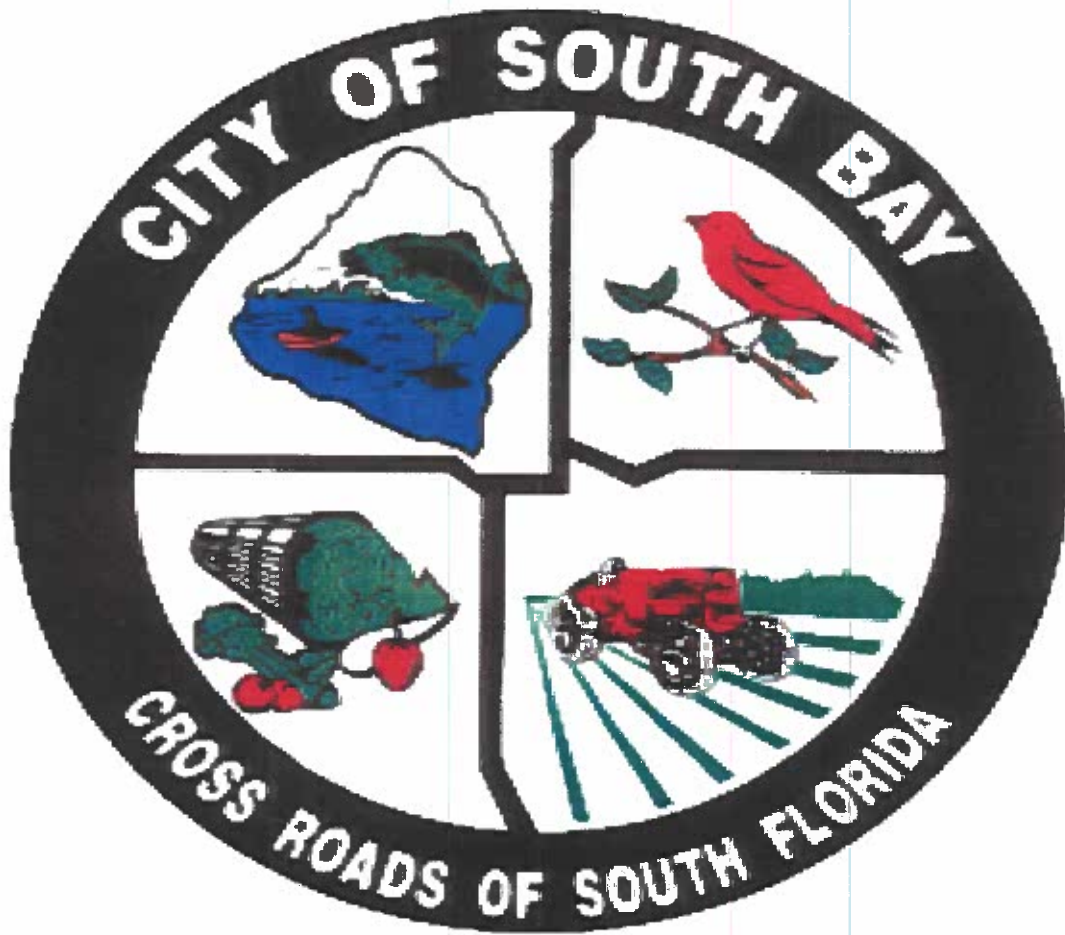


City of South Bay



Proposed Budget FY 2021-2022

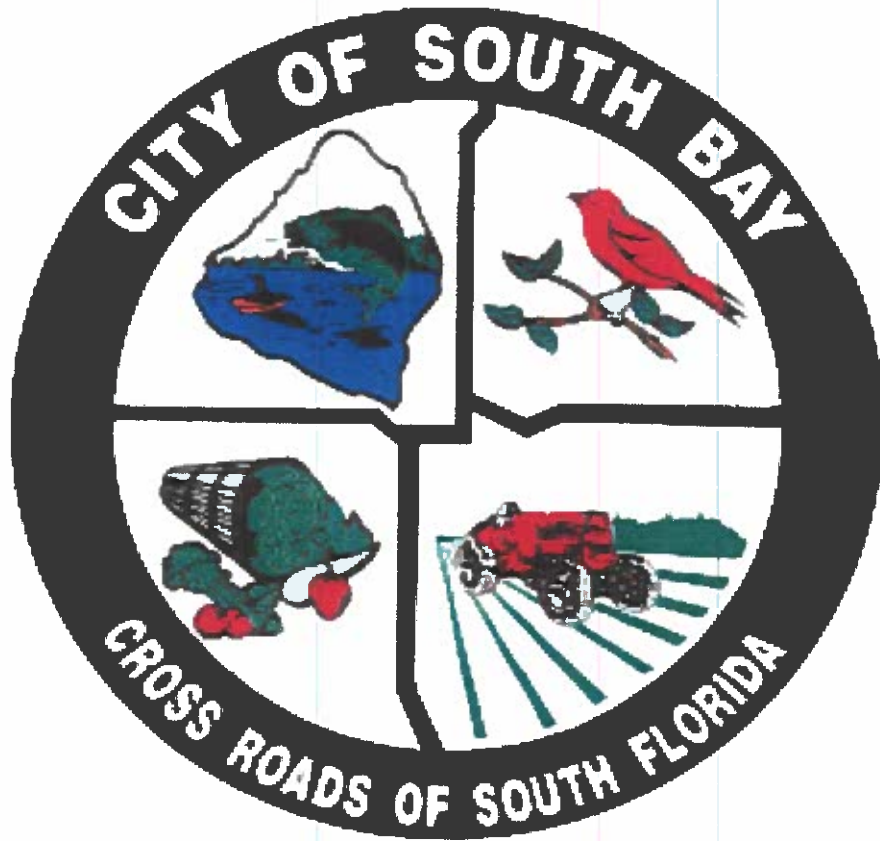
**City of South Bay
Proposed Budget
2021 - 2022
Index**

Fund:

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FY 2021-2022
Proposed Budget
General Fund

**CITY OF SOUTH BAY
PROPOSED BUDGET - GENERAL FUND REVENUES
2021-22**

	2018-2019		2019-2020		2020-2021		% of Collection	2021-22 Proposed Budget
	BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	YTD 9 Month		
001-031-311100 AD VALOREM TAXES	\$ 409,198	\$ 407,828	\$ 415,249	\$ 421,728	\$ 431,064	\$ 441,450	102%	\$ 453,493
001-031-311200 DELINQUENT AD VAL. TAX	3,750	6,828	3,500	12,519	4,155	5,065	122%	4,250
001-031-312410 LOCAL OPTION GAS TAX	89,950	87,344	88,200	79,761	76,838	47,022	61%	82,304
001-031-312420 .05 LOCAL OPT GAS TAX	41,250	40,521	40,200	33,435	34,571	21,458	62%	38,002
001-031-313100 ELECTRICAL FRANCHISE FEE	181,500	196,956	186,000	184,429	180,000	101,351	56%	180,000
001-031-313300 WASTE Management Franchise FEE	43,500	41,998	43,000	43,931	45,150	26,364	58%	46,250
001-031-313700 SOLID WASTE FR FEE	1,850	275	550	-	300	-	0%	-
001-031-314100 ELECTRICAL UTILITY TAX	249,500	263,338	253,800	258,611	240,000	173,645	72%	261,000
001-031-314200 TELEPHONE UTILITY TAX	52,750	47,457	50,500	46,917	44,936	28,306	63%	47,609
001-031-314400 PROPONE UTILITY TAX	5,450	5,375	5,250	4,433	4,550	7,640	168%	5,500
001-031-319150 FUEL TAX REFUND	850	831	750	921	750	401	53%	750
001-032-321000 OCCUPATIONAL LICENSES	15,500	15,599	14,500	15,973	15,000	16,102	107%	15,750
001-032-321200 QUALIFYING FEES	-	-	150	100	-	100	0%	-
001-032-322000 BUILDING PERMIT	122,773	124,174	87,500	30,873	65,000	45,695	70%	65,000
001-032-328200 COUNTY OCCUPATIONAL LIC	12,550	17,965	12,550	14,853	10,750	6,859	64%	12,500
001-033-331398 CDBG Payroll	63,644	37,784	32,823	29,720	36,572	16,914	46%	36,290
001-033-334412 Dept. Of Economic Opportunity	-	-	8,515	6,538	-	-	0%	-
001-033-331187 FEMA GRANT	-	-	-	766	-	-	0%	-
001-033-334411 Dept. of Justice FDLE	-	-	-	-	-	49,545	0%	49,646
001-033-334413 FL. Dept of EPA	35,000	35,003	-	-	-	-	0%	-
001-033-334415 USDA Community Grant	-	-	-	-	-	-	0%	-
001-033-334420 SOLID WASTE GRANT	-	-	246,040	246,040	-	-	0%	-
001-033-335120 STATE REVENUE SHARING	199,000	200,079	199,340	184,103	169,000	136,370	81%	228,710
001-033-335140 MOBILE HOME LICENSE TAX	1,315	1,293	1,250	1,236	1,250	986	79%	1,250
001-033-335150 ALCOHOLIC BEV LICENSE	750	1,028	450	1,175	450	930	207%	1,000
001-033-335180 LOCAL GOVT 1/2 SALES TAX	265,900	265,881	268,450	246,601	230,000	171,449	75%	283,127
001-033-336100 PAYMENT IN LIEU OF TAXES	4,750	-	-	-	-	-	0%	-
001-033-336100 CORRECTIONAL FACILITY	275,560	275,560	275,560	275,560	275,560	275,560	100%	275,560
001-034-341400 CERTIFYING, COPY & RECORD	1,450	2,595	1,750	2,198	2,000	1,877	0%	2,000
001-034-341600 DOT STREET LIGHT	13,861	13,861	12,849	14,277	14,705	14,705	100%	15,146
001-034-342915 PUBLIC SAFETY- CARNIVAL	4,750	4,888	5,000	-	5,000	-	0%	-
001-034-343413 MOSQUITO FEES	36,000	37,208	36,000	37,782	36,750	23,930	65%	37,150
001-035-351100 FINE & FORFEITURES	4,500	2,190	3,250	1,998	2,500	1,542	62%	2,000
001-036-361100 INTEREST EARNINGS	16,000	16,070	15,500	7,763	3,250	684	21%	750
001-036-361120 INTEREST - AD Valorem Tax	175	1,921	175	64	175	21	12%	50
001-036-362000 RENTAL - COMMERCE CENTER	7,800	7,800	7,800	7,800	7,800	6,500	83%	7,800
001-036-362101 TOWER 900	15,000	15,000	15,000	15,000	15,000	11,250	75%	15,000
001-036-362102 MAGISTRATE FEE	-	175	-	300	-	-	0%	-
001-036-362111 RENTAL-RECREATION FAC.	7,500	9,965	8,750	3,525	3,750	4,014	107%	5,500
001-036-363290 INSURANCE REFUND	7,000	7,816	6,475	11,786	5,500	32,264	587%	-
001-036-364001 SALE OF REAL ESTATE	-	-	-	-	-	1,500	0%	-

**CITY OF SOUTH BAY
PROPOSED BUDGET - GENERAL FUND REVENUES
2021-22**

	2018-2019		2019-2020		2020-2021		% of Collection	2021-22 Proposed Budget
	BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	YTD 9 Month		
001-036-364310 SALES OF FIXED ASSETS	-	-	-	-	-	-		-
001-036-366200 ORATORICAL CONTEST	400	-	400	-	-	-	0%	-
001-036-366250 Tanner Park Summer Program	-	120	-	-	-	-		-
001-036-366450 DONATIONS	13,000	13,215	10,000	3,500	4,750	15,250	321%	8,500
001-036-366465 DONATIONS BAYFEST	10,000	10,123	-	-	-	-	0%	-
001-036-366551 DONAT. SENIOR CITIZEN - RESTRICTED	4,883	-	5,120	-	5,363	-	0%	5,603
001-036-369100 MISCELLANEOUS REVENUE	2,000	2,497	2,450	2,212	2,250	6,444	286%	2,250
001-038-381410 TRANS. FROM W&S	-	-	13,220	13,220	50,102	50,102	100%	20,000
001-038-381440 TRANS. FROM SANITATION	80,000	80,000	74,250	74,250	107,500	-	0%	71,101
		-		-				
	\$ 2,300,609	\$ 2,298,561	\$ 2,452,116	\$ 2,335,898	\$ 2,132,291	\$ 1,743,295	82%	\$ 2,280,841

**City of South Bay
Projected Expenditures Summary
General Fund
2021-2022**

Depart.	Department	Position FTE	Personnel	Operating	Capital/non- Operating	TOTAL 2021-2022	%	2020-2021 Budget
101	Legislative	5	\$ 58,180	\$ 20,305	\$ -	\$ 78,485	3.44	\$ 81,895
111	City Manager Office	2	213,407	18,245	8,710	240,362	10.54	226,699
121	City Clerk	1	62,795	11,275	1,500	75,570	3.31	78,125
131	Finance	2	187,945	2,815	-	190,760	8.36	188,331
141	Legal	-	-	88,000	-	88,000	3.86	88,000
151	Planning & Zoning	2	82,107	54,205	8,100	144,412	6.33	130,670
161	Human Resource	-	16,698	6,015	-	22,713	1.00	21,390
191	Non Department	0.50	22,510	341,371	5,603	369,484	16.20	283,923
311	Community Development	2	128,335	18,050	-	146,385	6.42	143,195
611	Public Safety	-	-	230,890	-	230,890	10.12	228,890
711	Parks & Recreational	3	115,487	61,175	5,577	182,239	7.99	159,612
811	Public Works	7	367,434	138,125	5,982	511,541	22.43	501,561
		24.5	1,254,900	990,471	35,472	2,280,841	100.00	2,132,291

City of South Bay

2021-2022

Total estimated Revenues

2,280,841

City of South Bay

DEPARTMENT:

Legislative

**ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION**

FUND-001	FUND NAME-General	DEPARTMENT: Legislative
<p>Mayor</p> <p>Vice Mayor</p> <p>City Commissioner</p> <p>City Commissioner</p> <p>City Commissioner</p>		

City of South Bay

Budget Summary

Department: **Legislative**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted Budget	Request
Personnel Services	64,200	61,553	60,905	58,499	61,105	61,276	57,590	\$ 58,180
Operating Expenses	20,125	19,320	42,455	39,646	37,805	31,831	24,305	20,305
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	84,325	80,873	103,360	98,145	98,910	93,107	81,895	78,485

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Legislative**

POSITIONS	2019-20 Actual	2020-21 Actual	2021-22 Requested	Difference
Mayor	1	1	1	0
Vice Mayor	1	1	1	0
City Commissioner	1	1	1	0
City Commissioner	1	1	1	0
City Commissioner	1	1	1	0
TOTALS	5	5	5	0

City of South Bay
001 General Fund
Legislative

FUND:
DEPARTMENT:

ACCOUNT	CLASSIFICATION	Budget 2018-19		Budget 2019-20		Budget 2020-21	BUDGET YEAR 2020-21	
		BUDGET	ACTUAL EXPENDITURES	Adopted Budget	ACTUAL EXPENDITURES	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
1	3-TOTAL: SALARIES - BROUGHT FORW	\$ 45,000	\$ 45,000	\$ 47,200	\$ 47,125	\$ 43,500	\$ 43,500	\$ 43,500
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	\$ -					\$ -	
3	TOTAL LINES 1 AND 2 = SALARIES	\$ 45,000	\$ 45,000	\$ 47,200	\$ 47,125	\$ 43,500	\$ 43,500	\$ 43,500
4	OVERTIME	\$ -					\$ -	
5	TOTAL LINES 3 AND 4	\$ 45,000	\$ 45,000	\$ 47,200	\$ 47,125	\$ 43,500	\$ 43,500	\$ 43,500
6	LINES 5 @ .0765 FICA	\$ 3,330	\$ 3,107	\$ 3,330	\$ 3,550	\$ 3,330	\$ 3,330	\$ 3,330
7	HEALTH INSURANCE	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
8	PENSION FRS Contribution Worker Compensation	\$ 11,150 \$ 1,425	\$ 9,482 \$ 910	\$ 9,650 925	\$ 9,556 1,045	\$ 9,710 1,050	\$ 10,250 1,100	\$ 10,250 1,100
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 60,905	\$ 58,499	\$ 61,105	\$ 61,276	\$ 57,590	\$ 58,180	\$ 58,180

City of South Bay
2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: **GENERAL**
DEPARTMENT **Legislative**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	2017-18		2018-19		2019-20		2020-21		BUDGET YEAR 2021-22	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	Adopted Budget	BUDGET REQUEST	MANAGER RECOMMENDED
540100	Travel & Per Diem	10,000	10,183	27,000	26,941	24,000	23,778	1,080	11,000	10,000	
541100	Telephone	-	-	-	-	-	-	-	-	-	
551100	Office Supplies	425	428	425	471	425	548	191	425	425	
552100	Operating supplies	550	662	550	195	550	268	105	550	550	
554200	Membership & Dues	2,000	1,590	2,330	950	2,330	1,025	-	2,330	2,330	
554300	Employee Development	2,150	2,476	7,150	6,753	5,500	2,490	1,300	5,000	3,000	
556400	Commissioners Activities	1,000	1,800	1,000	2,200	1,000	2,209	-	1,000	1,000	
556401	Commissioners Projects	4,000	2,181	4,000	2,136	4,000	1,513	-	4,000	3,000	
	Totals	20,125	19,320	42,455	39,646	37,805	31,831	2,676	24,305	20,305	-

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT: **City Manager**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	City Manager	
	Executive Secretary	

City of South Bay
2021-22 Budget

City of South Bay

Budget Summary

Department: **City Manager**

Expenditure	2017-18		2018-19		2019-20		2020-21	2021-22
Classification	Adopted	Expenses	Adopted	Expenses	Adopted Budget	Expenses	Adopted Budget	Requested
Personnel Services	194,680	196,218	177,631	174,230	199,603	198,459	199,554	213,407
Operating Expenses	23,415	23,313	29,900	24,925	19,880	16,874	18,435	18,245
Debt Services	6,060	6,030	6,060	6,030	8,100	8,708	8,710	8,710
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	224,155	225,561	213,591	205,185	227,583	224,041	226,699	240,362

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **City Manager**

POSITIONS	2019-20 Actual	2020-21 Actual	2021-22 Requested	Difference
City Manager	1	1	1	-
Executive Secretary	1	1	1	-
TOTALS	2	2	2	0

City of South Bay

FUND: 001 General Fund
 DEPARTMENT: City Manager

ACCOUNT	CLASSIFICATION	BUDGET 2018-19		BUDGET 2019-20		BUDGET 2020-21	BUDGET 2021-22
		Adopted BUDGET	ACTUAL EXPENDITURES	Adopted Budget	ACTUAL EXPENDITURES	Adopted Budget	BUDGET REQUESTED
1	SALARIES	145,466	145,424	166,378	166,311	164,133	164,916
2	Over time	-	-	-	-	-	-
3	TOTAL LINES 1 AND 2 = SALARIES	145,466	145,424	166,378	166,311	164,133	164,916
4	INCENTIVE PAY	-	-	-	-	-	-
5	TOTAL LINES 3 AND 4	145,466	145,424	166,378	166,311	164,133	164,916
6	LINES 5 @ .0765 FICA	11,090	11,233	12,475	12,435	12,556	12,616
7	HEALTH INSURANCE	4,875	4,966	5,050	4,345	5,365	18,210
8	PENSION	12,650	11,407	14,425	12,368	14,500	14,500
	WORKER'S COMPENSATION	3,550	1,200	1,275	3,000	3,000	3,165
	Medical Exam		-		-		
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	177,631	174,230	199,603	198,459	199,554	\$ 213,407

City of South Bay
 2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT City Manager

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
540100	Travel & Per Diem	\$ 11,500	\$ 13,473	\$ 13,500	\$ 12,984	\$ 6,900	\$ 6,809	\$ 702	\$ 6,000	\$ 6,000	
541100	Telephone	1,365	1,230	1,260	697	1,260	641	384	1,260	1,260	
545100	Insurance (auto)	595	569	600	610	610	653	701	675	735	
546500	Rep. & Main. Vehicles	2,275	2,011	3,250	1,561	1,000	2,301	2,281	1,000	3,000	
551100	Office Supplies	600	308	600	-	600	256	56	600	300	
552100	Operating Supplies	750	117	750	493	750	681	-	750	300	
552200	Gas & Oil	2,700	2,638	3,250	2,189	3,000	2,404	1,640	3,000	3,000	
554200	Membership, Dues & Sub.	1,650	1,717	1,650	990	1,650	1,749	1,442	1,650	1,650	
554300	Employee Development	1,500	800	2,500	2,485	3,000	1,380	134	3,000	1,500	
556100	Promotional Activities	500	450	500	850	500	-	-	500	500	
580000	Auto Lease	6,040	6,030	8,100	8,096	8,710	8,708	6,531	8,710	8,710	
644000	Equipment	-	-	-	-	-	-	-	-	-	
646000	Equipment/Vehicles	-	-	-	-	-	-	-	-	-	
	Totals	\$ 29,475	\$ 29,343	\$ 35,960	\$ 30,955	\$ 27,980	\$ 25,582	\$ 13,871	\$ 27,145	\$ 26,955	\$ -

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT: **City Clerk**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	City Manager	
	City Clerk	

City of South Bay

Budget Summary

Department: City Clerk

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Request
Personnel Services	64,885	64,413	70,225	67,099	59,935	58,510	61,600	62,795
Operating Expenses	20,025	19,237	14,775	12,158	14,775	7,670	15,025	11,275
Non Operating/Capital	1200	437	1,200	595	2,100	-	1,500	1,500
Totals:	86,110	84,087	86,200	79,852	76,810	66,180	78,125	\$ 75,570

Narrative Description of Budget Highlights:

City of South Bay
City of South Bay

FUND: **001 General Fund**
DEPARTMENT:

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		Adopted Budget 2020-21	BUDGET YEAR 2021-22	
		ADOPTED BUDGET	Actual EXPENDITURES	ADOPTED BUDGET	Actual EXPENDITURES	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	58,255	57,857	48,500	48,976	48,690	49,662	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4							
3	TOTAL LINES 1 AND 2 = SALARIES	58,255	57,857	48,500	48,976	48,690	49,662	
4	OVERTIME							
5	TOTAL LINES 3 AND 4	58,255	57,857	48,500	48,976	48,690	49,662	
6	LINES 5 @ .0765 FICA	4,075	4,285	4,285	3,535	3,725	3,799	
7	HEALTH INSURANCE	5,650	4,097	6,300	5,999	6,750	6,850	
8	PENSION	2,245	860	850	-	2,435	2,483	
	Worker Comp.	-	-	-	-	-	-	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	70,225	67,099	59,935	58,510	61,600	62,795	\$ -

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: City Clerk

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET 2017-18		BUDGET 2018-19		BUDGET 2019-20		BUDGET 2020-2021		BUDGET YEAR 2021-22	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
001-121-523100		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
001-121-531200	Medical Exams	300	300	-	200	-	-	-	-	-	-
001-121-534500	Election Expense	5,500	5,487	1,900	-	1,900	545	10,688	4,000	-	-
001-121-540100	Travel & Per Diem	2,550	2,424	2,000	2,243	2,000	20	608	1,250	2,000	-
001-121-541100	Telephone	800	700	800	582	800	641	384	700	700	-
001-121-549100	Advertising	6,500	4,533	4,500	3,784	4,500	4,268	1,065	4,000	4,000	-
001-121-549200	Charter Review	300	500	500	-	500	-	-	500	500	-
001-121-549400	Codification	1,500	3,476	2,500	2,167	2,500	750	750	2,000	2,000	-
001-121-551100	Office Supplies	750	535	750	1,062	750	526	109	750	750	-
001-121-552100	Operating Supplies	300	162	300	875	300	325	135	300	300	-
001-121-554200	Membership Dues	525	185	525	220	525	430	190	525	525	-
001-121-554300	Employee Development	1,000	935	1,000	1,025	1,000	165	-	1,000	1,000	-
001-121-641000	Office Equipment	-	-	-	-	-	-	-	-	-	-
001-121-644000	Equipment	1,200	437	1,200	595	2,100	-	-	1,500	1,000	-
	Totals	\$ 21,225	\$ 19,674	\$ 15,975	\$ 12,753	\$ 16,875	\$ 7,670	\$ 13,929	\$ 16,525	\$ 12,775	\$ -

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT: **FINANCE**
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND-001	FUND NAME-General	DEPARTMENT: FINANCE
<p>City Manager</p> <p>Finance Director</p> <p>Assistant to Finance Director</p>		

City of South Bay

Budget Summary

Department: **FINANCE**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expended	Adopted	Expended	Adopted	Expended	Adopted Budget	Requested
Personnel Services	173,934	171,035	183,732	181,581	189,616	184,609	185,516	187,945
Operating Expenses	2,820	2,718	2,895	2,233	2,915	2,081	2,815	2,815
Non Operating/Capital	3,000	2,951	800	569	800	-	-	-
Totals:	179,754	176,704	187,427	184,383	193,331	186,690	188,331	190,760

Narrative Description of Budget Highlights:

City of South Bay POSITION SUMMARY

Department Name: **Finance**

POSITIONS	2019-20 Actual	2020-21 Budget	2021-22 Request	Difference
Finance Director	1	1	1	-
Assistant to Finance Director	1	1	1	-
Procurement Coordinator				
TOTAL Budget	2	2	2	0

City of South Bay

FUND: **001 General Fund**
 DEPARTMENT: **Finance**

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	BUDGET YEAR 2021-22	
		ADOPTED BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	\$ 136,662	\$ 135,550	\$ 136,556	\$ 138,576	\$ 137,410	\$ 140,161	
2								
3	TOTAL LINES 1 AND 2 = SALARIES	\$ 136,662	\$ 135,550	\$ 136,556	\$ 138,576	\$ 137,410	\$ 140,161	
4	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -		
5	TOTAL LINES 3 AND 4	\$ 136,662	\$ 135,550	\$ 136,556	\$ 138,576	\$ 137,410	\$ 140,161	
6	LINES 5 @ .0765 FICA	\$ 9,780	\$ 9,294	\$ 11,710	\$ 9,766	\$ 10,515	\$ 10,725	
7	HEALTH INSURANCE	\$ 30,900	\$ 31,315	\$ 34,640	\$ 29,564	\$ 30,720	\$ 30,050	
8	PENSION	\$ 6,390	\$ 5,422	\$ 6,710	\$ 6,703	\$ 6,871	\$ 7,008	
	Worker Com	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 183,732	\$ 181,581	\$ 189,616	\$ 184,609	\$ 185,516	\$ 187,945	

City of South Bay
 2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT FINANCE

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED	BUDGET REQUEST	MANAGER RECOMMENDED
									BUDGET		
531200	Medical examination	-	-		200	-	-		-	-	
540100	Travel & Per Diem	315	325	315	11	315	22		315	315	
541100	Telephone	780	700	780	613	800	642	384	700	700	
546100	R & M Equipment	-	-	-	-	-	-	-	-	-	
551100	Office Supplies	550	869	550	537	550	545	181	550	550	
552100	Operating Supplies	275	60	275	92	275	218	-	275	275	
554200	Membership & Dues	225	80	225	195	225	50	50	225	225	
554300	Employee Development	675	684	750	585	750	604	150	750	750	
641000	Office Equipment	3,000	2,951	800	569	800	-		-	-	
Totals		\$ 5,820	\$ 5,669	\$ 3,695	\$ 2,802	\$ 3,715	\$ 2,081	\$ 765	\$ 2,815	\$ 2,815	-

City of South Bay
2021-22 Budget

**City of South Bay
LEGAL**

DEPARTMENT:
ORGANIZATIONAL CHART

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	TERMS OF AGREEMENT/CONTRACT MONTHLY FEE	

City of South Bay

Budget Summary Department: LEGAL

Expenditure	2017-18		2018-19		2019-20		Adopted	2021-22
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	2020-21	Requested
Personnel Services								
Operating Expenses	70,000	62,328	70,000	65,350	88,335	76,034	88,000	88,000
Debt Services								
Non Operating/Capital	-							
Totals:	70,000	62,328	70,000	65,350	88,335	76,034	88,000	88,000

Narrative Description of Budget Highlights:

It is not economically feasible to hire full time attorney. Therefore these services for attorney and magistrate are contracted out.

**City of South Bay
Operating Services Worksheet
2020-21**

FUND: Fund Name: 001-General Fund
 DEPARTMENT: Dept./Division:
 Fund/Dept./Div./Fnctn./Proj.: 001-141-531050

ACCOUNT NUMBER	Terms of Agreement/ Contract	ACTUAL BUDGET	2017-18		2018-19		2019-20		BUDGET 2020-21		2021-22	
			Budget	EXPENDITURES	Adopted Budget	EXPENDITURES	Adopted Budget	EXPENDITURES	Actual 9 Month	BUDGET	BUDGET REQUEST 2021-22	MANAGER RECOMMENDED
531050	Monthly fee For Professional Services:	1- It is not economically feasible to hire full time Attorney. Therefore, these services are contracted out.	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 78,335	\$ 71,667	\$ 46,667	\$ 80,000	\$ 80,000	
531055		2 -Estimated cost for legal and magistrate for enforcement to be contracted out	8,750	495	8,750	2,475	7,000	990		5,000	5,000	
552100		3- Operating Expenses	1,250	1,833	1,250	2,875	3,000	3,377	2,711	3,000	3,000	
			\$ 70,000	\$ 62,328	\$ 70,000	\$ 65,350	\$ 88,335	\$ 76,034	\$ 49,378	\$ 88,000	\$ 88,000	

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT:

Code Enforcement
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND- 151	FUND NAME-General	DEPARTMENT: Code Enforcement
<p>City Manager</p> <p>Code Enforcement Officer</p> <p>Code Enforcement/Assistant's Officer</p>		

City of South Bay
2021-22 Budget

City of South Bay

Budget Summary

Department: **Code Enforcement**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	77,800	54,329	88,930	83,129	93,781	73,527	81,695	82,107
Operating Expenses	103,325	74,592	57,225	31,812	32,260	30,639	38,175	54,205
Non Operating/Capital	7,200	5,398	10,800	9,897	10,800	10,797	10,800	8,100
Totals:	188,325	134,319	156,955	124,838	136,841	114,963	130,670	144,412

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Code Enforcement**

POSITIONS	2019-20 Actual	2020-21 Actual	2021-22 Request	Difference
City Manager				
Code Enforcement Officer	1	1	1	
Code Enforcement/Assistant's Officer	1	1	1	
Total	2	2	2	0

City of South Bay
2021-22 Budget

City of South Bay

FUND: 001 General Fund
DEPARTMENT Code Enforcement

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	BUDGET YEAR 2021-22	
		BUDGET	ACTUAL EXPENDITURES	BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	59,935	58,311	61,151	56,979	59,195	56,094	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-		-		-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	59,935	58,311	61,151	56,979	59,195	56,094	
4	OVERTIME	-	-	-	-	-	-	
5	TOTAL LINES 3 AND 4	59,935	58,311	61,151	56,979	59,195	56,094	
6	LINES 5 @ .0765 FICA	4,585	3,955	4,680	3,950	4,530	4,293	
7	HEALTH INSURANCE	20,840	19,178	23,600	12,598	12,660	16,410	
8	PENSION	1,720	1,685	2,500	-	2,960	2,960	
	Worker Compensation	1,850	-	1,850	-	2,350	2,350	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	88,930	83,129	93,781	73,527	81,695	82,107	

City of South Bay
 2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: **GENERAL**
DEPARTMENT **Code Enforcement**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
				-	-		-		-		
531200	Medical Examinations	\$ 300	\$ 300	\$ -	\$ 200	\$ -	\$ -		\$ -	\$ -	
531300	Professional service	90,000	64,360	50,000	24,533	25,500	24,603	24,414	31,500	47,500	
540100	TRAVEL & PER DIEM	3,000	2,754	675	1,053	675	1,547	(522)	675	675	
541100	TELEPHONE	1,500	1,047	1,500	639	750	546	384	700	700	
545100	INSURANCE (AUTO)	950	1,365	1,100	1,200	1,200	1,246	1,292	1,300	1,330	
546500	R & M Vehicle	1,500	721	1,000	1,244	1,000	192	165	1,000	1,000	
547100	PRINTING/ADVERTISING	500	14	250	-	250	-	-	250	250	
551100	OFFICE SUPPLIES	500	191	300	24	300	231	-	300	300	
552000	UNIFORMS	450	182	225	-	225	-	-	225	225	
552100	OPERATING SUPPLIES	375	282	375	808	375	365	259	375	375	
552200	GAS & OIL	2,500	1,961	1,200	1,191	1,385	1,204	416	1,250	1,250	
554300	Employee Development	1,750	1,415	600	920	600	705	-	600	600	
580000	Auto Lease	-	5,398	10,800	9,897	10,800	10,797	8,997	10,800	8,100	
644000	Office Equipment	7,200	-	-	-	-	-	-	-	-	
646000	Equipment/Vehicles	-	-	-	-	-	-	-	-	-	
	Totals	\$ 110,525	\$ 79,990	\$ 68,025	\$ 41,709	\$ 43,060	\$ 41,436	\$ 35,405	\$ 48,975	\$ 62,305	\$ -

City of South Bay
2021-22 Budget

**City of South Bay
Human Resources**

DEPARTMENT:
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND-001	FUND NAME-GENERAL FUND	DEPARTMENT-HUMAN RESOURCE		
<table border="1"><tr><td data-bbox="602 548 1083 579">CITY MANAGER</td></tr><tr><td data-bbox="602 604 1083 636">DIRECTOR OF HUMAN RESOURCES</td></tr></table>			CITY MANAGER	DIRECTOR OF HUMAN RESOURCES
CITY MANAGER				
DIRECTOR OF HUMAN RESOURCES				

City of South Bay

Budget Summary

Department: **HUMAN RESOURCE**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	14,768	14,661	17,000	15,974	15,916	16,275	16,375	16,698
Operating Expenses	4,245	3,218	5,045	4,168	5,045	1,790	5,015	6,015
Non Operating/Capital							-	-
Totals:	19,013	17,879	22,045	20,142	20,961	18,065	21,390	22,713

Narrative Description of Budget Highlights:

No significant change exists from 2021 to 2022

**City of South Bay
POSITION SUMMARY**

Department Name: **Human Resources**

POSITIONS	2019-20 Actual	2020-21 Adopted	2021-22 Request	Difference
Director of Human Resources (reported @City Manager Dept.)	1	1	1	-
TOTALS	1	1	1	0

City of South Bay

FUND: **001 General Fund**
DEPARTMENT: **Human Resources**

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	BUDGET YEAR 2021-22	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	ADOPTED	BUDGET REQUESTED	MANAGER RECOMMENDED
						BUDGET		
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	14,005	13,971	12,726	13,705	13,045	13,305	-
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4					-		-
3	TOTAL LINES 1 AND 2 = SALARIES	14,005	13,971	12,726	13,705	13,045	13,305	-
4	OVERTIME					-		-
5	TOTAL LINES 3 AND 4	14,005	13,971	12,726	13,705	13,045	13,305	-
6	LINES 5 @ .0765 FICA	950	1,007	975	991	998	1,018	-
7	HEALTH INSURANCE	1,425	996	1,575	1,579	1,680	1,710	-
8	PENSION	620	-	640	-	652	665	
	Worker Comp	-	-		-	-	-	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	17,000	15,974	15,916	16,275	16,375	16,698	

City of South Bay
2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: GENERAL
DEPARTMENT HUMAN RESOURCE

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST
540100	Travel & Per Diem	900	1,061	1,500	2,076	1,500	-	-	1,500	1,500
541100	Telephone	195	231	195	613	195	587	384	165	165
551100	Office Supplies	250	322	250	280	250	336	-	250	250
552100	Operating Supplies	200	133	200	350	200	13	-	200	200
554200	Membership & Dues	700	774	900	324	900	104	-	900	900
554300	Employee Development	2,000	697	2,000	525	2,000	750	-	2,000	2,000
644000	Equipment	-	-	-	-	-	-	-	-	1,000
Totals		\$ 4,245	\$ 3,218	\$ 5,045	\$ 4,168	\$ 5,045	\$ 1,790	\$ 384	\$ 5,015	6,015

City of South Bay

2021-22 Budget

City of South Bay
NON-DEPARTMENT
DEPARTMENT:
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT:
	City Manager PT Custodian Services	

City of South Bay

Budget Summary Department: **Non-Department**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	8,615	3,002	10,765	9,236	10,765	11,468	11,035	22,510
Operating Expenses	385,168	383,689	316,235	280,705	301,515	275,209	267,525	341,371
Non Operating/Capital	37,135	30,143	14,383	9,037	5,123	-	5,363	5,603
Totals:	430,918	416,834	341,383	298,978	317,403	286,677	283,923	369,484

Narrative Description of Budget Highlights:

POSITION SUMMARY

FUND: 001

Department Name: **Non-Department**

POSITIONS	2019-20	2020-21	2021-22	Difference
	Expended	Adopted	Requested	
PT Custodian Services	0.5	0.5	0.5	
TOTALS	0.5	0.5	0.5	

City of South Bay

2021-22 Budget

**City of South Bay
Personnel Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Non-Department

ACCOUNT	CLASSIFICATION	DETAIL-REMARKS	BUDGET YEAR 2019-20		BUDGET YEAR 2021-22	
			MODIFIED 2018 BUDGET	ANTICIPATED EXPENDITURES	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD		10,250	-	20,910	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4					
3	TOTAL LINES 1 AND 2 = SALARIES		10,250	-	20,910	
4	OVERTIME					
5	TOTAL LINES 3 AND 4		10,250	-	20,910	
6	LINES 5 @ .0765 FICA		785	-	1,600	
7	HEALTH INSURANCE					
8	PENSION					
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8		11,035	-	\$ 22,510	\$ -

City of South Bay
2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT Non-Department

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	
		Adopted BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	Actual 9 Month	Adopted BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
524100	Workers Compensation	1,650	3,158	1,350	1,850	1,550	907	915	1,000	1,000	
525100	Unemployment Compensation	3,150	1,552	1,150	-	1,150	-	-	1,150	1,150	
531200	Medical Exam	-	900	-	400	-	-	-	-	-	
531300	Professional Services	34,245	35,314	57,745	54,268	80,045	79,923	79,788	64,595	69,795	
532100	Accounting & Audit	28,800	28,760	25,500	23,760	34,500	33,500	-	29,000	26,000	
534050	Trash Removal	5,950	5,895	5,900	5,686	5,900	5,770	5,728	5,900	5,900	
541100	Telephone	13,760	14,572	14,160	11,715	10,350	8,286	5,959	8,250	9,800	
542100	Postage	3,600	3,748	3,600	2,650	3,600	4,097	1,574	4,200	4,200	
543100	Electric	16,800	13,260	15,600	13,444	15,600	12,168	6,801	14,700	15,000	
543500	Water & Sewer Service	17,340	16,678	17,340	13,222	17,340	12,364	7,833	14,250	25,000	
544400	Collection Fees	340	-	-	-	-	-	-	-	-	
545100	Liability Insurance	61,350	53,345	50,600	37,712	47,850	39,662	44,000	51,500	50,550	
546100	Repair & Mani.-Equipment	10,150	7,185	9,750	6,077	9,000	5,156	4,206	9,800	9,800	
546200	Repair & Mani.-Building	14,550	14,515	10,050	9,197	10,400	13,396	9,361	10,550	10,550	
548100	Tri-City Meeting	1,500	1,089	1,500	2,225	2,250	2,973	-	2,250	2,250	
549900	Taxes -(Assessment)	6,000	5,821	6,000	6,093	6,150	6,157	6,130	6,300	6,300	
551100	Office Supplies	1,980	1,617	1,980	1,565	1,980	2,001	852	1,980	1,980	
552100	Operating Supplies	10,000	10,223	11,600	11,856	10,000	13,099	10,531	10,000	10,000	
552400	Pension Administration	4,500	4,000	4,500	4,000	4,500	4,000	2,000	4,000	4,000	
554200	Membership, Dues & Subs	7,350	6,038	7,350	6,516	7,350	6,308	6,188	7,350	7,450	
556110	LORE	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000	5,000	
556210	Special Projects	10,000	15,140	18,000	17,770	10,000	3,935	5,053	4,750	8,500	
570000	FEMA - Debris Removal	90,000	89,854	5,060	5,059	-	-	-	-	-	
581700	Oratorical Contest	1,000	925	1,500	1,262	1,500	1,601	1,500	1,500	1,500	
582100	Holiday Decorations	1,000	43	1,000	236	1,000	842	-	1,000	1,000	
599000	Contingency	42,145	38,065	40,000	39,142	14,500	14,064	11,509	8,500	15,000	
599500	Care Act	-	-	-	-	-	-	-	-	49,646	
644000	Equipment	-	-	9,500	9,037	-	-	50,113	-	-	
660000	Property	25,500	37,135	-	-	-	-	-	-	-	
680000	Restricted Sr. Citizen	4,643	-	4,883	-	5,123	-	-	5,363	5,603	
	Totals	422,303	413,832	330,618	289,742	306,638	275,209	260,041	272,888	346,974	-

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT:

**Community Development
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION**

FUND-311	FUND NAME-General	DEPARTMENT: CD
<p>City Manager</p> <p>Economic and Business Development Manager</p> <p>Community Development/Fiscal Specialist</p>		

City of South Bay
2021-22 Budget

City of South Bay

Budget Summary

Department: **Community Development**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expended	Adopted	Expended	Adopted	Requested
Personnel Services	114,490	100,415	123,415	113,289	126,160	122,752	126,445	128,335
Operating Expenses	43,900	31,701	56,900	54,462	269,755	252,465	16,750	18,050
Non Operating/Capital	-	-	700	1,358	-	-	-	-
Totals:	158,390	132,116	181,015	169,109	395,915	375,217	143,195	146,385

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Community Development**

POSITIONS	2019-20 Actual	2020-21 Actual	2021-22 Request	Difference
Economic and Business Development Manager	1	1	1	0
Community Development/Fiscal Specialist	1	1	1	0
TOTAL	2	2	2	0

**City of South Bay
Personnel Services Worksheet**

City of South Bay

FUND: 001 General Fund
DEPARTMENT Community Development

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	BUDGET YEAR 2021-22	
		ADOPTED BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	90,000	89,227	96,435	96,086	95,571	97,686	\$ -
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4					-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	90,000	89,227	96,435	96,086	95,571	97,686	\$ -
4	OVERTIME	-	-	-	-	-	-	\$ -
5	TOTAL LINES 3 AND 4	90,000	89,227	96,435	96,086	95,571	97,686	\$ -
6	LINES 5 @ .0765 FICA	6,400	6,475	7,150	6,792	7,314	7,473	\$ -
7	HEALTH INSURANCE	21,150	15,502	17,650	17,485	18,780	18,290	\$ -
8	PENSION	4,180	2,085	4,675	2,389	4,780	4,885	\$ -
9	Worker comp	1,685	-	250	-	-	-	
10	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	123,415	113,289	126,160	122,752	126,445	128,335	\$ -

City of South Bay
2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 GENERAL
DEPARTMENT: Community Development

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	
		ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	Actual 9 month	Budget	BUDGET REQUEST	MANAGER RECOMMENDED
		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	
531200	Medical examination	300	300	-	-	-	-	-	-	-	
531300	Professional services	11,500	11,575	43,000	42,738	5,000	2,850	4,315	7,000	5,000	
540100	Travel & Per Diem	1,750	1,493	1,500	1,722	1,500	195	-	1,000	1,000	
541100	Telephone	750	285	750	613	800	641	384	700	700	
545100	Insurance (Auto)	450	455	2,850	2,850	2,850	3,010	3,317	3,100	3,400	
546500	R & M Vehicle	1,000	127	4,750	4,628	1,000	784	918	1,000	1,000	
551100	Office Supplies	500	404	500	134	500	220	220	500	500	
552000	Uniform	-	84	-	-	-	-	-	-	-	
552100	Operating Supplies	275	694	275	126	275	96	92	275	275	
552200	Gas & oil	900	1,168	1,200	791	1,200	528	295	1,200	1,200	
554200	Membership & Dues	225	-	225	-	225	-	-	225	225	
554300	Employee Development	1,250	693	1,250	860	1,250	-	-	1,250	1,250	
555230	Community Projects	-	-	600	-	600	-	143	-	500	
558000	Senior Citizen Housing Rehab	25,000	-	-	-	-	-	-	-	-	
559000	Demolition	-	14,423	-	-	246,040	235,500	-	-	-	
565229	Community Activities	-	-	-	-	8,515	8,641	-	500	3,000	
644000	Office Equipment	-	-	700	1,358	-	-	-	-	-	
	Totals	\$ 43,900	\$ 31,701	\$ 57,600	\$ 55,820	\$ 269,755	\$ 252,465	\$ 9,684	\$ 16,750	\$ 18,050	\$ -

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT:

Public Safety
ORGANIZATIONAL CHART

FUND-001	FUND NAME-General	DEPARTMENT: PUBLIC SAFETY
<p>Reflects contract entered into with Palm Beach County Sheriff during fiscal year 2021-22</p>		

City of South Bay

Budget Summary

Department: **Public Safety**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services			-					
Operating Expenses	189,261	193,761	189,855	187,270	223,900	223,317	228,890	230,890
Non Operating/Capital			-				-	
Totals:	189,261	193,761	189,855	187,270	223,900	223,317	228,890	230,890

Narrative Description of Budget Highlights:

Reflects contract entered into with Palm Beach County Sheriff, with no increase is anticipated for fiscal year 2021-22

**City of South Bay
Operating Services Worksheet**

FUND: #REF!
DEPARTMENT: Public Safety

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET 2017-18		BUDGET 2018-19		BUDGET 2019-20		BUDGET 2020-21		BUDGET YEAR 2021-22	
		ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	Actual 8 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
531300	Professional service	\$ -	\$ -			\$ -			\$ -	\$ -	
541100	Telephone PBCO	3,100	2,934	3,300	2,425	2,250	2,737	1,911	3,000	3,000	
543500	W & S Services	225	-	-	-	-	-	25	-	-	
544500	Contract Services	180,936	180,936	184,555	184,555	219,650	219,620	186,574	223,890	223,890	
546200	Rep & Maint. Building	5,000	9,891	2,000	290	2,000	960	3,034	2,000	4,000	
552100	Operating Supplies	-	-	-	-	-	-	-	-	-	
645000	Equipment - Grant	-	-	-	-	-	-	-	-	-	
Totals		\$ 189,261	\$ 193,761	\$ 189,855	\$ 187,270	\$ 223,900	\$ 223,317	\$ 191,544	\$ 228,890	\$ 230,890	\$ -

City of South Bay
2021-22 Budget

City of South Bay

DEPARTMENT:

PARKS & RECREATION

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT:
	CITY MANAGER	
	DIRECTOR OF PARKS & RECREATION	
	PROGRAM COORDINATOR	
	MAINTENANCE	

City of South Bay

Budget Summary

Department: **Parks and Recreation**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expended	Adopted	Expended	Adopted	Expended	Adopted	Request
Personnel Services	54,881	55,099	71,269	66,713	89,410	85,656	110,722	115,487
Operating Expenses	46,110	40,672	62,760	57,271	50,760	30,881	42,800	61,175
Non Operating/Capital	15,000	15,000	10,800	6,590	6,090	6,084	6,090	5,577
Totals:	115,991	110,771	144,829	130,574	146,260	122,621	159,612	182,239

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Parks & Recreation**

POSITIONS	2019-20	2020-21	2021-22	Difference
	Actual	Actual	Request	
Director	1	1	1	0
Recreational Coordinator	1	1	1	0
Maintenance (PT)	1	1	1	0
TOTALS	3	3	3	0

**City of South Bay
Personnel Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Parks & Recreation

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	BUDGET YEAR 2021-22	
		MODIFIED BUDGET	Actual EXPENDITURES	MODIFIED BUDGET	Actual EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL SALARIES - BROUGHT FORWARD	56,320	56,410	73,625	73,650	89,180	94,275	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-	-	-	-	-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	56,320	56,410	73,625	73,650	89,180	94,275	
4	OVERTIME/PAT TIME	-	-	-	-	-	-	
5	TOTAL LINES 3 AND 4	56,320	56,410	73,625	73,650	89,180	94,275	
6	LINES 5 @ .0765 FICA	4,309	4,080	5,635	5,171	6,822	7,212	
7	HEALTH INSURANCE	5,740	4,752	6,490	3,270	7,020	6,900	
8	PENSION	2,000	-	2,060	-	4,100	3,500	
	Worker comp.	2,900	1,471	1,600	3,565	3,600	3,600	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 71,269	66,713	89,410	85,656	110,722	115,487	\$ -

City of South Bay
2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Parks & Recreation

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	
		Adopted	EXPENDITURES	Adopted	EXPENDITURES	Adopted	EXPENDITURES	Adopted	ADOPTED	BUDGET	MANAGER
		BUDGET		BUDGET		BUDGET		9 Month	Budget	Request	RECOMMENDED
531200	Medical Examination	400	50		40		49		-	-	
531300	Professional Services	-	-	-	-	-	-	-	-	-	
540100	Travel & Per Diem	2,500	585	4,700	4,680	4,300	-	-	4,000	3,000	
541100	Telephone	3,660	3,376	3,900	3,356	3,350	3,326	2,982	3,350	4,250	
543100	Electric	8,400	10,167	9,060	9,747	10,500	6,008	3,346	6,000	6,600	
543500	W&S , Trash Services	8,300	7,975	8,140	10,385	8,400	8,203	6,480	8,400	13,660	
545100	Insurance (Auto)	1,150	1,067	1,900	1,650	1,650	1,707	1,857	1,800	1,955	
546100	Rep. & Maint. - Equipment	100		100	269	100	216	-	100	500	
546200	Rep. & Maint. - Building	2,250	1,973	4,650	4,403	3,000	3,904	2,396	3,000	5,560	
546500	Rep. & Maint. - Vehicles	1,300	1,552	3,300	3,230	1,750	1,637	126	2,000	2,000	
551100	Office Supplies	550	249	550	64	550	301	-	600	600	
552100	Uniform	100		100	279	100	145	252	100	100	
552100	Operating Supplies	2,500	1,070	2,500	1,849	2,500	1,168	2,079	2,500	2,500	
552200	Gas & Oil	1,100	1,682	2,800	2,702	3,000	3,166	1,478	3,000	3,000	
554300	Employee Development	300	-	300	-	300	-	-	300	300	
556100	Promotional Activities -Bay Fest	5,000	4,585	9,500	9,392	-	-	-	-	5,000	
556150	Athletic Activities	2,300	3,911	5,060	2,755	5,060	-	-	2,300	3,300	
556250	Senior Citizen Program	3,000	1,586	3,000	2,065	3,000	1,051	-	3,000	3,000	
556300	Summer Program	3,000	844	3,000	405	3,000	-	-	2,150	2,150	
556800	Rec. Software	200		200	-	200	-	-	200	200	
580000	Lease Payment	-		10,800	6,590	6,090	6,084	4,563	6,090	5,577	
641000	Equipment	-	-	-	-	-	-	34,500	-	3,500	
646000	Vehicle	15,000	15,000	-	-	-	-	-	-	-	
	Totals	61,110	55,672	73,560	63,861	56,850	36,965	60,059	48,890	66,752	

City of South Bay
2021-22 Budget

City of South Bay

Public Works

DEPARTMENT:

ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	<p>City Manager Director of Public Work/Engineer Public Works Foreman Maintenance Mechanic/Facilities Manager</p>	

City of South Bay

Budget Summary Department: **Public Works**

Expenditure Classification	2017-18		2018-19		2019-20		2020-21	2021-22
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	356,107	332,125	372,055	337,571	365,872	365,266	\$ 360,710	\$ 367,434
Operating Expenses	134,220	122,452	143,230	121,333	146,675	137,425	134,000	138,125
Non Operating/Capital	16,964	12,960	20,664	10,967	13,320	12,960	6,851	5,982
Totals:	507,291	467,537	535,949	469,871	525,867	515,651	501,561	511,541

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Public Works**

POSITIONS	2019-20 Adopted	2020-21 Requested	2021-22 Requested	Difference
Director of Public Work/Engineer	1	1	1	
Foreman	0	0	0	
Maintenance	4	4	5	
Mechanic/Facilities Manager	1	1	1	
TOTALS	6	6	7	0

**City of South Bay
Personnel Services Worksheet**

FUND: **001 General Fund**
DEPARTMENT: **Public Works**

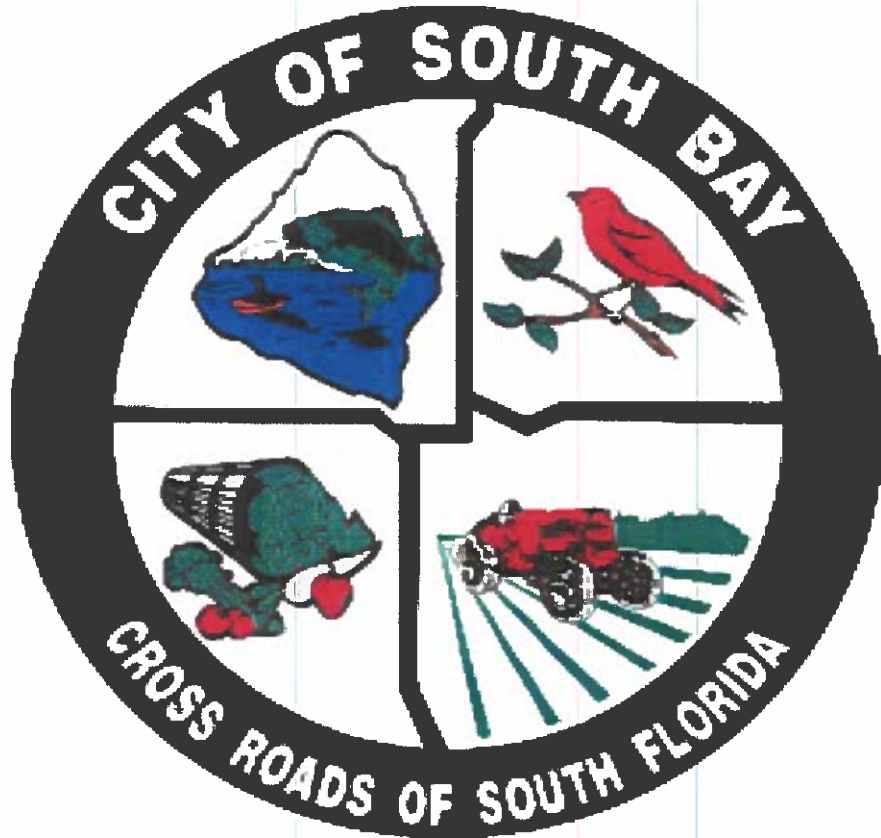
ACCOUNT	CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21	BUDGET YEAR 2021-22	
		MODIFIED BUDGET	ACTUAL EXPENDITURES	MODIFIED BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	258,606	246,408	256,197	256,010	243,295	254,260	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4						-	
3	TOTAL LINES 1 AND 2 = SALARIES	258,606	246,408	256,197	256,010	243,295	254,260	
4	OVERTIME	2,000	212	2,000	227	2,000	2,000	
5	TOTAL LINES 3 AND 4	260,606	246,620	258,197	256,237	245,295	256,260	
6	LINES 5 @ .0765 FICA	19,939	16,791	19,355	17,103	18,765	19,604	
7	HEALTH INSURANCE	49,510	41,401	55,100	63,195	62,400	59,320	
8	PENSION	11,000	8,666	10,000	9,466	11,000	11,000	
	Worker Comp.	31,000	24,093	23,220	19,265	23,250	21,250	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 372,055	\$ 337,571	\$ 365,872	\$ 365,266	\$ 360,710	\$ 367,434	\$ -

City of South Bay
2021-22 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Public Works Department

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2017-18		BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
531200	MEDICAL EXAMINATIONS	600	-	600	80	600	50	300	600	300	
534050	TRASH REMOVAL	2,970	2,947	2,950	2,842	2,950	2,884	1,910	2,950	2,000	
540100	TRAVEL & PER DIEM	1,800	1,281	1,500	1,228	1,500	727	-	1,500	1,500	
541100	TELEPHONE	6,480	5,454	6,480	5,181	6,900	5,610	3,272	6,600	5,500	
543100	ELECTRIC	55,800	53,524	56,700	53,766	56,700	53,746	36,598	55,000	56,100	
543500	W & S Services	2,000	1,928	2,000	2,344	2,100	2,587	1,404	2,100	3,100	
545100	INSURANCE (AUTO)	8,650	7,909	8,700	8,125	8,125	7,273	8,644	7,450	8,825	
546100	REP. & MAINT-EQUIPMENT	8,000	6,689	8,000	7,443	7,000	12,267	3,982	7,000	7,000	
546200	REP. & MAINT-BUILDING	1,720	2,109	2,000	2,454	3,000	2,617	935	2,000	2,000	
546500	REP. & MAINT-VEHICLES	5,000	4,495	8,000	7,476	4,000	2,972	3,102	4,000	4,000	
551100	OFFICE SUPPLIES	200	827	500	661	500	27	194	500	500	
552000	UNIFORMS	500	321	300	-	300	470	1,436	300	300	
552100	OPERATING SUPPLIES	5,000	6,276	5,000	4,003	4,000	6,634	1,844	5,500	5,500	
552200	GAS & OIL	13,500	14,092	13,500	14,099	13,500	9,783	6,301	13,500	13,500	
553100	MOSQUITO CONTROL	17,000	11,024	17,000	6,434	26,000	25,837	11,232	17,000	20,000	
553200	ROAD MATERIAL & SUPPLIES	2,000	1,710	5,000	2,315	5,000	1,491	902	3,000	3,000	
554200	MEMBERSHIP, DUES & SUBS	500	299	500	1,177	1,000	878	500	1,000	1,000	
554300	EMPLOYEE DEVELOPMENT	2,500	778	2,500	400	2,500	-	-	2,000	2,000	
581001	CAPITAL LEASE	5,964	5,960	11,664	10,659	10,320	10,298	3,750	4,851	3,982	
633000	SIGNS	2,000	789	2,000	1,305	2,000	1,389	2,778	2,000	2,000	
644000	EQUIPMENT	2,000	-	2,000	308	2,000	449	-	2,000	2,000	
646000	EQUIPMENT/VEHICLES	7,000	7,000	7,000	-	-	2,396	-	-	-	
	Totals	151,184	135,412	163,894	132,300	159,995	150,385	89,084	140,851	144,107	



FY 2021-2022
Proposed Budget
Capital Project

**CITY OF SOUTH BAY
CAPITAL PROJECT - FUND 318
2021-2022**

	2018-2019		2019-2020		2020-2021		2021-2022	
	BUDGET	YTD ACTUAL	BUDGET	YTD ACTUAL	BUDGET	YTD 9 Month	Proposed Budget	
Revenues:								
318-033-334410	PBC Grant	\$ 903,601	\$ 752,420	\$ -	\$ 84,308	\$ -	\$ -	
318-033-334411	DOT - Street Resurfacing	1,477,000	983,327	-	425,068	-	-	
318-033-334412	DOT- Street Improve SW & Nw 10	-	-	1,307,813	105,300	1,190,813	5,850	
318-033-334413	DOE Tanner Park Shelter	-	-	-	-	-	2,080,000	
318-033-334414	Street Improvement - DOT	-	30,000	280,000	304,600	-	-	
318-033-334418	FL Division of Emergency Manage	-	-	124,416	76,000	-	-	
318-033-334420	FL Division of Emergency Manage	84,675	84,675	307,500	247,826	-	-	
318-033-334422	FL EPA Flood Control	-	-	530,000	21,125	504,435	2,113	
318-033-335180	Local Gov 1 Cent Sales Tax	251,500	240,998	255,000	226,701	212,500	153,990	
318-036-361100	Interest Income	3,250	11,293	8,750	5,578	3,150	599	
318-038-381001	Transfer In From GF	68,000	68,000	-	-	-	-	
318-038-381440	Transfer In From Sanitation Fund	50,000	50,000	100,000	100,000	-	-	
	Fund Balance	-	-	-	-	-	-	
	Total Revenues	\$ 2,838,026	\$ 2,220,713	\$ 2,913,479	\$ 1,596,506	\$ 1,910,898	\$ 162,551	\$ 4,915,742
Expenditures:								
318-311-546100	Building Maintenance	-	\$ 26,475	\$ 174,416	\$ 80,234	\$ -	\$ -	\$ -
318-311-546125	Maintenance	-	-	-	14,830	-	-	-
318-311-546150	Park Improvement	1,058,601	1,039,172	-	3,800	-	200	-
318-311-546155	Park - Design	84,675	84,675	307,500	247,826	-	-	-
318-311-546200	Street Improvement SW&NW 10th	-	-	1,307,813	105,300	1,190,813	5,850	2,065,747
318-311-546205	FL Division Mange. Flood	-	-	530,000	21,125	504,435	4,225	502,322
318-311-546210	Street Imp. Resurfacing Project	217,750	30,000	280,000	491,273	-	25,104	-
318-311-546211	DOE Tanner Park Shelter Project	-	-	-	-	-	-	2,080,000
318-311-546215	Local Street Improvement Project	1,477,000	1,067,162	-	423,279	-	640	-
318-311-546218	Local Street Improve City project	-	69,855	100,000	9,660	100,000	1,960	100,000
	Fund Balance/ Reserve	-	-	213,750	-	115,650	-	167,673
	Total Expenditures	\$ 2,838,026	\$ 2,317,339	\$ 2,913,479	\$ 1,397,326	\$ 1,910,898	\$ 37,979	\$ 4,915,742



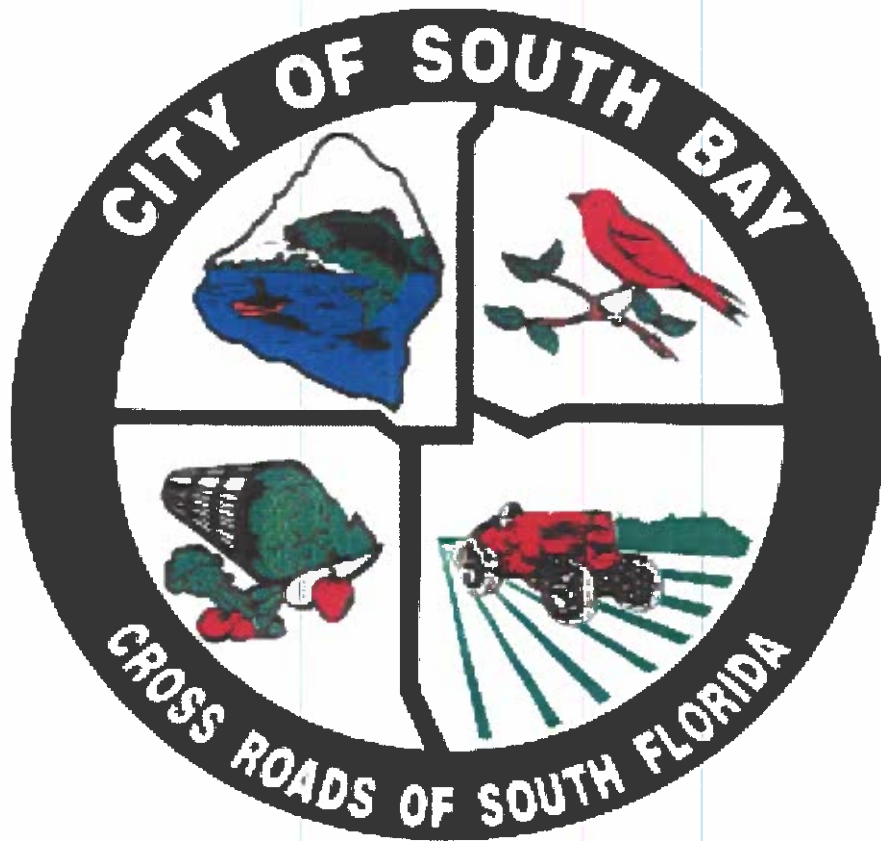
FY 2021-2022

Proposed Budget

Water and Sewer

**CITY OF SOUTH BAY
PROPOSED BUDGET - W&S (410)
2021-2022**

	<u>2018-2019</u>		<u>2019-2020</u>		<u>2020-2021</u>		<u>% of Collection</u>	<u>2021-2022 Proposed Budget</u>	
	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD 9 Month</u>			
Revenues:									
410-034-343910	Municipal Entity Revenue	\$ 150,000	\$ 162,026	\$ 152,750	\$ 153,460	\$ 152,750	\$ 98,671	65%	\$ 153,000
410-036-361100	Interest	2,150	3,445	3,250	1,714	1,500	171	11%	300
410-036-363200	Grant EPA	-	-	-	-	-	-	-	-
	Total Revenues	\$ 152,150	\$ 165,471	\$ 156,000	\$ 155,174	\$ 154,250	\$ 98,842	64%	\$ 153,300
Expenditures:									
410-411-542200	Bank Charge	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,030	\$ 1,000	\$ 1,000	100%	\$ 1,000
410-421-599100	City of Belle Glade	60,000	-	60,000	-	5,000	5,000	100%	-
410-431-546400	W & S Maintenance	-	-	-	-	-	-	0%	-
410-431-546600	Refund	-	-	-	-	-	-	-	-
410-431-571550	Loan P & I	47,310	3,383	31,540	3,716	-	-	0%	-
410-431-599000	Depreciation	-	2,570	-	2,570	-	-	-	-
410-441-581001	Transfer out to GF/Administ	-	-	13,220	13,220	50,102	50,102	0%	20,000
410-441-590000	Fund Balance/ Reserve	43,840	158,518	50,240	134,638	98,148	-	-	132,300
	Total Expenditures	\$ 152,150	\$ 165,471	\$ 156,000	\$ 155,174	\$ 154,250	\$ 56,102	36%	\$ 153,300



FY 2021-2022
Proposed Budget
Sanitation

**CITY OF SOUTH BAY
PROPOSED BUDGET - SANITATION (440)
2021-2022**

	<u>2018-2019</u>		<u>2019-2020</u>		<u>2020-2021</u>		<u>% Of Collection</u>	<u>2021-2022 Proposed</u>
	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD 9 Month</u>		
<u>Revenues:</u>								<u>Budget</u>
440-034-343411 GARBAGE REMOVAL FEE	\$ 512,500	\$ 534,888	\$ 555,000	\$ 563,455	\$ 555,000	\$ 353,859.00	64%	\$ 555,500
440-034-343414 TRASH REMOVAL	82,750	86,520	85,750	89,723	85,750	56,800.00	66%	86,000
440-034-343415 RECYCLING FEE	24,500	27,391	26,500	28,981	26,500	17,759.00	67%	27,250
440-036-361100 INTEREST	32,550	43,429	24,000	21,556	12,350	2,216.00	18%	3,950
Total Revenues	\$ 652,300	\$ 692,228	\$ 691,250	\$ 703,715	\$ 679,600	\$ 430,634	63%	\$ 672,700
<u>Expenditures:</u>								
440-811-544200 Bank Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	\$ -
440-811-544400 Collection Fee	6,000	6,026	7,250	7,292	7,250	5,077	70%	7,250
440-811-544500 Contract Services	443,970	468,472	475,000	487,446	490,000	407,374	83%	500,000
440-811-54xxxx Refund	-	-	-	-	-	-	0%	-
440-900-581001 Transfer out to GF (Admin. Fee)	80,000	80,000	74,250	74,250	107,500	-	0%	71,101
440-900-581318 Transfer out to Capital Project	50,000	50,000	100,000	100,000	-	-	0%	-
440-900-599000 Fund Balance/ Reserve	72,330	87,730	34,750	34,727	74,850	-	-	94,349
Total Expenditures	\$ 652,300	\$ 692,228	\$ 691,250	\$ 703,715	\$ 679,600	\$ 412,451	61%	\$ 672,700