



The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION MEETING AGENDA

CITY HALL CHAMBER

TUESDAY, MARCH 02, 2021

335 SW 2ND Avenue

South Bay, FL 33493

www.southbaycity.com

Phone: 561-996-6751 Fax: 561-996-7950

Mayor:

Joe Kyles Sr.

Vice Mayor:

Betty Barnard

Commissioner:

Esther Berry

Commissioner:

Taranza McKelvin

Commissioner:

John Wilson

City Manager:

Leondrae D. Camel

City Attorney:

Burnadette Norris-Weeks

City Clerk:

Natalie Malone

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk

shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY
CITY WORKSHOP AGENDA

CITY HALL CHAMBER
TUESDAY, MARCH 02, 2021
6:30PM

The City Commission Workshop may begin immediately thereafter of announced closed session

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **DISCUSSION**
 4. **ADJOURNMENT**
-

CITY OF SOUTH BAY
REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER
TUESDAY, MARCH 02, 2021
7:00PM

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NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.
.....

- 1. CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
- 2. DISCLOSURE OF VOTING CONFLICTS**
- 3. PRESENTATIONS AND PROCLAMATIONS (*Up to 5 minutes*)**
 - 3a. Problem Gambling Awareness Month**
 - 3b. City Manager Evaluation Summary**
- 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 5. CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

 - 5a. Approval of City Minutes - February 16, 2021
(Regular City Workshop and City Meeting)**
 - 5b. Regular City Meeting Agenda- March 02, 2021**
- 6. RESOLUTIONS - (Non- Consent) and Quasi-Judicial Hearing, if applicable)**
 - 6a. RESOLUTION NO. 08-2021- GRANT**

**A RESOLUTION OF THE CITY COMMISSION OF THE
CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE
CITY MANAGER TO SUBMIT A FLORIDA
DEPARTMENT OF LAW ENFORCEMENT
CORONAVIRUS EMERGENCY SUPPLEMENTAL
FUNDING GRANT APPLICATION FOR FISCAL YEAR
2020; PROVIDING FOR AN EFFECTIVE DATE**
- 7. ORDINANCE**
- 8. ROSENWALD ELEMENTARY SCHOOL**

9. FINANCE REPORT

9a. Accounts Payable Report

10. CITY CLERK REPORT

10a. March 09, 2021-*Election Day*

11. CITY MANAGER REPORT

12. CITY ATTORNEY REPORT

13. FUTURE AGENDA ITEMS

14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

CITY OF SOUTH BAY, FL
CITY WORKSHOP
CITY HALL CHAMBER
TUESDAY, FEBRUARY 16, 2021
6:30PM

(Full recording/discussion available through the City Clerk/City website)

Present:

Mayor Joe Kyles

Vice-Mayor Betty Barnard

Commissioner Taranza McKelvin enters *at 6:36pm*

Staff:

Leondrae Camel, City Manager

Natalie Malone, City Clerk

Vicky DelBosquez, Human Resources

Massih Saadatmand, Finance Director *via telephone*

Burnadette Norris-Weeks, City Attorney, Esq., City Attorney *via telephone*

1. **CALL TO ORDER** *at 6:37pm*

2. **ROLL CALL**

3. **DISCUSSION**

3a. Agenda Items

4. **ADJOURNMENT** *at 6:47pm*

CITY OF SOUTH BAY, FL
REGULAR CITY MEETING

CITY HALL CHAMBER
TUESDAY, FEBRUARY 16, 2021
7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on February 16, 2021 at 7:00 p.m.

(Full recording/discussion available through the City Clerk/City website)

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther E. Berry
Commissioner Taranza McKelvin
Commissioner John Wilson *via telephone*

Staff:

Leondrae Camel, City Manager
Natalie Malone, City Clerk
Vicky DelBosquez, Human Resources
Massih Saadatmand, Finance Director *via telephone*
Burnadette Norris-Weeks, City Attorney, Esq., City Attorney *via telephone*

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS** *(Up to 5 minutes)*
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

- | | | |
|-----|---|--------------------------|
| 5a. | Approval of City Workshop
and Regular City Meeting Minutes | February 02, 2020 |
| 5b. | Regular City Meeting Agenda | February 16, 2021 |

**Moved By: Commissioner McKelvin
Second By: Vice Mayor Barnard**

6. RESOLUTIONS- (Non- Consent) and Quasi-Judicial Hearing, if applicable)

6a. RESOLUTION 07-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR RENOVATION AND REPAIR OF COX PARK PLAYGROUND EQUIPMENT AND PADDING SYSTEM BETWEEN THE CITY OF SOUTH BAY AND TOTAL SOLUTION CONTRACTORS, INC. AS AN EMERGENCY PURCHASE; PROVIDING FOR AN EFFECTIVE DATE

Moved By: Vice Mayor Barnard
Second By: Commissioner McKelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	ABSENT
Commissioner McKelvin	YES
Commissioner Wilson	NO VOTE

7. ORDINANCE

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

9a. Accounts Payable Report- February 16, 2021

10. CITY CLERK REPORT

10a. City of South Bay 2021 General Election
March 09, 2021-Election Day

10b. Food Distribution-Friday, February 19, 2021
South Bay City Hall-11am

11. CITY MANAGER REPORT

11a. Economic Development Agreement-*Proposal*

11b. Cameras for the City

12. CITY ATTORNEY REPORT

12a. NOTICE OF EXECUTIVE CLOSED DOOR SESSION MARCH 2, 2021
JACKSON v. CITY OF SOUTH BAY

13. FUTURE AGENDA ITEMS

14. COMMISSIONER COMMENTS; FOR THE GOOD OF THE ORDER

14a. Commissioner McKelvin:

- Thank you to everyone
- God Bless

14b. Commissioner Wilson:

- Thanks everyone
- Be safe, May God bless everyone

14c. Vice Mayor Barnard:

- Ditto to all that has been said
- God bless everyone

14d. Mayor Kyles:

- Keep everyone in your prayers
- Let us pray for those affected by COVID
- May God Bless

15. ADJOURNMENT

Joe Kyles, Mayor

ATTESTED BY:

Natalie Malone, City Clerk



PROBLEM GAMBLING AWARENESS MONTH

- WHEREAS,** the City of South Bay has recognized **March 2021 as Problem Gambling Awareness Month** to demonstrate its support in addressing problem gambling and the initiative of the Florida Council on Compulsive Gambling in bringing awareness to the issues surrounding problem gambling in our community, and
- WHEREAS,** problem gambling is a serious public health issue which impacts family, friends, and business with significant societal and economic costs, affecting more than one million Floridians of all ages, races, and ethnic backgrounds in all communities; and
- WHEREAS,** it is estimated that more than 6 million people nationwide of every age, race, ethnicity, and socio-economic status suffer from problem gambling and need treatment; and
- WHEREAS,** the issue of problem gambling is a community issue, as 8-10 people are affected for every one problem gambler, and conservative estimated social costs are \$7 Billion annually; and
- WHEREAS,** educating the public about how problem gambling affects everyone in the community, including youth, older adults, and families, is essential if we are to be proactive about this problem; and
- WHEREAS,** the Florida Council on Compulsive Gambling's 2021 Problem Gambling Awareness Month campaign provides an opportunity for the public, policymakers, educators, businesses, mental health providers, criminal justice professionals, the gaming industry, and others, to make known the adverse effects of problem gambling, as well as available treatment; and
- WHEREAS,** any individual, professional, or organization, dedicated to assisting those in need, can participate in raising awareness of problem gambling and available resources by promoting the statewide 24-hour confidential, multilingual Help Line, 888-ADMIT-IT; and
- WHEREAS,** the City of South Bay, can participate in this nationally recognized awareness month through declaration of proclamation of the month of March 2020 as Problem Gambling Awareness Month in the City of South Bay.

NOW THEREFORE, on behalf of the City of South Bay, we do hereby proclaim the month of **March 2021 as Problem Gambling Awareness Month** in the City of South Bay.

PROCLAIMED this 2nd day of March, 2021

ATTEST:

Natalie Malone, City Clerk

Joe Kyles, Mayor

RESOLUTION 08-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO SUBMIT A FLORIDA DEPARTMENT OF LAW ENFORCEMENT CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT APPLICATION FOR FISCAL YEAR 2020; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of South Bay ("City") is seeking to obtain coronavirus emergency funds to fiscally respond to the coronavirus pandemic; and

WHEREAS, the City Manager is seeking authorization to submit a Florida Department of Law Enforcement ("FDLE"), Office of Criminal Justice Grant Application for residual funding under the Coronavirus Emergency Supplemental Funding Program, attached hereto as Exhibit "A"; and

WHEREAS, this grant will support the City's ability to overcome major obstacles caused by the coronavirus pandemic and address the extraordinary measures the City is taking to protect the health, safety and welfare of the City; and

WHEREAS, the City Commission finds that submission of a Florida Department of Law Enforcement Grant Application is in the best interest of the City's residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to submit a Florida Department of Law Enforcement Coronavirus Emergency Supplemental Funding Grant Application to the Florida Department of Law Enforcement to obtain coronavirus emergency funds to fiscally respond to the coronavirus pandemic as set forth in the attached hereto as Exhibit "A". The City Manager is further authorized to take all necessary and expedient action to carry out the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 2nd day of March 2021.

Joe Kyles, Mayor

ATTEST:

By: _____
Natalie Malone, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Wilson	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



**Florida Department of Law Enforcement
Office of Criminal Justice Grants**

P.O. Box 1489 · Tallahassee, Florida 32302-1489 · (850)617-1250 · criminaljustice@fdle.state.fl.us

**Federal Fiscal Year 2020
Coronavirus Emergency Supplemental Funding (CESF) Program
Residual Funding Opportunity – Local Jurisdictions**

Application Questionnaire

The Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) is seeking applications for residual funding under the Coronavirus Emergency Supplemental Funding (CESF) Program. This program focuses on providing funding to eligible state and local units of government, and tribes for the prevention, preparation and response to the coronavirus.

Eligibility

Eligible applicants are limited to units of local government identified in the initial funding solicitation. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior.

A list of eligible applicants for this funding opportunity can be found in Appendix C of the solicitation.

Contact Information

The Office of Criminal Justice Grants (OCJG) phone number is (850) 617-1250. For questions regarding this solicitation, ask to speak with the Compliance and Performance Reporting (CPR) Unit Supervisor, Tennille Robinette, or a CPR unit grant manager.

FY2020 Coronavirus Emergency Supplemental Funding (CESF) Residual Application

Instructions: Prospective applicants should review the program solicitation in its entirety prior to beginning their application. Only applicant entities provided on the eligible jurisdictions list will be approved for funding under the solicitation. In order to be considered for funding, eligible applicants must complete and submit this questionnaire and the budget detail worksheet to criminaljustice@fdle.state.fl.us.

Part I: Overview

Unit of Local Government Name (Subgrantee): CITY OF South Bay

Implementing Agency Name (if applicable): CITY OF South Bay

Desired Project Period: March 1, 2021 to December 31, 2021 (see page 7 of the solicitation)

Requested Amount: 49,646 (cannot exceed \$50,000)

Part II: Problem Identification

Briefly describe how the coronavirus has impacted your jurisdiction.

COVID-19: DISINFECTION OF PUBLIC SPACES IN A RURAL CITY

The COVID-19 pandemic is laying bare two unavoidable facts about our new reality: we are more interconnected than ever and cities are that frontlines of this crisis and will be at the front lines of any similarly globalized crisis in the future.

Public spaces (including streets, markets, shopping districts, community centers, parks, playground and neighborhood spaces in residential areas) play a vital role in the social life of communities.

The immediate focus for Palm Beach County is on stopping the spread of COVID-19, but the current social distancing threatens to disrupt what make the County work: the human urge to congregate. As government reckon with this disruption and reassess priorities, and re-think of methods to address the current crisis globally the City government will continue striving to reassure our city dwellers that we will provide them their essentials to aid in the prevention of COVID-19.

Briefly describe how the coronavirus has impacted your agency's operations.

COVID-19: DISINFECTION OF PUBLIC SPACES IN A RURAL CITY

Since the nationwide lockdown, South Bay has been adopting numerous approaches to disinfect the public spaces with our limited resources, which are considered risk prone areas for local spread of the virus.

The immediate focus for South Bay is on stopping the spread of COVID-19, but the current social distancing threatens to disrupt what makes us special is the urge to congregate. As government reckon with this disruption and reassess priorities, we must consider the rural poor in our community who are being left behind.

South Bay is willing to work better for everyone, as the fragility of today's economics has made clear. As the world adjusts to this new reality we are committed to helping our residents learn from one another quickly and provide solutions that create a resilient and thriving city for all.

Part III: Scope of Work

Explanations provided below must relate directly to prevention, preparation, and/or response efforts connected to the coronavirus. The explanations should be generic and explain the activity's correlation to coronavirus. Specific line items will be detailed on the budget worksheet.

Does your agency intend to use funds for:

- a) **Salary and benefits for hiring personnel?** Yes No

Amount Allocated: _____

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

- b) **Overtime for personnel?** Yes No

Amount Allocated: _____

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

- c) **Equipment?** Yes No

Amount Allocated: \$8,577

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

The City of South Bay will use grant funds to prepare for, prevent, and/or respond to COVID-19.

Grant funds will be used to purchase twenty (20) Hand Sanitizer Dispenser stations with receptacles to place in all public spaces throughout the City that are risk prone areas.

FY2020 Coronavirus Emergency Supplemental Funding (CESF) Residual Application

d) Supplies?

Yes No

Amount Allocated: \$41,040

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

The City of South Bay will use grant funds to prepare for, prevent, and/or respond to COVID-19.

Grant funds will be used to purchase four thousand (4,000) face mask to provide each of the residents to aid in the prevention of COVID-19.

Grant funds will be used to purchase four thousand (4,000) PPE packs to provide each household to assist them in further preparing them to aid in the prevention of COVID-19.

e) Training?

Yes No

Amount Allocated:

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

f) Travel?

Yes No

Amount Allocated:

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

g) Other?

Yes No

Amount Allocated: \$29.50

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

Shipping cost

Part IV: Performance

As a recipient of CESF funding, subgrantees must report specific data to FDLE on a monthly or quarterly basis as indicated in the final subgrant agreement. Performance reporting will be completed through OCJG's electronic grant management system, SIMON. **Failure to submit the performance report by the deadline will result in a withholding of funds on the subaward.** Data to be collected may include, but not be limited to:

- Amount of funding spent on each activity during the reporting period.
- Number of jobs created or retained as a result of CESF funding (if applicable).
- Number of overtime hours used during the reporting period (if applicable).
- Amount of equipment and/or supplies purchased with CESF funding (if applicable).
- Amount of coronavirus tests purchased with CESF funding (if applicable).
- Number of coronavirus-related trainings conducted (if applicable).

Part V: Grant Contacts and Officials

Applicants for CESF funding must identify key officials in order to approve a subaward in SIMON. Applicants should verify each person listed below has an active SIMON account.

Note: A chief official or chief financial officer may delegate their authority to sign and execute agreements and reports to another individual. However, this action **requires** the submission of a delegation letter signed by chief official or chief financial officer, as applicable, to be emailed to criminaljustice@fdle.state.fl.us.

Unit of Government Chief Official
Name: Joe Kyles
Title: Mayor
Address: 335 SW 2nd Ave
South Bay, FL 33493
Phone: 561-996-6751
Email: camell@southbaycity.com

Implementing Agency Chief Official
Name: Leondrae D. Camel
Title: City Manager
Address: 335 SW 2nd Ave
South Bay, FL 33493
Phone: 561-996-6751
Email: camell@southbaycity.com

Unit of Government Chief Financial Officer
Name: Massih Saadatmand
Title: Finance Director
Address: 335 SW 2nd Ave
South Bay, FL 33493
Phone: 561-996-6751
Email: saadatmandm@southbaycity.com

Project Director
Name: Nepoleon Collins
Title: Economic Development Manager
Address: 335 SW 2nd Ave
South Bay, FL 33493
Phone: 561-996-6751
Email: ncollins@southbaycity.com

Application Manager (Point of Contact)
Name: Leondrae D. Camel
Title: City Manager
Address: 335 SW 2nd Ave
South Bay FL 33493
Phone: 561-996-6751
Email: camell@southbaycity.com

Part VI: Additional Information and Forms

1. What is the agency's operating capital outlay threshold? \$3000
2. With what frequency will the agency report performance and claim reimbursement?
 - Monthly
 - Quarterly
3. If allocating funds in the contractual services, expenses, or operating capital outlay category, what method(s) of procurement will be used?
 - Quotes Formal Competition Federal GSA State Contract (#): _____
 - Noncompetitive (sole source) Other: _____

The following lists outline certifications and forms required to be submitted with the application. Please review all descriptions carefully. Failure to provide a required form will result in a hold on funds until the form is received.

Pre-Award Certifications	Completed?	Not Applicable?
<u>Subrecipient Management Capabilities and Compliance Questionnaire (SMQ)</u> : Applicants who have not provided an SMQ form to OCJG in the past six months must complete this form.	<input checked="" type="checkbox"/>	(required)
<u>Certification Regarding Lobbying, Debarment and Suspension, and Drug Free Workplace</u> : Applicants are required to complete this certification with each application.	<input checked="" type="checkbox"/>	(required)
Non-Discrimination Requirements	Completed?	Not Applicable?
<u>EEO Certification</u> : This certification provides information to aid in ensuring compliance with federal EEO regulations. All applicants must complete this form.	<input checked="" type="checkbox"/>	(required)
<u>EEO Plan (Utilization Report)</u> : Subrecipients with 50+ employees that receive a single award of \$25,001-\$499,999 under any U.S. Department of Justice (DOJ) program must provide a copy of this report every two years.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>EEO Office of Civil Rights Approval Letter</u> : Subrecipients with 50+ employees that receive a single award of \$500,000 or more under any U.S. Department of Justice (DOJ) program must provide a copy of this report every two years.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

FY2020 Coronavirus Emergency Supplemental Funding (CESF) Residual Application

Personnel **Completed?** **Not Applicable?**

Personnel Tracking Form: Applicants using funds to create new positions, or sustain positions that would otherwise be terminated, must complete the Personnel Tracking form. Note: This does not apply to applicants using funds for overtime only.

Pay Policy: Applicants using funds to create new positions, or sustain positions that would otherwise be terminated, must provide a copy of their pay policy.

Overtime Pay Policy: Applications using funds to cover overtime costs must provide a copy of their overtime pay policy.

Procurements **Completed?** **Not Applicable?**

Agency Procurement Policy: Applicants using funds to purchased equipment and/or supplies should submit a copy of the procurement policy used to purchase the grant items.

Sole Source Justification Form: Applicants proposing to use the sole source method of procurement should submit a justification form to OCJG for approval.

Procurement of a Single Item Over \$500,000: Applicants proposing to purchase a single item over \$500,000 must submit a written justification on agency letterhead justifying the need for the item. These justifications require approval from DOJ prior to purchase.

Third Party Agreements (Contractual Services) **Completed?** **Not Applicable?**

Subrecipient v. Contractor Determination Checklist: Applicants allocating funds in the contractual services budget category must complete a determination checklist for each vendor.



**Subaward Management
Capabilities and Compliance
Questionnaire (SMQ)**

Upon completion, email a copy of
this form to:
criminaljustice@fdle.state.fl.us

Grant Program:

JAG
 PREA
 NARIP
 NCHIP
 RSAT
 PSN
 Other:

Subrecipient: City of South Bay

FEID: 59-6000465

DUNS:

OVERVIEW

In order to meet eligibility requirements, applicants must be able to document compliance with the following prior to receiving a subaward:

- 2 C.F.R Part 25 – *Universal Identifier and System for Award Management Requirements*
- 28 C.F.R Part 42 – *Nondiscrimination; Equal Employment Opportunity, Policies and Procedures*
- 2 C.F.R Part §200.318-326 – *Federal Procurement Standards*
- 2 C.F.R §200.300-309 – *Standards for Financial and Program Management*

INSTRUCTIONS

Applicants seeking federal financial assistance from the Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) should complete this questionnaire and provide all applicable documents with the submission of their application. Failure to provide appropriate forms, certifications, policies, procedures, or other documentation for the proposed project may result in special conditions being placed on the subaward.

This form, along with other application forms, may be submitted to criminaljustice@fdle.state.fl.us if scanned at the highest resolution (at least 600 dpi).

Note: Each applicant only needs to submit one pre-award monitoring packet regardless of how many applications for funding are being submitted. Applicants should ensure all "project-specific" forms can be easily identified.

CONTACT INFORMATION

For questions regarding this pre-award monitoring packet, contact FDLE's Office of Criminal Justice Grants at (850) 617-1250 or criminaljustice@fdle.state.fl.us.

APPLICATION POINT-OF-CONTACT (POC)

Please provide a point-of-contact to coordinate any additional information requests FDLE's Office of Criminal Justice Grants may have during review of this packet and your application.

Name: **Leondrae D. Camel**
 Title: **City Manager**
 Agency: **City of South Bay**
 Phone: **561-996-6751**
 Email: **camell@southbaycity.com**

The following section consists of a series of questions to aid in determining compliance with federal regulations required to properly administer these funds. Please read all questions carefully as some questions may require coordination with other divisions/bureaus in your agency (i.e. finance, purchasing, human resources, etc.). Additionally, to avoid possible special conditions being placed on your subaward, please ensure all requested documentation is submitted with this questionnaire.

SECTION I: AUDIT INFORMATION

The **SUBRECIPIENT** has undergone the following types of audits:

Single Audit Financial Statement Defense Contract Agency Audit

Audit Programmatic Audit for:

Other Audit:

None of the above

The **SUBRECIPIENT'S** most recent audit was conducted:

Within the past 12 months Within the past two years More than two years ago

Name of Auditing Agency/Firm:

Most recent auditor's opinion: Unqualified/Unmodified Qualified/Modified Other

Number of Findings on **most recent audit only**:

Were material weaknesses noted in the audit? Yes No

Were significant deficiencies noted in the audit? Yes No

Has the subrecipient addressed all findings and provided a management response or implemented corrective action? Yes No N/A

SECTION II: NON-PROFIT ORGANIZATION

1. Is the applicant entity a non-profit organization (including a non-profit institution of higher education) as described in 26 U.S.C. 501(c)(3) **AND** exempt from taxation under 26 U.S.C. 501(a)? Yes No NA

If "No" or "N/A" skip to Section III: Accounting System; If "Yes", complete questions 2 and 3 below.

2. Does the applicant non-profit organization maintain offshore accounts for the purpose of avoiding paying the tax describe in 26 U.S.C. 511(a)? Yes No

3. With respect to the most recent year the applicant non-profit organization was required to file a tax return, does the applicant non-profit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 relating to the reasonableness of compensation for certain individuals? Yes No

SECTION III: ACCOUNTING SYSTEM

Helpful Hint – answers to these questions may need to be obtained from your finance department.

1. Which of the following best describes the organization's accounting system:
 Manual Automatic Combination

2. Does the accounting system identify the receipt and expenditure of funds separately for each grant? Yes No

3. Does the accounting system record and track expenditures for each grant by budget categories in the approved budget? Yes No

4. Does the accounting system have the capability to record, track, and document cost share or match for each grant? Yes No

5. Is the organization documentation to support recorded match or cost share available if requested? Yes No

6. Does the accounting/financial system include budgetary controls to prevent incurring obligations in excess of total funds or budget category (i.e. personnel, travel, etc.)? Yes No

7. Is the financial management system capable of producing the following:
a. Detailed Activity Ledger? Yes No

- b. Cash Control Register? Yes No
- c. Property Control Register? (equipment purchases) Yes No

SECTION IV: INTERNAL CONTROLS & SEPERATION OF DUTIES

Helpful Hint – answers to these questions may need to be obtained from your finance and/or purchasing department.

1. Are the duties of the person responsible for maintaining financial records separated from any cash-related functions? Yes No
2. Are personnel who perform disbursement functions prohibited from purchasing, receiving and inventorying items? Yes No
 If no, are these functions approved by a third party? Yes No N/A

3. Is the signing of disbursement checks limited to individuals:
- a. Who are authorized to make disbursements? Yes No
- b. Whose duties do not include:
- Posting and recording of accounts receivable? Yes No
 - Approving vouchers for payment? Yes No

4. Describe the financial process/accounting mechanism used by the applicant to track grant funds separately from general revenue, other federal projects, and/or multiple funding sources.
 A budget line item is created after city commissioners approval. All grants are required to be approved by the city commissioners that a budget will be established upon approval by commissioners and grantors.

5. What measures are used to verify all cost elements on a reimbursement are allowable under an approved subaward agreement?
 the purchase of supplies and services are made in accordance with city's procurement policy and approved budget in accordance with grant agreement.

6. What internal control measures are used to safeguard sensitive information (i.e. personally identifiable information, law enforcement sensitive information, etc.) relating to activities, expenditures, documentation, etc.?
 The process of accounting information is made by an authorized staff who is assigned to perform an specific task, function or transaction.

7. Did financial staff verify that grant funds would not be used to supplant local funds that had already been appropriated for the grant project or activities? Yes No

8. How long is the agency required to retain grant files and records of grant purchases?
 Five (5) years

SECTION V: CIVIL RIGHTS

Helpful Hint – answers to these questions may need to be obtained from your human resource department.

1. Is the entity aware it must comply with federal civil rights regulations including certifications and plan requirements? Yes No
2. Please indicate if any of the following apply to the applicant organization:
- Indian Tribe Nonprofit Organization Educational Institution Medical Institution
- Does not apply to applicant organization

3. Does the entity have more than 50 employees?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Does the entity receive federal funding under the U.S. Department of Justice, including any funds passed through another entity, of \$25,000 or more, but less than \$500,000?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. Does the entity receive federal funding under the U.S. Department of Justice, including any funds passed through another entity, of \$500,000 or more?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6. Does the organization notify employees <u>AND</u> program participants that it does not discriminate on the basis of race, color, national origin, religion, sex, disability or age?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7. Does the applicant organization have a written policy or procedure instructing employees <u>AND</u> program participants how to file a complaint regarding discrimination?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Has the applicant organization had any findings of discrimination issued by a State or Federal court in the past three years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
SECTION VI: PROCUREMENT		
<i>Helpful Hint – answers to these questions may need to be obtained from your finance and/or purchasing department.</i>		
1. Does the organization maintain written procurement procedures?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Does the procurement system provide a mechanism to determine selection on a competitive basis?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. Does the procurement system include provisions for checking the Excluded Parties List (sam.gov) prior to award?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>*For OCJG Personnel Only: If a copy of the organization's procurement procedures has been received, please complete the Procurement Policy Checklist.</i>		
SECTION VI: INVENTORY		
<i>Helpful Hint – answers to these questions may need to be obtained from your finance and/or purchasing department.</i>		
1. Does the organization's property management system provide and maintain the following information:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
a. A description of the equipment?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b. A property identification number?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
c. Source of the property, including award number if grant funded?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
d. Who the title vests with?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
e. Acquisition date?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
f. Federal share of property cost, if federally funded?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
g. Location and condition of property?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
h. Ultimate disposition information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Is documentation regarding property management for grant funded items available?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. Does the agency assure that grant funded property is maintained and insured in compliance with federal requirements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
SECTION VIII: SUBRECIPIENT MANAGEMENT AND MONITORING		
1. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award – (1) clearly document applicable federal requirements, (2) are appropriately monitoring by the applicant, and (3) comply with the requirements in 2 CFR 200 (see 2 CFR 200.331)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Is this applicant entity aware of the difference between subawards under federal awards and procurement contracts under federal awards, including the different roles/responsibilities associated with each?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

3. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from issuing a contract under a federal award to any entity or individual that is suspended or debarred from such awards? Yes No

SECTION IX: HIGH RISK DESIGNATION

1. Is the applicant entity designated "high risk" by a federal grant making agency or other pass-through entity? Yes No

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

On behalf of the applicant entity, I certify to the Florida Department of Law Enforcement that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Title: **City Manager**

Phone: **561-996-6751**

Date: **February 21, 2021**

Signature:

2020 Coronavirus Emergency Supplemental Funding

APPLICANT INFORMATION

ALL Applicants must enter the requested information in boxes 1-5 below:

1) Subgrantee Name:	City of South Bay
2) Subgrantee Request Amount:	\$ 49,646.00
3) County:	Palm Beach
4) Project Manager Name:	Leondrae D Camel
5) Implementing Agency:	City of South Bay

This portion of the sheet will be auto-filled and calculated based upon the cost elements entered on tabs 3-7.

BUDGET SUMMARY TABLE

Budget Category	Totals
Salaries and Benefits	\$0.00
Contractual Services	\$0.00
Expenses	\$49,646.50
OCO	\$0.00
Indirect Costs	\$0.00
Total Project Costs	\$49,646.50

BUDGET RECONCILIATION TABLE

Maximum Allowable Amount:	\$50,000.00
Less Total Project Costs:	-\$49,646.50
Amount Under or Over Max:	\$353.50





Lobbying, Debarment and Drug Free Workplace Certification

Upon completion, mail a copy of this form to:
Florida Department of Law Enforcement
Office of Criminal Justice Grants
P.O. Box 1489
Tallahassee, FL 32302-1489

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspensions (Non-procurement) and Government-wide Requirements for Drug Free Workplace (Grants)". The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Office of Criminal Justice Grants determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- (b) If any funds other than federal appropriated funds have been paid or will be paid to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit [Standard Form LLL – "Disclosure of Lobbying Activities"](#), in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67 -

- (a) The applicant certifies that it and its principals:
 - (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any federal department or agency;
 - (ii) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (a)(ii) of this certification; and
 - (iv) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default.
- (b) Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug Free Workplace

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, as defined at 28 CFR Part 67 Sections 67.615 and 67.620 -

- (a) The applicant certifies that it will or will continue to provide a drug-free workplace by:
 - (i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the subgrantee's workplace and specifying the actions that will



**Lobbying, Debarment
and Drug Free Workplace
Certification**

Upon completion, mail a copy of this form to:
Florida Department of Law Enforcement
Office of Criminal Justice Grants
P.O. Box 1489
Tallahassee, FL 32302-1489

be taken against employees for violation of such prohibition;

- (ii) Establishing an on-going drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The subgrantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - (iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);
 - (iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will –
 - (1) Abide by the terms of this statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of criminal drug statute occurring in the workplace no later than five (5) calendar days after the conviction.
 - (v) Notifying the agency, in writing, within ten (10) calendar days after receiving notice under subparagraph (iv)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice including position title to: Florida Department of Law Enforcement, Office of Criminal Justice Grants, P.O. Box 1489, Tallahassee, FL 32302-1489. Notice shall include the identification number(s) of each affected grant.
 - (vi) Taking one of the following actions within thirty (30) calendar days of receiving notice under subparagraph (iv)(2), with respect to any employee who is convicted –
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
 - (vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i) through (vi).
- (b) The subgrantee may insert in the space provided below the site(s) for the performance or work done in connection with

As the duly authorized representative of the applicant, I hereby certify that applicant will comply with the following certifications:

- Certification Regarding Lobbying (required for applications over \$100,000)
- Certification Regarding Debarment, Suspension and Other Responsibility Matters (required for all applicants)
- Certification Regarding Drug-Free Workplace (required for state agency applications)

Subrecipient: City of South Bay

Printed Name: Leondrae D. Camel

Signature: _____

Title: City Manager

Date: February 12, 2021



City of South Bay

South Bay City Hall
 335 SW 2nd Avenue
 South Bay, FL 33493
 Telephone: 561-996-6751
 Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
 Mayor

Betty Barnard
 Vice Mayor

Esther E. Berry

John Wilson

Taranza McKelvin

Leondrae Camel
 City Manager

City Clerk
 Natalie Malone

Bernadette Norris Weeks
 City Attorney

To: Honorable Mayor and Commissioners
 From: Massih Saadatmand, Finance Director
 Thru: Mr. Leondrae Camel, City Manager
 Date: February 26, 2021
 Ref: Weekly check register

Enclosed, please find the summary of check register as of February 26, 2021:

General Fund

• Utility:				
	Comcast	\$	355.77	
•	PBC Sheriff Office		18,657.42	
•	Bank of America		1,525.02	
•	United Health		13,491.06	
•	Cardono		3,458.10	
•	Aptiris, Inc		3,051.50	
•	FL. Municipal Ins.		1,468.00	
•	Total Solution		25,000.00	
•	CAP Government		1,300.00	
•	JP Electric		1,602.00	
•	Purchased of supplies, materials and parts		1,241.11	A
•	Payment for various services		4,305.99	B
•	Payroll deductions		4,899.17	C
•	Other		533.31	D
	Total	\$	80,888.45	

Sanitation Fund

Waste Management \$ 16,117.52

AP Check Register Report

City Of South Bay (CSBFND)

2/26/2021 8:37:30 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	
13176	AFLAC	AFLAC	2/25/2021	1,518.49	C
13177	BANK OF AMERICA, NA	BANK OF AMERICA	2/25/2021	1,525.02	
13178	CARDNO	CARDNO	2/25/2021	3,458.10	
13179	COLONIAL LIFE PROCES	COLONIAL LIFE PROCESSING CENTER	2/25/2021	1,620.70	C
13180	COMCAST	COMCAST	2/25/2021	233.25	
13181	IAMAW	IAMAW	2/25/2021	299.60	C
13182	JP ELECTRONIC	JEFF PAULO D/B/A JP ELECTRONICS &	2/25/2021	1,602.00	
13183	LAKE HARDWARE	LAKE HARDWARE	2/25/2021	131.77	A
13184	LIBERTY NATIONAL	LIBERTY NATIONAL	2/25/2021	497.43	C
13185	MUTUAL OF OMAHA	MUTUAL OF OMAHA	2/25/2021	323.31	D
13186	ORIGINAL EQUIPMENT	ORIGINAL EQUIPMENT	2/25/2021	141.71	A
13187	PALM BEACH COUNTY	BOARD OF COUNTY COMMISSIONERS/ PALM BEAC	2/25/2021	100.00	B
13188	PALM BEACH EMBROIDEI	PALM BEACH EMBROIDERY USA, INC	2/25/2021	111.25	
13189	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	2/25/2021	410.00	
13190	QUADIENT FINANCE USA	QUADIENT LEASING USA, INC.	2/25/2021	468.96	
13191	ROBBIE TIRE	ROBBIE TIRE	2/25/2021	289.00	A
13192	SEASON TO SEASON, LL	SEASON TO SEASON, LLC	2/25/2021	230.00	B
13193	SOLSTICE BENEFITS IN	SOLSTICE MARKETPLACE	2/25/2021	683.11	C
13194	ST. JUDE PLACE	ST. JUDE PLACE	2/25/2021	40.00	L
13195	THE COOL TEAM INC	THE COOL TEAM INC	2/25/2021	620.00	B
13196	TOTAL SOLUTION CONTR	TOTAL SOLUTION CONTRACTORS, INC	2/25/2021	25,000.00	
13197	UNITED HEALTH CARE	UHS PREMIUM BILLING	2/25/2021	13,491.06	
13198	WASHINGTON NATIONAL	WASHINGTON NATIONAL INS. CO.	2/25/2021	239.84	C
13199	WOLFF'S LAWN	WOLFF LAWN MACHINE INC	2/25/2021	200.93	B
13200	XEROX CORP	XEROX CORPORATION	2/25/2021	295.39	L
Non-Electronic Transactions:				53,530.92	
Total Transactions:				53,530.92	

AP Immediate Check Register Report

City Of South Bay (CSBFND)

2/23/2021 11:31:38 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
13175	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	2/23/2021	210.00
Totals:			Total Transactions:	210.00

AP Check Register Report

City Of South Bay (CSBFND)

2/19/2021 9:53:27 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	
13164	APTIRIS INC	APTIRIS INC	2/18/2021	3,051.50	
13165	CAP GOVERNMENT	CAP GOVERNMENT	2/18/2021	1,300.00	
13166	COMCAST	COMCAST	2/18/2021	122.52	
13167	ECONOMY TRANSMISSIO	ECONOMY TRANSMISSION SERVICE	2/18/2021	90.00	B
13168	FLORIDA MUNICIPAL IN	FLORIDA MUNICIPAL INSURANCE TRUST	2/18/2021	1,468.00	
13169	FORD CREDIT DEPT 67-4:	FORD MOTOR CREDIT COMPANY LLC	2/18/2021	899.74	B
13170	GLADES GAS & ELECTRI	GLADES GAS & ELECTRIC CORP.	2/18/2021	187.08	I
13171	ORIGINAL EQUIPMENT	ORIGINAL EQUIPMENT	2/18/2021	85.60	A
13172	PBC SHERIFF'S OFFICE	PALM BEACH COUNTY SHERIFF'S OFFICE	2/18/2021	18,657.42	
13173	TIRE SERVICE PLUS CO	TIRE SERVICE PLUS CO	2/18/2021	593.03	A
13174	VRC	VRC	2/18/2021	692.64	B
Non-Electronic Transactions:				27,147.53	
Total Transactions:				27,147.53	

AP Check Register Report

City Of South Bay (CSBFND)

2/19/2021 10:59:14 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
238	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	2/19/2021	12,001.35
Non-Electronic Transactions:				12,001.35
Total Transactions:				12,001.35

AP Check Register Report

City Of South Bay (CSBFND)

2/26/2021 9:28:15 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
239	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	2/26/2021	4,116.17
Non-Electronic Transactions:				4,116.17
Total Transactions:				4,116.17