
Camp Coordinator - PT	2,500	-	-	-
Camp Counselor - PT	-	-		-
TOTAL	22,500	20,400.00	24,960	4,800

City of South Bay

2014-15 Budget

**City of South Bay
Personnel Services Worksheet**

FUND: **001 General Fund**
DEPARTMENT: **Parks & Recreation**

ACCOUNT		CURRENT YEAR 2011-12		CURRENT YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		MODIFIED 2012 BUDGET	Actual EXPENDITURES	MODIFIED 2012 BUDGET	Actual EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL SALARIES - BROUGHT FORWARD	10,000	18,113	20,500	20,660	23,000	24,960	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4			2,500				
3	TOTAL LINES 1 AND 2 = SALARIES	10,000	18,113	23,000	20,660	23,000	24,960	
4	OVERTIME		\$ 270	-	120	-	650	
5	TOTAL LINES 3 AND 4	10,000	18,383	23,000	20,780	23,000	25,610	
6	LINES 5 @ 0765 FICA	765	1,377	1,800	1,542	1,780	1,600	
7	HEALTH INSURANCE	-	44	100	64	4,800	4,800	
8	PENSION	-	-	-	-	1,000	1,000	
	Worker comp			450	477	500	1,000	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 10,765	19,804	25,350	22,863	31,080	34,010	\$ -

City of South Bay
2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND. 001 General Fund
DEPARTMENT Parks & Recreation

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-11		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ADOPTED BUDGET 2013-14	BUDGET REQUEST 2014-15	MANAGER RECOMMENDED
531200	Medical Examination	-	-	-	-	-	-	300		
531300	Professional Services	-	-	-	-	-	-	750		
540100	Travel & Per Diem	-	175	-	-	-	-	-		
541100	Telephone	1,800	1,924	2,040	1,966	2,400	2,142	2,900	2,400	
543100	Electric	6,660	6,794	6,900	6,487	6,250	5,890	9,600	9,900	
543500	W&S, Trash Services	3,600	4,328	7,250	7,327	7,000	6,561	13,700	10,950	
545100	Insurance (Auto)	-	-	-	-	-	500	500	1,200	
546100	Rep. & Maint - Equipment	-	42	-	-	100	50	100	100	
546200	Rep. & Maint - Building	-	2,858	2,500	6,461	7,750	5,660	600	5,730	
546500	Rep. & Maint - Vehicles	-	1,300	3,000	170	1,200	483	500	500	
551100	Office Supplies	-	-	300	67	300	-	550	550	
552100	Operating Supplies	15,000	7,290	5,000	3,339	5,000	2,250	2,500	2,500	
552200	Gas & Oil	-	419	2,000	984	250	63	250	250	
554200	Membership & Dues	-	-	-	-	-	-	-	-	
554300	Employee Development	-	-	-	-	-	-	300	300	
556100	Promotional Activities (Tour)	-	8,490	5,000	13,862	10,000	779	-	-	
556150	Street Beat	-	30,000	-	-	-	-	-	-	
556210	Football Program	-	1,282	-	-	-	-	1,000	1,000	
556220	Basketball Program	-	-	-	-	-	-	300	300	
556240	Track Program	-	-	-	-	-	-	200	200	
556250	Senior Program	-	4,835	-	764	5,000	2,043	1,500	1,500	
556300	Summer Program	-	157	20,000	4,202	5,000	723	3,000	3,000	
556800	Rec. Software	-	-	-	-	-	-	200	200	
565150	Cox Park Improvements	-	-	-	-	-	-	-	-	
565220	Tanner Park Improvement	-	-	-	-	-	-	-	-	
565250	Park Improvements Grant	-	-	-	-	-	-	400,000	400,000	
641000	Office equipment	-	-	-	-	-	-	7,400	-	
646000	Equipment/Vehicle	-	7,922	-	-	-	-	-	-	
Totals		27,060	77,816	53,990	45,629	50,250	27,144	446,150	440,580	

City of South Bay
2014-15 Budget

City of South Bay

DEPARTMENT:

Public Works

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	City Manager	
	Director of Public Work/Engineer	
	Public Works Foreman	
	Maintenance	
	Mechanic/Facilities Manager	

City of South Bay

Budget Summary Department: Public Works

Expenditure	2010-11		2011-12		2012-13		2013-14	2014-15
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	325,587	305,524	349,312	337,346	348,486	344,975	\$ 351,729	\$ 355,909
Operating Expenses	167,760	131,075	149,988	139,135	160,070	145,387	132,070	141,695
Non Operating/Capital	44,760	35,395	34,760	29,760			18,610	6,000
Totals:	538,107	471,994	534,060	506,241	508,556	490,362	502,409	503,604

Narrative Description of Budget Highlights:

The increase in personnel budget is a result of increase in health insurance cost from \$62,500 to \$78,950 in 2014-15, and increase in operating expenses is related to the increase of mosquito control from \$5,000 to \$15,000 in 2014-15.

Capital budget decreased since no budget has been allocated for the purchase of autos in 2014-15

**City of South Bay
Personnel Services Worksheet**

FUND: 001

DEPARTMENT: Public Works

CLASSIFICATION TITLE	ANNUAL SALARY AS OF 10/1/2013	PAY GRADE 10/1/2013	PAY GRADE 10/1/2014	HEALTH INSURANCE
Director of Public Work/Engineer	60,000	58,140	60,000	17,350
Foreman	29,515	30,105	29,515	7,750
Maintenance	25,000		25,000	4,800
Maintenance	25,000	25,820	25,000	5,450
Maintenance	34,050	34,731	-	-
Maintenance	25,730	26,245	25,730	13,700
Maintenance	25,000		25,000	17,300
Mechanic/Facilities Manager	43,014	43,875	43,014	12,800
	-			-
TOTAL	267,309	-	233,259	79,150

City of South Bay
2014-15 Budget

**City of South Bay
Personnel Services Worksheet**

FUND:
DEPARTMENT

**001 General Fund
Public Works**

ACCOUNT		BUDGET YEAR 2011-12		BUDGET YEAR 2011-12		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		MODIFIED 2012 BUDGET	ACTUAL EXPENDITURES	MODIFIED 2012 BUDGET	ACTUAL EXPENDITURES	ADOPTED 2014 BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL SALARIES - BROUGHT FORWARD	249,623	240,940	247,045	246,800	243,916	233,259	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-	-				-	
3	TOTAL LINES 1 AND 2 = SALARIES	249,623	240,940	247,045	246,800	243,916	233,259	
4	OVERTIME	2,000	1,118	2,000	1,207	2,000	2,000	
5	TOTAL LINES 3 AND 4	251,623	242,058	249,045	248,007	245,916	235,259	
6	LINES 5 @ 0765 FICA	19,249	17,029	18,500	17,422	18,813	18,000	
7	HEALTH INSURANCE	68,940	66,820	63,691	63,364	62,500	79,150	
8	PENSION	9,500	9,475	9,750	9,613	10,000	9,500	
	Worker Comp.	-	1,964	7,500	6,569	14,500	14,000	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 349,312	\$ 337,346	\$ 348,486	\$ 344,975	\$ 351,729	\$ 355,909	\$ -

City of South Bay
2014-15 Budget

**City of South Bay
Operating Services Worksheet**

FUND 001 General Fund
DEPARTMENT Public Works Department

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	FISCAL YEAR 2010-2011		FISCAL YEAR 2011-12		FISCAL YEAR 2012-13		BUDGET YEAR 2013-14	BUDGET YEAR 2014-15	
		BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	ADOPTED BUDGET 2013-14	BUDGET REQUEST	MANAGER RECOMMENDED
531200	MEDICAL EXAMINATIONS	500	1,092	750	-	500	480	1,400	750	
532000	SOFTWARE TRAINING	1,000	-	1,000	160	250	25	-	-	
534050	TRASH REMOVAL	7,000	5,112	8,208	3,613	3,650	3,590	3,650	3,250	
534600	ENG. FEES-STORM	-	1,701	1,750	1,014	1,600	1,586	-	-	
540100	TRAVEL & PER DIEM	3,000	470	1,500	1,734	1,500	987	2,000	1,800	
541100	TELEPHONE	7,620	9,237	8,220	6,343	6,500	5,945	4,800	5,700	
543100	ELECTRIC	53,220	51,866	54,000	48,627	52,000	48,964	52,000	52,000	
543500	W & S Services	4,200	3,325	3,060	3,335	3,000	1,486	3,000	2,250	
545100	INSURANCE (AUTO)	-	-	-	-	5,000	5,000	5,000	5,450	
546100	REP. & MAINT-EQUIPMENT	10,000	11,333	10,000	7,677	10,000	9,909	8,000	8,000	
546200	REP. & MAINT-BUILDING	2,000	1,787	2,000	3,698	1,750	2,024	2,720	2,720	
546500	REP. & MAINT-VEHICLES	8,000	7,511	8,000	8,205	10,000	8,181	10,000	10,000	
551100	OFFICE SUPPLIES	720	302	300	438	750	457	500	500	
552000	UNIFORMS	8,000	8,186	8,000	8,169	7,600	7,199	1,500	775	
552100	OPERATING SUPPLIES	5,000	5,777	5,000	6,250	5,500	5,225	4,000	4,000	
552200	GAS & OIL	20,000	21,444	16,000	23,595	20,000	20,720	20,000	21,000	
553100	MOSQUITO CONTROL (Contract)	10,000	-	10,000	1,223	3,500	2,989	5,000	15,000	
553200	ROAD MATERIAL & SUPPLIES	10,000	893	5,000	4,093	3,000	1,314	5,000	5,000	
554200	MEMBERSHIP, DUES & SUBS	500	-	200	436	500	285	500	500	
554300	EMPLOYEE DEVELOPMENT	2,000	760	2,000	1,574	2,500	1,204	2,000	2,000	
599000	CONTINGENCY	10,000	-	-	-	-	-	-	-	
633000	SIGNS	5,000	280	5,000	602	2,000	780	1,000	1,000	
644000	EQUIPMENT	15,000	6,546	5,000	1,069	3,000	2,662	11,610	6,000	
646000	EQUIPMENT/VEHICLES	29,760	28,848	29,760	37,040	15,970	14,375	7,000	-	
652300	PBC ROAD IMPROVEMENT	-	-	-	-	-	-	-	-	
Totals		212,520	166,470	184,748	168,895	160,070	145,387	150,680	147,695	