



The Crossroads of South Florida,  
We envision a sustainable economy, Let Us Grow Together

# CITY OF SOUTH BAY

## SPECIAL CITY MEETING AGENDA **FINAL BUDGET HEARING-VIRTUAL**

**TUESDAY SEPTEMBER 22, 2020**

[www.southbaycity.com](http://www.southbaycity.com)

Phone: 561-996-6751 Fax: 561-996-7950

Mayor:	Joe Kyles Sr.
Vice Mayor:	Betty Barnard
Commissioner:	Esther Berry
Commissioner:	Taranza McKelvin
Commissioner:	John Wilson
City Manager:	Leondrae D. Camel
City Attorney:	Burnadette Norris-Weeks
City Clerk:	Natalie Malone

# **RULES OF PROCEDURE**

## **WHO MAY SPEAK**

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

## **SPEAKING ON AGENDA ITEM**

- I. Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

## **SPEAKING ON SUBJECTS NOT ON THE AGENDA**

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

## **ADDRESSING THE COMMISSION: MANNER AND TIME**

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

## **APPEALS**

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **DECORUM**

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

**PLEASE SILENCE ALL CELL PHONES AND PAGERS.**

## **CONTACT INFORMATION**

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

## **AMERICANS WITH DISABILITY ACT**

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

**SPECIAL CITY MEETING AGENDA**  
**FINAL BUDGET HEARING**  
**CITY OF SOUTH BAY, FL**  
<https://global.gotomeeting.com/join/309541053>  
**TUESDAY SEPTEMBER 22, 2020**  
**7:00PM**

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NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.  
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**1. CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**

**2. DISCLOSURE OF VOTING CONFLICTS**

**3. PRESENTATIONS/PROCLAMATIONS**

**4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**

**5. CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

**6. RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)**

**6a. RESOLUTION NO. 40-2020**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; COMPUTING THE ROLLED-BACK RATE; PROVIDING INSTRUCTIONS TO THE CITY MANAGER; PROVIDING FOR AN EFFECTIVE DATE**

**6b. RESOLUTION 41-2020**

**A RESOLUTION OF THE CITY OF SOUTH BAY OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, PURSUANT TO FLORIDA STATUTES SECTION 200.065; PROVIDING FOR AN EFFECTIVE DATE.**

**7. ADJOURNMENT**

**RESOLUTION NO. 40-2020**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; COMPUTING THE ROLLED-BACK RATE; PROVIDING INSTRUCTIONS TO THE CITY MANAGER; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Section 200.065, Florida Statutes, provides for the adoption of a final millage rate, together with the establishment of a rolled-back rate computed pursuant to Section 200.065(1), Florida Statutes; and

**WHEREAS**, the City Manager of the City of South Bay ("City") has recommended an annual budget for Fiscal Year 2020-2021, commencing October 1, 2020, through September 30, 2021; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the City of South Bay, Palm Beach County, has been certified by the County Property Appraiser to the City of South Bay, Palm Beach County, Florida as Seventy-One Million Nine Hundred Twenty-Two Thousand Four Hundred Twenty-Five Dollars (\$71,922,425.00); and

**WHEREAS**, the City Commission of the City of South Bay ("City Commission") held a public hearing on September 8, 2020, allowing for public comments on the budget and the proposed millage rate for Fiscal Year 2020-2021, commencing October 1, 2020, through September 30, 2021; and

**WHEREAS**, after the public hearing on September 8, 2020, the City Commission adopted Resolution 36-2020, thereby tentatively adopting a millage rate for Fiscal Year 2020-2021; and

**WHEREAS**, a second public hearing was held on September 22, 2020, allowing for public comments on the budget and the tentative millage rate for Fiscal Year 2020-2021; and

**WHEREAS**, the public and all interested parties have had the opportunity to address their comments to the City Commission and the City Commission has considered the comments of the public regarding the millage rate and the rolled-back rate for Fiscal Year 2020-2021.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:**

**Section 1.** Adoption of Representations. The foregoing "Whereas" paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

**Section 2.** Final Millage Rate. The City Commission of the City of South Bay hereby adopts a final millage rate of 6.3089 mills for Fiscal Year 2020-2021, commencing October 1, 2020, through September 30, 2021, which is \$6.3089 per \$1,000.00 of taxable property value within the City of South Bay.

**Section 3.** Computation of Rolled-Back Rate. The rolled-back rate for the City of South Bay for the Fiscal Year commencing October 1, 2020, through September 30, 2021, shall be and is hereby fixed at the rate of 6.0612 mills. The percentage increase in the millage rate over the rolled-back rate is 4.09%.

**Section 4.** Instructions To The City Manager. The City Manager is directed to forward a copy of this resolution to the Palm Beach County Property Appraiser and the Palm Beach County Constitutional Tax Collector's Office.

**Section 5.** Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

**PASSED and ADOPTED** this 22nd day of September 2020.

\_\_\_\_\_  
Joe Kyles, Mayor

Attested

By: \_\_\_\_\_  
Natalie Malone, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

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Burnadette Norris-Week, P.A.  
City Attorney

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Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

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**VOTE:**

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Wilson	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

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## RESOLUTION 41-2020

**A RESOLUTION OF THE CITY OF SOUTH BAY OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, PURSUANT TO FLORIDA STATUTES SECTION 200.065; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the adoption and implementation of a final fiscal budget to provide municipal expenses for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for the City of South Bay, Florida is essential; and

**WHEREAS**, the City of South Bay ("City"), on September 22, 2020, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the City set forth the appropriations and revenue estimate for the Budget for fiscal year 2020-2021 in the amount of Four Million Eight Hundred Seventy-Seven Thousand and Thirty-Nine Dollars (\$4,877,039.00)

**WHEREAS**, the public and all interested parties have had the opportunity to address their comments to the City Commission and the City Commission has considered the comments of the public regarding the budget for fiscal year 2020-2021.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:**

**Section 1. Adoption of Representations.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2. Adoption of Final Budget.** The City Commission of the City South Bay, Florida, hereby adopts the following tentative fund budgets for the fiscal year, commencing October 1, 2020 through September 30, 2021, as part of the adoption of the Final Budget for the City and states:

1. The City Commission finds and determines that sums set forth in the following tentative fund budgets are necessary to preserve the Public Health, Public Peace and Public Welfare of the City of South Bay, and are necessary for it to properly function as a City.

- (a) There is hereby appropriated from General Fund of the City of South Bay for the above-described fiscal year, total sum of Two Million One Hundred Thirty-Two Thousand Two Hundred Ninety-One Dollars (\$2,132,291.00) to provide for the budget of General Fund.
- (b) There is hereby appropriated from various Capital Projects Grants and Sales Tax Revenues for the above-described fiscal year the total sum of One Million, Nine Hundred Ten Thousand Eight Hundred Nine-Eight Dollars (\$1,910,898.00) to provide for the Budget of the Capital Project Fund.
- (c) There is hereby appropriated from Water and Sewer Fund of the City of South Bay for the above-described fiscal year, total sum of One Hundred Fifty-Four Thousand Two Hundred Fifty Dollars (\$154,250.00) to provide for the Budget of the Water and Sewer Fund.
- (d) There is hereby appropriated from Sanitation Fund of the City of South Bay for the above-described fiscal year, total sum of Six Hundred and Seventy-Nine Thousand Six Hundred Dollars (\$679,600.00) to provide for the Budget of the Sanitation Fund.

**Section 3.** Time Period. This resolution providing for fiscal Year 2020-2021 as set forth above is adopted to cover said of time only.

**Section 4.** Effective Date. This resolution shall take effect immediately upon its adoption

**PASSED and ADOPTED** this 22nd day of September 2020.

\_\_\_\_\_  
Joe Kyles, Mayor

Attested

By: \_\_\_\_\_  
Natalie Malone, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

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Burnadette Norris-Week, P.A.  
City Attorney

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Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

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Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Wilson	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

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