

RESOLUTION NO. 53-2019

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA RELATING TO FINANCES, PROVIDING FOR AMENDMENTS TO THE FISCAL YEAR BUDGET BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; APPROVING ASSOCIATED BUDGET AMENDMENTS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Section 200.065, Florida Statutes, the City Commission of the City of South Bay held a public hearing on September 25, 2018 to adopt the annual budget for fiscal year 2018-2019; and

WHEREAS, on September 25, 2018, the City Commission adopted Resolution 48-2018 setting forth the appropriations for General Fund Budget estimated for the Fiscal Year 2018-2019 in the amount of Two Million One Hundred Eighty-Four Thousand Three Hundred Thirty-Six Dollars (\$2,184,336.00); and Capital Project Fund estimated total sum of Two Million, Six Hundred Four Thousand, Seven Hundred and Fifty Dollars (\$2,604,750.00); and

WHEREAS, it is necessary to amend the fiscal year 2018-2019 General Fund Budget to recognize an increase in revenue by One Hundred Sixteen Thousand Two Hundred Seventy-Three Dollars (\$116,273.00), which would represent increases in the various revenues as they are outlined on Budget Amend No. #1; and

WHEREAS, in amending the budget, it is further necessary to recognize additional expenses as follows: an increase of \$23,000.00 in (101) Legislative Department; and increase of \$9,580.00 in (111) City Manager Department; an increase of \$5,000.00 in (121) City Clerk Department; an increase of \$8,800.00 in (131) Finance Department; an increase of \$1,650.00 in (161) Human Resources Department; an increase of \$6,123.00 in (191) Non-Department; an increase of \$44,970.00 (311) Community Development Department; an increase of \$31,150.00 in (711) Parks and Recreation Department and an increase \$4,000.00 in (811) Public Works; and

WHEREAS, it is necessary to amend the fiscal year 2018-2019 Capital Project Fund Budget by Two Hundred Thirty-Three Thousand and Two Hundred Seventy-Six Dollars (\$233,276.00) due to Design of Tanner Park Building and additional work performed in Tanner & Cox Parks and it was approved by State of Florida, Division of Emergency Management and Palm Beach County as they are outlined on Budget Amend No. #2; and

WHEREAS, the budget amendment is an effective increase of One Hundred Sixteen Thousand Two Hundred Seventy-Three Dollars (\$116,273.00), which would represent increases in General Fund and Two Hundred Thirty-Three Thousand and Two Hundred Seventy-Six Dollars (\$233,276.00) in Capital Project Fund.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of South Bay, Florida that:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Amendment of Budget. The City of South Bay, Florida hereby amends fiscal year Budget beginning October 1, 2018 and ending September 30, 2019 as set forth herein to recognize a supplemental appropriation to the General Fund budget in the amount of One Hundred Sixteen Thousand Two Hundred Seventy-Three Dollars (\$116,273.00), to the General Fund Budget bringing the total amount to Two Million Three Hundred Thousand Six Hundred Nine Dollars (\$2,300,609.00) and Two Hundred Thirty-Three Thousand Two Hundred Seventy-Six Dollars (\$233,276.00) to Capital Project Fund Budget bringing the total budget to Two Million Eight Hundred Thirty Eight Thousand Twenty-Six Dollars (\$2,838,026.00). The appropriations are described in amendments to the budget worksheet attached hereto as Exhibit "A".

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 5th day of November, 2019.



Joe Kyles, Mayor

ATTEST:

By: 

Natalie Malone, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**



Burnadette Norris-Week, Esquire
City Attorney

Moved by: Commissioner Wilson

Seconded by: Commissioner McKelvin

VOTE:

Commissioner Berry	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Commissioner McKelvin	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Commissioner Wilson	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Vice-Mayor Barnard	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Mayor Kyles	<input type="checkbox"/> (Yes)	<input type="checkbox"/> (No)

Budget Adjustment - GF 001

Various Departments

Type of Budget Adjustment

Intra-Department Transfer	
Inter-Department Transfer	X
Supplemental Appropriation	X

Account Description Expenses	Fund	Dept.	Account	Adopted Budget	Total Current Fiscal to Date	Available Budget	Increase (Decrease)	Adjusted Budget
Salary	001	101	512100	43,500	45,000	(1,500)	1,500	45,000
Travel	001	101	540100	10,500	26,941	(16,441)	16,500	27,000
Employee Development	001	101	554300	2,150	6,753	(4,603)	5,000	7,150
Salary	001	111	512100	144,966	145,424	(458)	500	145,466
Travel	001	111	540100	10,500	12,925	(2,425)	3,000	13,500
Employee Development	001	111	554300	1,500	2,485	(985)	1,000	2,500
Auto Lease	001	111	580000	3,020	8,096	(5,076)	5,080	8,100
Salary	001	121	512100	53,255	57,857	(4,602)	5,000	58,255
Salary	001	131	512100	127,862	135,550	(7,688)	8,800	136,662
Salary	001	161	512100	12,355	13,971	(1,616)	1,650	14,005
Operating Supplies	001	191	552100	10,000	11,594	(1,594)	1,600	11,600
Special Project	001	191	556210	10,000	17,770	(7,770)	8,000	18,000
FEMA - Balance	001	191	570000	-	5,059	(5,059)	5,060	5,060
Contingency	001	191	599000	27,287	39,142	(11,855)	12,713	40,000
Equipment	001	191	644000	-	9,037	(9,037)	9,500	9,500
Professional Services	001	191	531300	77,745	54,268	23,477	(20,000)	57,745
Insurance	001	191	545100	61,350	37,712	23,638	(10,750)	50,600
Salary	001	311	512100	83,630	89,227	(5,597)	6,370	90,000
Professional Services	001	311	531300	10,000	42,738	(32,738)	33,000	43,000
Auto Insurance	001	311	545100	1,000	2,850	(1,850)	1,850	2,850
R & M Vehicles	001	311	546500	1,000	4,628	(3,628)	3,750	4,750
Total Increase				691,620	769,027	(77,407)	99,123	790,743

To amend the fiscal 2018-19 budget in Legislative Dept. for additional expenses related to salary, travel and employee development; additional expenses related to salary, travel, employee development and auto lease in City Manager Dept.; additional payroll expenses in City Clerk, Finance and Human Resources; FEMA deduction for Hurricane Wilma, additional expenses for toys give away during holiday, additional expenses in contingency for purchase of chairs for city's chamber, roof repair, lawn maintenance for code enforcement, building maintenance for old post office, electrical service for electrical poles, purchase of an ice machine and updated Microsoft Office for all employees in none departmental, payroll expenses, professional fees for flood control project, auto insurance & auto repairs in Community Development Department

Approval Request

Department Head

Approved as to Availability of Funds

Finance Director

Date

Date

Budget Adjustment - GF 001

Type of Budget Adjustment

Department: various Departments

Intra-Department Transfer	
Inter-Department Transfer	X
Supplemental Appropriation	X

Account Description Expenses	Fund	Dept.	Account	Adopted Budget	Total Current Expenditures to Date	Available Budget	Increase	Adjusted Budget
Balance Carried from Page 1				691,620	769,027	(77,407)	99,123	790,743
Travel	001	711	540100	2,500	4,680	(2,180)	2,200	4,700
Auto Insurance	001	711	545100	1,150	1,650	(500)	750	1,900
R & M Building	001	711	546200	2,250	4,403	(2,153)	2,400	4,650
R & M Vehicle	001	711	546500	1,300	3,230	(1,930)	2,000	3,300
Gas & Oil	001	711	552200	1,500	2,702	(1,202)	1,300	2,800
Bay Fest	001	711	556100	5,000	9,391	(4,391)	4,500	9,500
R & M Vehicle	001	811	546500	4,000	7,476	(3,476)	4,000	8,000
Total Increase				709,320	802,559	(93,239)	116,273	825,593
Account Description Revenues	Fund	Dept.	Account	Adopted Budget	Total Current Revenues to Date	Available Budget	Increase	Adjusted Budget
Building Permits	001	032	322000	57,500	124,174	66,674	65,273	122,773
EPA Flood Control Grant	001	033	334413	-	-	-	35,000	35,000
Interest Income	001	036	361100	10,000	16,070	6,070	6,000	16,000
Insurance Refund	001	036	363290	-	7,816	7,816	7,000	7,000
Donations	001	036	366450	10,000	13,215	3,215	3,000	13,000
Total Increase				77,500	161,275	83,775	116,273	193,773

additional travel expense for annual DOJ event, auto insurance, repair A/C maintenance and Oil & gas for P & R department, and auto repair for Public Work department. Additional revenues projected for building permits, approved a grant from FL. EPA for flood waterway additional interest income and donations, and insurance refund from FL league of Cities and Aetna.

Approval Request

Department Head

Approved as to Availability of Funds

Finance Director

Approved

City Manager

Date

Date

Date

11/5/2019

11/5/2019

Approved by City Commission Meeting of

11/5/2019

Res# 53-2019

Budget Adj. # 2

Type of Budget Adjustment

Intra-Department Transfer	
Inter-Department Transfer	
Supplemental Appropriation	X

	Fund	Dept.	Account	Adopted Budget	Total Current Expenditures to Date	Available Budget	Increase	Adjusted Budget
Parks - Design	318	311	546155	-	84,675	(84,675)	84,675	84,675
Park Improvement	318	311	546150	910,000	958,864	(48,864)	148,601	1,058,601
Total Increase				910,000	1,043,539	(133,539)	233,276	1,143,276
Account Description Revenue	Fund	Dept.	Account	Adopted Budget	Total Current Revenues to Date	Available Budget	Increase	Adjusted Budget
FL Division of Emergency Management	318	033	334420	-	33,675	33,675	84,675	84,675
PBC Park Grant	318	033	334410	755,000	627,229	127,771	148,601	903,601
Total Increase				755,000	660,904	161,446	233,276	988,276

Approval Request

Date _____

Date _____

Date _____

Ques # 53-2019