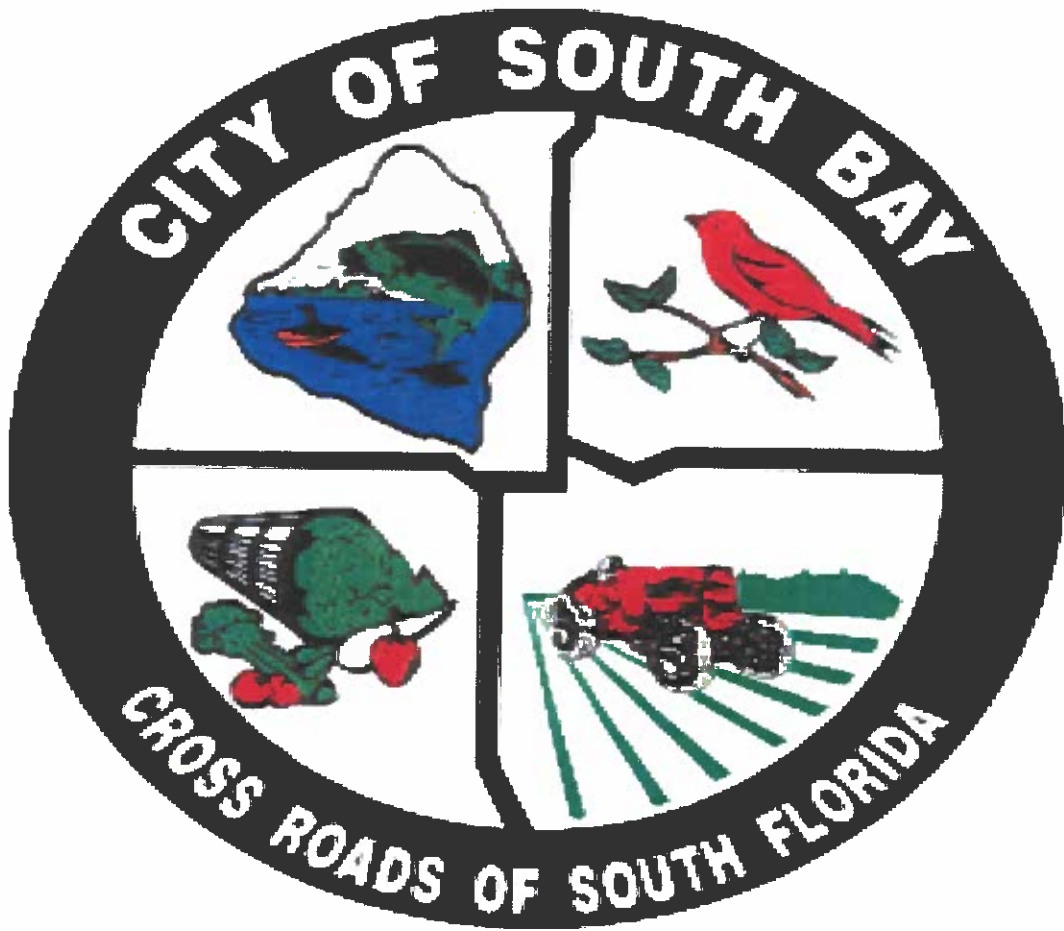


City of South Bay



Proposed Budget

FY 2022-2023

**City of South Bay
Proposed Budget
2022 - 2023**

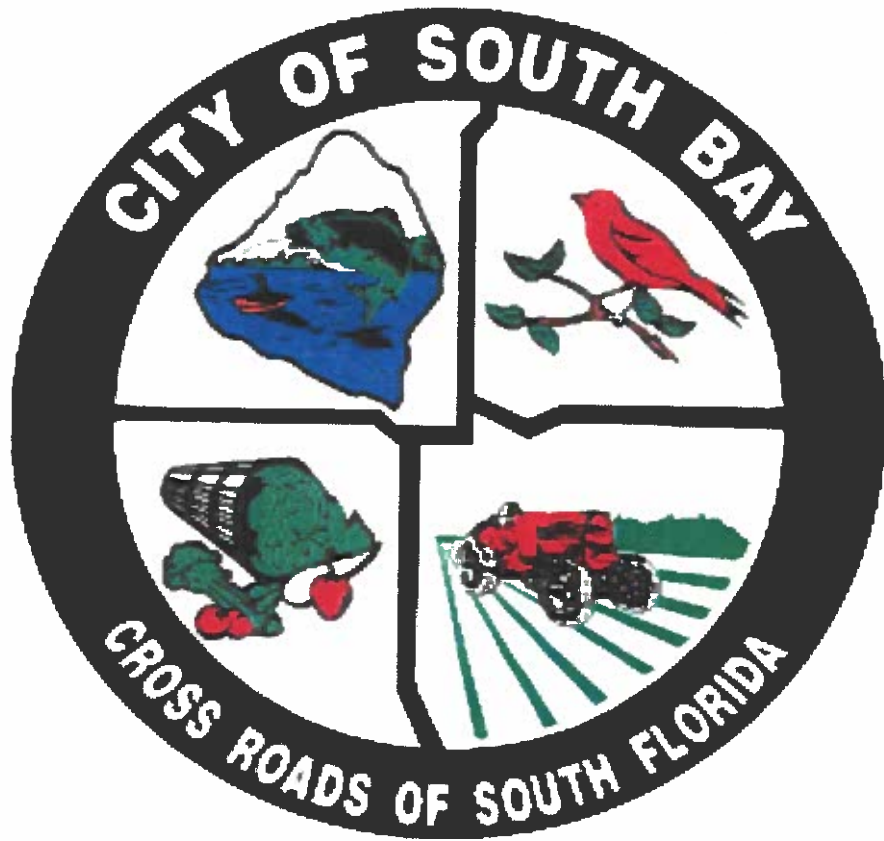
Index

Fund:

- 001 General Fund
- 318 Capital Project Fund
- 410 Water and Sewer Fund
- 440 Sanitation Fund

Department:

- 101 Legislative
- 111 City Manager
- 121 City Clerk
- 131 Finance
- 141 Legal
- 151 Planning and Zoning
- 161 Human Resources
- 191 Non-Departmental
- 311 Community Development
- 611 Public safety
- 711 Parks and Recreation
- 811 Public Works



FY 2022-2023

Proposed Budget

General Fund

**CITY OF SOUTH BAY
PROPOSED BUDGET - GENERAL FUND REVENUES
2022-23**

	2019-2020		2020-2021		2021-22		% of Collection	2022-23 Proposed Budget
	BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	YTD 9 Month		
001-031-311100 AD VALOREM TAXES	\$ 415,249	\$ 421,728	\$ 431,064	\$ 441,450	\$ 453,493	\$ 421,021	93%	\$ 519,526
001-031-311200 DELINQUENT AD VAL. TAX	3,500	12,519	4,155	9,338	4,250	6,957	164%	7,150
001-031-312410 LOCAL OPTION GAS TAX	88,200	79,761	76,838	82,250	82,304	50,624	62%	87,049
001-031-312420 .05 LOCAL OPT GAS TAX	40,200	33,435	34,571	37,556	38,002	23,106	61%	39,831
001-031-313100 ELECTRICAL FRANCHISE FEE	186,000	184,429	180,000	193,779	180,000	117,540	65%	196,500
001-031-313300 WASTE Management Franchise FEE	43,000	43,931	45,150	41,688	46,250	23,439	51%	46,250
001-031-313700 SOLID WASTE FR FEE	550	-	300	403	-	664	0%	500
001-031-314100 ELECTRICAL UTILITY TAX	253,800	258,611	257,500	268,747	261,000	176,125	67%	277,500
001-031-314200 TELEPHONE UTILITY TAX	50,500	46,917	44,936	49,712	47,609	30,498	64%	47,500
001-031-314400 PROPONE UTILITY TAX	5,250	4,433	4,550	8,276	5,500	7,114	129%	8,000
001-031-319150 FUEL TAX REFUND	750	921	750	681	750	609	81%	750
001-032-321000 OCCUPATIONAL LICENSES	14,500	15,973	15,000	16,693	15,750	19,556	124%	17,750
001-032-321200 QUALIFYING FEES	150	100	-	100	-	-	0%	200
001-032-322000 BUILDING PERMIT	87,500	30,873	65,000	67,340	65,000	43,084	66%	65,000
001-032-328200 COUNTY OCCUPATIONAL LIC	12,550	14,853	10,750	13,564	12,500	7,874	63%	13,500
001-033-331187 FEMA				4,835				
001-033-331398 CDBG Payroll	32,823	29,720	36,572	29,615	36,290	21,820	60%	32,384
001-033-334412 Dept. Of Economic Opportunity	8,515	6,538	-	-	-	-	0%	-
001-033-331187 FEMA GRANT	-	766	-	-	-	-	0%	-
001-033-331190 ARPA Grant	-	-	-	207,375	-	569,090		350,000
001-033-334411 Dept. of Justice FDLE	-	-	49,595	49,545	49,646	49,646	100%	-
001-033-334413 FL. Dept of EPA	-	-	-	-	-	-	0%	-
001-033-334415 USDA Community Grant	-	-	50,000	28,945	-	3,522		-
001-033-334420 SOLID WASTE GRANT	246,040	246,040	-	-	-	-	0%	-
001-033-335120 STATE REVENUE SHARING	199,340	184,103	184,000	220,548	228,710	156,759	69%	208,567
001-033-335140 MOBILE HOME LICENSE TAX	1,250	1,236	1,250	1,298	1,250	1,051	84%	1,250
001-033-335150 ALCOHOLIC BEV LICENSE	450	1,175	450	979	1,000	392	39%	1,000
001-033-335180 LOCAL GOVT 1/2 SALES TAX	268,450	246,601	277,500	296,274	283,127	209,150	74%	275,000
001-033-336100 CORRECTIONAL FACILITY	275,560	275,560	275,560	275,560	275,560	275,560	100%	275,560
001-034-341400 CERTIFYING, COPY & RECORD	1,750	2,198	2,000	2,766	2,000	2,764	0%	2,500
001-034-341600 DOT STREET LIGHT	12,849	14,277	14,705	14,705	15,146	-	0%	15,600
001-034-342915 PUBLIC SAFETY- CARNIVAL	5,000	-	5,000	-	-	-	0%	-
001-034-343413 MOSQUITO FEES	36,000	37,782	36,750	38,101	37,150	24,274	65%	38,000
001-035-351100 FINE & FORFEITURES	3,250	1,998	2,500	3,338	2,000	6,772	339%	5,000
001-036-361100 INTEREST EARNINGS	15,500	7,763	3,250	868	750	2,264	302%	3,600
001-036-361120 INTEREST - AD Valorem Tax	175	64	175	2,790	50	27	54%	50
001-036-362000 RENTAL - COMMERCE CENTER	7,800	7,800	7,800	7,800	7,800	5,950	76%	9,600
001-036-362101 TOWER 900	15,000	15,000	15,000	15,038	15,000	11,587	77%	15,914
001-036-362102 MAGISTRATE FEE	-	300	-	-	-	8,900	0%	-
001-036-362111 RENTAL-RECREATION FAC.	8,750	3,525	3,750	6,689	5,500	13,185	240%	11,500
001-036-363290 INSURANCE REFUND	6,475	11,786	35,500	32,361	-	3,374	0%	3,000

**CITY OF SOUTH BAY
PROPOSED BUDGET - GENERAL FUND REVENUES
2022-23**

	2019-2020		2020-2021		2021-22		% of Collection	2022-23
	BUDGET	YTD Actual	BUDGET	YTD Actual	BUDGET	YTD 9 Month		Proposed Budget
001-036-364001 SALE OF REAL ESTATE	-	-	-	1,500	-	-	0%	-
001-036-364310 SALES OF FIXED ASSETS	-	-	-	-	-	-	-	-
001-036-366200 ORATORICAL CONTEST	400	-	-	-	-	-	0%	-
001-036-366250 Tanner Park Summer Program	-	-	-	-	-	-	-	-
001-036-366450 DONATIONS	10,000	3,500	15,250	33,325	8,500	19,894	234%	10,000
001-036-366465 DONATIONS BAYFEST	-	-	-	-	-	-	0%	-
001-036-366551 DONAT. SENIOR CITIZEN - RESTRICTED	5,120	-	5,363	-	5,603	-	0%	5,843
001-036-369100 MISCELLANEOUS REVENUE	2,450	2,212	6,500	6,936	2,250	2,058	91%	2,500
001-038-381410 TRANS. FROM W&S	13,220	13,220	50,102	50,102	20,000	-	0%	20,000
001-038-381440 TRANS. FROM SANITATION	74,250	74,250	107,500	107,500	71,101	-	0%	68,450
001-000-279999 PY Fund Balance	-	-	44,120	-	-	-	-	-
	\$ 2,452,116	\$ 2,335,898	\$ 2,400,756	\$ 2,670,370	\$ 2,280,841	\$ 2,316,250	102%	\$ 2,682,324

**City of South Bay
Projected Expenditures Summary
General Fund
2022-2023**

Depart.	Department	Position FTE	Personnel	Operating	Capital/non- Operating	TOTAL 2022-2023	%	2021-2022 Budget
101	Legislative	5	\$ 75,346	\$ 29,555	\$ -	\$ 104,901	3.91	\$ 78,485
111	City Manager Office	2	236,862	19,670	2,905	259,437	9.67	240,362
121	City Clerk	1	66,018	23,115	-	89,133	3.32	75,570
131	Finance	2	194,864	2,115	-	196,979	7.34	190,760
141	Legal	-	-	88,000	-	88,000	3.28	88,000
151	Planning & Zoning	2	85,561	40,925	-	126,486	4.72	144,412
161	Human Resource	-	18,003	4,100	-	22,103	0.82	22,713
191	Non Department	0.50	22,960	293,040	5,843	321,843	12.00	369,484
311	Community Development	3	161,497	341,382	-	502,879	18.75	146,385
611	Public Safety	-	-	236,106	-	236,106	8.80	230,890
711	Parks & Recreational	3	126,141	56,140	-	182,281	6.80	182,239
811	Public Works	8	409,751	138,425	4,000	552,176	20.59	511,541
		26.5	1,397,003	1,272,573	12,748	2,682,324	100.00	2,280,841

City of South Bay

2022-2023

Total estimated Revenues

2,682,324

City of South Bay

DEPARTMENT:

Legislative

**ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION**

FUND-001	FUND NAME-General	DEPARTMENT: Legislative
<p>Mayor</p> <p>Vice Mayor</p> <p>City Commissioner</p> <p>City Commissioner</p> <p>City Commissioner</p>		

City of South Bay

Budget Summary

Department: **Legislative**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted Budget	Request
Personnel Services	60,905	58,499	61,105	61,276	57,590	61,577	71,096	\$ 75,346
Operating Expenses	42,455	39,646	37,805	31,831	12,805	7,848	20,305	29,555
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	103,360	98,145	98,910	93,107	70,395	69,425	91,401	104,901

Narrative Description of Budget Highlights:

City of South Bay POSITION SUMMARY

Department Name: **Legislative**

POSITIONS	2020-21 Actual	2021-22 Actual	2022-23 Requested	Difference
Mayor	1	1	1	0
Vice Mayor	1	1	1	0
City Commissioner	1	1	1	0
City Commissioner	1	1	1	0
City Commissioner	1	1	1	0
TOTALS	5	5	5	0

City of South Bay
2022-23 Budget

City of South Bay
001 General Fund
Legislative

FUND:
DEPARTMENT:

ACCOUNT	CLASSIFICATION	Budget 2019-20		Budget 2020-21		Budget 2021-22	BUDGET YEAR 2022-23	
		BUDGET	ACTUAL EXPENDITURES	Adopted Budget	ACTUAL EXPENDITURES	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
1	B-TOTAL: SALARIES - BROUGHT FORW	\$ 47,200	\$ 47,125	\$ 43,500	\$ 47,125	\$ 55,500	\$ 55,500	\$ 55,500
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	\$ -					\$ -	
3	TOTAL LINES 1 AND 2 = SALARIES	\$ 47,200	\$ 47,125	\$ 43,500	\$ 47,125	\$ 55,500	\$ 55,500	\$ 55,500
4	OVERTIME	\$ -					\$ -	
5	TOTAL LINES 3 AND 4	\$ 47,200	\$ 47,125	\$ 43,500	\$ 47,125	\$ 55,500	\$ 55,500	\$ 55,500
6	LINES 5 @ .0765 FICA	\$ 3,330	\$ 3,550	\$ 3,330	\$ 3,519	\$ 4,246	\$ 4,246	\$ 4,246
7	HEALTH INSURANCE	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
8	PENSION FRS Contribution Worker Compensation	\$ 9,650 \$ 925	\$ 9,556 \$ 1,045	\$ 9,710 1,050	\$ 9,853 1,080	\$ 10,250 1,100	\$ 14,500 1,100	\$ 14,500 1,100
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 61,105	\$ 61,276	\$ 57,590	\$ 61,577	\$ 71,096	\$ 75,346	\$ 75,346

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: GENERAL
DEPARTMENT Legislative

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	2018-19		2019-20		2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	Adopted Budget	BUDGET REQUEST	MANAGER RECOMMENDED
540100	Travel & Per Diem	27,000	26,941	24,000	23,778	2,500	3,312	14,187	10,000	17,500	
541100	Telephone	-	-	-	-	-	-	-	-	-	
545100	Auto Insurance	-	-	-	-	-	-	1,148	-	1,150	
551100	Office Supplies	425	471	425	548	425	256	-	425	425	
552100	Operating supplies	550	195	550	268	550	105	405	550	550	
552200	Gas & Oil	-	-	-	-	-	-	93	-	600	
554200	Membership & Dues	2,330	950	2,330	1,025	2,330	1,850	4,733	2,330	2,330	
554300	Employee Development	7,150	6,753	5,500	2,490	2,000	1,575	6,045	3,000	3,000	
556400	Commissioners Activities	1,000	2,200	1,000	2,209	1,000	-	1,000	1,000	1,000	
556401	Commissioners Projects	4,000	2,136	4,000	1,513	4,000	750	3,000	3,000	3,000	
Totals		42,455	39,646	37,805	31,831	12,805	7,848	30,611	20,305	29,555	-

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT: **City Manager**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
City Manager		
Executive Secretary		

City of South Bay

Budget Summary

Department: **City Manager**

Expenditure	2018-19		2019-20		2020-21		2021-22	2022-23
Classification	Adopted	Expenses	Adopted	Expenses	Adopted Budget	Expenses	Adopted Budget	Requested
Personnel Services	177,631	174,230	199,603	198,459	235,754	233,578	240,358	236,862
Operating Expenses	27,860	22,859	21,920	19,552	16,545	10,766	18,245	19,670
Debt Services	8,100	8,096	6,060	6,030	8,100	8,708	8,710	2,905
Non Operating/Capital	-	-	-	-	-	-	-	-
Totals:	213,591	205,185	227,583	224,041	260,399	253,052	267,313	259,437

Narrative Description of Budget Highlights:

City of South Bay POSITION SUMMARY

Department Name: **City Manager**

POSITIONS	2020-21 Actual	2021-22 Actual	2022-23 Requested	Difference
City Manager	1	1	1	-
Executive Secretary	1	1	1	-
TOTALS	2	2	2	0

City of South Bay
001 General Fund
City Manager

FUND:
DEPARTMENT:

ACCOUNT	CLASSIFICATION	BUDGET 2019-20		BUDGET 2020-21		BUDGET 2021-22	BUDGET 2022-23
		Adopted BUDGET	ACTUAL EXPENDITURES	Adopted Budget	ACTUAL EXPENDITURES	Adopted Budget	BUDGET REQUESTED
1	SALARIES	166,378	166,311	187,533	187,419	187,958	188,817
2	Over time	-	-	-	-	-	-
3	TOTAL LINES 1 AND 2 = SALARIES	166,378	166,311	187,533	187,419	187,958	188,817
4	INCENTIVE PAY	-	-	-	-	-	-
5	TOTAL LINES 3 AND 4	166,378	166,311	187,533	187,419	187,958	188,817
6	LINES 5 @ .0765 FICA	12,475	12,435	14,356	13,968	14,380	14,445
7	HEALTH INSURANCE	5,050	4,345	16,365	16,399	18,210	16,950
8	PENSION	14,425	12,368	14,500	12,692	16,645	16,650
	WORKER'S COMPENSATION	1,275	3,000	3,000	3,100	3,165	-
	Medical Exam		-		-		-
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	199,603	198,459	235,754	233,578	240,358	\$ 236,862

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT City Manager

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
540100	Travel & Per Diem	\$ 13,500	\$ 12,984	\$ 6,900	\$ 6,809	\$ 3,500	\$ 768	\$ 7,216	\$ 6,000	\$ 8,000	
541100	Telephone	1,260	697	1,260	641	1,260	714	450	1,260	1,050	
545100	Insurance (auto)	600	610	610	653	675	701	867	735	870	
546500	Rep. & Main. Vehicles	3,250	1,561	1,000	2,301	1,000	3,108	1,597	3,000	1,000	
551100	Office Supplies	600	-	600	256	600	56	-	300	300	
552100	Operating Supplies	750	493	750	681	750	61	25	300	300	
552200	Gas & Oil	3,250	2,189	3,000	2,404	3,000	2,747	2,354	3,000	4,500	
554200	Membership, Dues & Sub.	1,650	990	1,650	1,749	1,650	1,442	1,100	1,650	1,650	
554300	Employee Development	2,500	2,485	3,000	1,380	3,000	1,169	2,095	1,500	1,500	
556100	Promotional Activities	500	850	500	-	500	-	500	500	500	
580000	Auto Lease	8,100	8,096	8,710	8,708	8,710	8,708	6,531	8,710	2,905	
644000	Equipment	-	-	-	-	-	-	-	-	-	
646000	Equipment/Vehicles	-	-	-	-	-	-	-	-	-	
Totals		\$ 35,960	\$ 30,955	\$ 27,980	\$ 25,582	\$ 24,645	\$ 19,474	\$ 22,735	\$ 26,955	\$ 22,575	\$ -

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT: **City Clerk**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	City Manager	
	City Clerk	

City of South Bay

Budget Summary

Department: City Clerk

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Request
Personnel Services	70,225	67,099	59,935	58,510	61,600	61,556	65,592	66,018
Operating Expenses	14,775	12,158	14,775	7,670	21,725	18,800	11,775	23,115
Non Operating/Capital	1200	595	2,100	-	1,500	-	1,000	-
Totals:	86,200	79,852	76,810	66,180	84,825	80,356	78,367	\$ 89,133

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **City Clerk**

POSITIONS	2020-21 Actual	2021-22 Adopted	2022-23 Requested	Difference
City Clerk	1	1	1	0
Administrative Assistant	0	0	0	0
TOTALS	1	1	1	0

City of South Bay

City of South Bay

FUND: 001 General Fund
 DEPARTMENT:

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		Adopted Budget 2021-22	BUDGET YEAR 2022-23	
		ADOPTED BUDGET	Actual EXPENDITURES	ADOPTED BUDGET	Actual EXPENDITURES	Adopted Budget	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	48,500	48,976	48,690	49,826	52,145	53,188	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4							
3	TOTAL LINES 1 AND 2 = SALARIES	48,500	48,976	48,690	49,826	52,145	53,188	
4	OVERTIME							
5	TOTAL LINES 3 AND 4	48,500	48,976	48,690	49,826	52,145	53,188	
6	LINES 5 @ .0765 FICA	4,285	3,535	3,725	3,685	3,990	4,070	
7	HEALTH INSURANCE	6,300	5,999	6,750	5,760	6,850	6,100	
8	PENSION	850	-	2,435	2,285	2,607	2,660	
	Worker Comp.	-	-	-	-	-	-	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	59,935	58,510	61,600	61,556	65,592	66,018	\$ -

City of South Bay
 2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: City Clerk

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET 2018-19		BUDGET 2019-20		BUDGET 2020-2021		BUDGET 2021-2022		BUDGET YEAR 2022-23	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
001-121-523100		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
001-121-531200	Medical Exams	-	200	-	-	-	-	-	-	-	-
001-121-534500	Election Expense	1,900	-	1,900	545	10,700	10,688	-	-	-	-
001-121-540100	Travel & Per Diem	2,000	2,243	2,000	20	1,250	1,140	-	-	13,500	-
001-121-541100	Telephone	800	582	800	641	700	659	340	700	540	-
001-121-549100	Advertising	4,500	3,784	4,500	4,268	4,000	4,703	373	4,000	4,000	-
001-121-549200	Charter Review	500	-	500	-	500	-	-	500	500	-
001-121-549400	Codification	2,500	2,167	2,500	750	2,000	750	750	2,000	2,000	-
001-121-551100	Office Supplies	750	1,062	750	526	750	226	63	750	750	-
001-121-552100	Operating Supplies	300	875	300	325	300	319	45	300	300	-
001-121-552200	GAS & OIL	-	-	-	-	-	-	94	-	-	-
001-121-554200	Membership Dues	525	220	525	430	525	265	210	525	525	-
001-121-554300	Employee Development	1,000	1,025	1,000	165	1,000	50	-	1,000	1,000	-
001-121-641000	Office Equipment	-	-	-	-	-	-	-	-	-	-
001-121-644000	Equipment	1,200	595	2,100	-	1,500	-	-	1,000	-	-
Totals		\$ 15,975	\$ 12,753	\$ 16,875	\$ 7,670	\$ 23,225	\$ 18,800	\$ 1,875	\$ 12,775	\$ 23,115	\$ -

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT: **FINANCE**
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND-001	FUND NAME-General	DEPARTMENT: FINANCE
<p>City Manager</p> <p>Finance Director</p> <p>Assistant to Finance Director</p>		

City of South Bay

Budget Summary

Department: **FINANCE**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expended	Adopted	Expended	Adopted	Expended	Adopted Budget	Requested
Personnel Services	183,732	181,581	189,616	184,609	185,516	185,352	191,933	194,864
Operating Expenses	2,895	2,233	2,915	2,081	2,815	1,105	2,815	2,115
Non Operating/Capital	800	569	800	-	-	-	-	-
Totals:	187,427	184,383	193,331	186,690	188,331	186,457	194,748	196,979

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Finance**

POSITIONS	2020-21 Actual	2021-22 Budget	2022-23 Request	Difference
Finance Director	1	1	1	-
Assistant to Finance Director	1	1	1	-
TOTAL Budget	2	2	2	0

City of South Bay

FUND: **001 General Fund**
 DEPARTMENT: **Finance**

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	BUDGET YEAR 2022-23	
		ADOPTED BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	\$ 136,556	\$ 138,576	\$ 137,410	\$ 140,626	\$ 143,960	\$ 146,839	
2								
3	TOTAL LINES 1 AND 2 = SALARIES	\$ 136,556	\$ 138,576	\$ 137,410	\$ 140,626	\$ 143,960	\$ 146,839	
4	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -		
5	TOTAL LINES 3 AND 4	\$ 136,556	\$ 138,576	\$ 137,410	\$ 140,626	\$ 143,960	\$ 146,839	
6	LINES 5 @ .0765 FICA	\$ 11,710	\$ 9,766	\$ 10,515	\$ 9,931	\$ 10,725	\$ 11,233	
7	HEALTH INSURANCE	\$ 34,640	\$ 29,564	\$ 30,720	\$ 27,889	\$ 30,050	\$ 29,450	
8	PENSION	\$ 6,710	\$ 6,703	\$ 6,871	\$ 6,906	\$ 7,198	\$ 7,342	
	Worker Com	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 189,616	\$ 184,609	\$ 185,516	\$ 185,352	\$ 191,933	\$ 194,864	

City of South Bay
 2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT FINANCE

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED	BUDGET REQUEST	MANAGER RECOMMENDED
									BUDGET		
531200	Medical examination		200		-		-		-		
540100	Travel & Per Diem	315	11	315	22	315	-		315		-
541100	Telephone	780	613	800	642	700	659	340	700		250
546100	R & M Equipment	-	-	-	-	-	-		-		540
551100	Office Supplies	550	537	550	545	550	246		550		-
552100	Operating Supplies	275	92	275	218	275	-		275		400
554200	Membership & Dues	225	195	225	50	225	50	53	225		250
554300	Employee Development	750	585	750	604	750	150	50	225		225
641000	Office Equipment	800	569	800	-	-	-	300	750		450
	Totals	\$ 3,695	\$ 2,802	\$ 3,715	\$ 2,081	\$ 2,815	\$ 1,106	\$ 743	\$ 2,815	\$ 2,115	-

City of South Bay
2022-23 Budget

City of South Bay
LEGAL

DEPARTMENT:
ORGANIZATIONAL CHART

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
<p>TERMS OF AGREEMENT/CONTRACT MONTHLY FEE</p>		

City of South Bay

Budget Summary Department: LEGAL

Expenditure	2018-19		2019-20		2020-21		Adopted	2022-23
Classification	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	2021-22	Requested
Personnel Services								
Operating Expenses	70,000	65,350	88,335	76,034	88,000	84,173	88,000	88,000
Debt Services								
Non Operating/Capital	-							
Totals:	70,000	65,350	88,335	76,034	88,000	84,173	88,000	88,000

Narrative Description of Budget Highlights:

It is not economically feasible to hire full time attorney. Therefore these services for attorney and magistrate are contracted out.

**City of South Bay
Operating Services Worksheet
2020-21**

FUND: Fund Name: 001-General Fund
 DEPARTMENT: Dept./Division:
 Fund/Dept./Div./Fnctn./Proj.: 001-141-531050

ACCOUNT NUMBER	Terms of Agreement/ Contract	ACTUAL BUDGET	2018-19		2019-20		BUDGET 2020-21		BUDGET 2021-22		2022-23	
			Budget	EXPENDITURES	Adopted Budget	EXPENDITURES	Adopted Budget	EXPENDITURE	Actual 9 Month	BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
531050	Monthly fee For Professional Services:	1- It is not economically feasible to hire full time Attorney. Therefore, these services are contracted out.	\$ 60,000	\$ 60,000	\$ 78,335	\$ 71,667	\$ 80,000	\$ 80,000	\$ 53,333	\$ 80,000	\$ 80,000	
531055		2 -Estimated cost for legal and magistrate for enforcement to be contracted out	8,750	2,475	7,000	990	5,000	-	660	5,000	3,250	
552100		3- Operating Expenses	1,250	2,875	3,000	3,377	3,000	4,173	3,172	3,000	4,750	
			\$ 70,000	\$ 65,350	\$ 88,335	\$ 76,034	\$ 88,000	\$ 84,173	\$ 57,165	\$ 88,000	\$ 88,000	

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT: Code Enforcement
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION

FUND- 151	FUND NAME-General	DEPARTMENT: Code Enforcement
<p>City Manager</p> <p>Code Enforcement Officer</p> <p>Code Enforcement/Assistant's Officer</p>		

City of South Bay
2022-23 Budget

City of South Bay

Budget Summary

Department: **Code Enforcement**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	88,930	83,129	93,781	73,527	81,695	75,288	83,637	85,561
Operating Expenses	57,225	31,812	32,260	30,639	58,175	44,120	54,205	40,925
Non Operating/Capital	10,800	9,897	10,800	10,797	10,800	10,797	8,100	-
Totals:	156,955	124,838	136,841	114,963	150,670	130,205	145,942	126,486

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: Code Enforcement

POSITIONS	2020-21 Actual	2021-22 Actual	2022-23 Request	Difference
City Manager				
Code Enforcement Officer	1	1	1	
Code Enforcement/Assistant's Officer	1	1	1	
Total	2	2	2	0

City of South Bay
2022-23 Budget

City of South Bay

FUND: 001 General Fund
DEPARTMENT Code Enforcement

ACCOUNT		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	BUDGET YEAR 2022-23	
		BUDGET	ACTUAL EXPENDITURES	BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	61,151	56,979	59,195	55,056	57,624	58,776	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-	-	-	-	-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	61,151	56,979	59,195	55,056	57,624	58,776	
4	OVERTIME	-	-	-	-	-	-	
5	TOTAL LINES 3 AND 4	61,151	56,979	59,195	55,056	57,624	58,776	
6	LINES 5 @ .0765 FICA	4,680	3,950	4,530	3,843	4,293	4,496	
7	HEALTH INSURANCE	23,600	12,598	12,660	14,179	16,410	17,100	
8	PENSION	2,500	-	2,960	20	2,960	2,939	
	Worker Compensation	1,850	-	2,350	2,190	2,350	2,250	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	93,781	73,527	81,695	75,288	83,637	85,561	

City of South Bay
 2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: GENERAL
DEPARTMENT Code Enforcement

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		ACTUAL BUDGET	EXPENDITURES	ACTUAL BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
531200	Medical Examinations	\$ -	\$ 200	\$ -	\$ -	\$ -	-	-	-	-	-
531300	Professional service	50,000	24,533	25,500	24,603	51,500	40,079	17,566	47,500	35,000	-
540100	TRAVEL & PER DIEM	675	1,053	675	1,547	675	(194)	-	675	675	-
541100	TELEPHONE	1,500	639	750	546	700	659	340	700	540	-
545100	INSURANCE (AUTO)	1,100	1,200	1,200	1,246	1,300	1,292	817	1,330	820	-
546500	R & M Vehicle	1,000	1,244	1,000	192	1,000	235	80	1,000	1,000	-
547100	PRINTING/ADVERTISING	250	-	250	-	250	-	-	250	250	-
551100	OFFICE SUPPLIES	300	24	300	231	300	-	-	300	300	-
552000	UNIFORMS	225	-	225	-	225	-	-	225	115	-
552100	OPERATING SUPPLIES	375	808	375	365	375	703	-	375	375	-
552200	GAS & OIL	1,200	1,191	1,385	1,204	1,250	646	560	1,250	1,250	-
554300	Employee Development	600	920	600	705	600	700	-	600	600	-
580000	Auto Lease	10,800	9,897	10,800	10,797	10,800	10,797	6,298	8,100	-	-
644000	Office Equipment	-	-	-	-	-	-	-	-	-	-
646000	Equipment/Vehicles	-	-	-	-	-	-	-	-	-	-
Totals		\$ 68,025	\$ 41,709	\$ 43,060	\$ 41,436	\$ 68,975	\$ 54,917	\$ 25,661	\$ 62,306	\$ 40,925	\$ -

City of South Bay
2022-23 Budget

**City of South Bay
Human Resources**

DEPARTMENT:
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND-001	FUND NAME-GENERAL FUND	DEPARTMENT-HUMAN RESOURCE
<p style="text-align: center;">CITY MANAGER</p> <p style="text-align: center;">DIRECTOR OF HUMAN RESOURCES</p>		

City of South Bay

Budget Summary

Department: **HUMAN RESOURCE**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	17,000	15,974	15,916	16,275	16,375	16,332	17,713	18,003
Operating Expenses	5,045	4,168	5,045	1,790	5,015	731	5,015	4,100
Non Operating/Capital							1,000	-
Totals:	22,045	20,142	20,961	18,065	21,390	17,063	23,728	22,103

Narrative Description of Budget Highlights:

No significant change exists from 2022 to 2023

**City of South Bay
POSITION SUMMARY**

Department Name: **Human Resources**

POSITIONS	2020-21 Actual	2021-22 Adopted	2022-23 Request	Difference
Director of Human Resources (reported @City Manager Dept.)	1	1	1	-
TOTALS	1	1	1	0

City of South Bay

FUND: **001 General Fund**
DEPARTMENT: **Human Resources**

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	BUDGET YEAR 2022-23	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	ADOPTED	BUDGET REQUESTED	MANAGER RECOMMENDED
						BUDGET		
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	12,726	13,705	13,045	13,863	14,320	14,606	-
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4					-		-
3	TOTAL LINES 1 AND 2 = SALARIES	12,726	13,705	13,045	13,863	14,320	14,606	-
4	OVERTIME					-		-
5	TOTAL LINES 3 AND 4	12,726	13,705	13,045	13,863	14,320	14,606	-
6	LINES 5 @ .0765 FICA	975	991	998	1,020	1,018	1,117	-
7	HEALTH INSURANCE	1,575	1,579	1,680	1,449	1,710	1,550	-
8	PENSION	640	-	652	-	665	730	
	Worker Comp	-	-		-	-	-	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	15,916	16,275	16,375	16,332	17,713	18,003	

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: GENERAL
DEPARTMENT HUMAN RESOURCE

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST
540100	Travel & Per Diem	1,500	2,076	1,500	-	1,500	-	1,448	1,500	2,000
541100	Telephone	195	613	195	587	165	604	357	165	150
551100	Office Supplies	250	280	250	336	250	127	-	250	250
552100	Operating Supplies	200	350	200	13	200	-	198	200	200
554200	Membership & Dues	900	324	900	104	900	-	55	900	900
554300	Employee Development	2,000	525	2,000	750	2,000	-	575	2,000	600
644000	Equipment	-	-	-	-	-	-	-	1,000	-
Totals		\$ 5,045	\$ 4,168	\$ 5,045	\$ 1,790	\$ 5,015	\$ 731	\$ 2,633	\$ 6,015	4,100

City of South Bay

2022-23 Budget

City of South Bay
DEPARTMENT: **NON-DEPARTMENT**
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT:
	City Manager PT Custodian Services	

City of South Bay

Budget Summary Department: Non-Department

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	10,765	9,236	10,765	11,468	21,800	20,450	22,960	22,960
Operating Expenses	316,235	280,705	301,515	275,209	402,175	373,748	341,611	293,040
Non Operating/Capital	14,383	9,037	5,123	-	5,363	-	5,363	5,843
Totals:	341,383	298,978	317,403	286,677	429,338	394,198	369,934	321,843

Narrative Description of Budget Highlights:

POSITION SUMMARY

FUND: 001

Department Name: **Non-Department**

POSITIONS	2020-21	2021-22	2022-23	Difference
	Expended	Adopted	Requested	
PT Custodian Services	0.5	0.5	0.5	
TOTALS	0.5	0.5	0.5	

City of South Bay

2022-23 Budget

**City of South Bay
Personnel Services Worksheet**

FUND: 001 General Fund
DEPARTMENT Non-Department

ACCOUNT	CLASSIFICATION	DETAIL-REMARKS	BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
			MODIFIED BUDGET	ANTICIPATED EXPENDITURES	BUDGET REQUESTED	EXPENDITURES	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD		20,250	18,977	21,328		21,328	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4							
3	TOTAL LINES 1 AND 2 = SALARIES		20,250	18,977	21,328		21,328	
4	OVERTIME							
5	TOTAL LINES 3 AND 4		20,250	18,977	21,328		21,328	
6	LINES 5 @ .0765 FICA		1,550	1,473	1,632		1,632	
7	HEALTH INSURANCE							
8	PENSION							
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8		21,800	20,450	\$ 22,960	\$ -	\$ 22,960	\$ -

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT Non-Department

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		Adopted BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	Adopted BUDGET	EXPENDITURES	Actual 9 Month	Adopted BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
524100	Workers Compensation	1,350	1,850	1,550	907	1,000	3,550	5,090	1,000	1,000	
525100	Unemployment Compensation	1,150	-	1,150	-	1,150	-	-	1,150	1,150	
531200	Medical Exam	-	400	-	-	-	-	-	-	-	
531300	Professional Services	57,745	54,268	80,045	79,923	129,595	113,474	76,036	69,795	78,230	
532100	Accounting & Audit	25,500	23,760	34,500	33,500	29,000	24,000	-	26,000	28,000	
534050	Trash Removal	5,900	5,686	5,900	5,770	5,900	5,728	5,728	5,900	5,940	
541100	Telephone	14,160	11,715	10,350	8,286	8,250	8,571	6,928	9,800	10,700	
542100	Postage	3,600	2,650	3,600	4,097	4,200	2,130	1,178	4,200	4,200	
543100	Electric	15,600	13,444	15,600	12,168	14,700	13,432	7,588	15,000	15,000	
543500	Water & Sewer Service	17,340	13,222	17,340	12,364	14,250	20,129	15,019	25,000	25,000	
544400	Collection Fees	-	-	-	-	-	-	-	-	-	
545100	Liability Insurance	50,600	37,712	47,850	39,662	51,500	44,000	49,064	50,550	50,550	
546100	Repair & Manut.-Equipment	9,750	6,077	9,000	5,156	9,800	7,615	4,205	9,800	9,500	
546200	Repair & Manut.-Building	10,050	9,197	10,400	13,396	10,550	11,356	8,266	10,550	10,550	
548100	Tri-City Meeting	1,500	2,225	2,250	2,973	2,250	-	2,328	2,250	2,250	
549900	Taxes -(Assessment)	6,000	6,093	6,150	6,157	6,300	6,129	6,096	6,300	6,300	
551100	Office Supplies	1,980	1,565	1,980	2,001	1,980	1,824	918	1,980	1,980	
552100	Operating Supplies	11,600	11,856	10,000	13,099	10,000	13,667	8,294	10,000	10,000	
552400	Pension Administration	4,500	4,000	4,500	4,000	4,000	4,000	2,000	4,000	4,000	
554200	Membership, Dues & Subs	7,350	6,516	7,350	6,308	7,350	6,458	7,150	7,450	7,690	
556110	LORE	5,000	5,000	5,000	5,000	5,000	-	-	5,000	-	
556210	Special Projects	18,000	17,770	10,000	3,935	12,750	16,438	24,392	8,500	8,500	
570000	FEMA - Debris Removal	5,060	5,059	-	-	-	-	-	-	-	
581700	Oratorical Contest	1,500	1,262	1,500	1,601	1,500	1,500	1,600	1,500	1,500	
582100	Holiday Decorations	1,000	236	1,000	842	1,000	-	-	1,000	1,000	
599000	Contingency	40,000	39,142	14,500	14,064	20,000	19,634	18,025	15,000	10,000	
599500	Care Act	-	-	-	-	-	-	53,174	49,646	-	
644000	Equipment	9,500	9,037	-	-	50,150	50,113	-	-	-	
660000	Property	-	-	-	-	-	-	-	-	-	
680000	Restricted Sr. Citizen	4,883	-	5,123	-	5,363	-	-	5,603	5,843	
	Totals	330,618	289,742	306,638	275,209	407,538	373,748	303,079	346,974	298,883	-

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT:

**Community Development
ORGANIZATIONAL CHART BY
EMPLOYEE CLASSIFICATION**

FUND-311	FUND NAME-General	DEPARTMENT: CD
<p>City Manager</p> <p>Economic and Business Development Manager</p> <p>Community Development/Fiscal Specialist</p>		

City of South Bay
2022-23 Budget

City of South Bay

Budget Summary

Department: **Community Development**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expended	Adopted	Expended	Adopted	Requested
Personnel Services	123,415	113,289	126,160	122,752	126,445	126,114	128,335	161,497
Operating Expenses	56,900	54,462	269,755	252,465	16,750	12,606	18,050	341,382
Non Operating/Capital	700	1,358	-	-	-	-	-	-
Totals:	181,015	169,109	395,915	375,217	143,195	138,720	146,385	502,879

Narrative Description of Budget Highlights:

City of South Bay
POSITION SUMMARY

Department Name: **Community Development**

POSITIONS	2020-21 Actual	2021-22 Actual	2022-23 Request	Difference
Economic and Business Development Manager	1	1	1	0
Community Development/Fiscal Specialist	1	1	1	0
ARPACT		1	1	0
TOTAL	2	3	3	0

**City of South Bay
Personnel Services Worksheet**

City of South Bay

FUND: 001 General Fund
DEPARTMENT Community Development

ACCOUNT		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	BUDGET YEAR 2022-23	
		ADOPTED BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	ANTICIPATED EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	96,435	96,086	95,571	98,010	97,686	128,092	\$ -
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4					-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	96,435	96,086	95,571	98,010	97,686	128,092	\$ -
4	OVERTIME	-	-	-	-	-	-	\$ -
5	TOTAL LINES 3 AND 4	96,435	96,086	95,571	98,010	97,686	128,092	\$ -
6	LINES 5 @ .0765 FICA	7,150	6,792	7,314	6,998	7,474	9,800	\$ -
7	HEALTH INSURANCE	17,650	17,485	18,780	16,290	18,290	17,200	\$ -
8	PENSION	4,675	2,389	4,780	4,816	4,885	6,405	\$ -
9	Worker comp	250	-	-	-	-	-	
10	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	126,160	122,752	126,445	126,114	128,335	161,497	\$ -

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 GENERAL
DEPARTMENT: Community Development

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	Actual 9 month	Budget	BUDGET REQUEST	MANAGER RECOMMENDED
531200	Medical examination	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	-
531300	Professional services	-	-	-	-	-	-	-	-	-	-
540100	Travel & Per Diem	43,000	42,738	5,000	2,850	7,000	4,965	11,585	5,000	5,000	-
541100	Telephone	1,500	1,722	1,500	195	1,000	-	-	1,000	425	-
545100	Insurance (Auto)	750	613	800	641	700	659	340	700	540	-
546500	R & M Vehicle	2,850	2,850	2,850	3,010	3,100	3,317	3,042	3,400	3,100	-
551100	Office Supplies	4,750	4,628	1,000	784	1,000	1,225	655	1,000	1,000	-
552100	Operating Supplies	500	134	500	220	500	243	66	500	500	-
552200	Gas & oil	275	126	275	96	275	92	8	275	275	-
554200	Membership & Dues	1,200	791	1,200	528	1,200	328	804	1,200	1,200	-
554300	Employee Development	225	-	225	-	225	-	-	225	225	-
555230	Community Projects	1,250	860	1,250	-	1,250	371	268	1,250	500	-
559000	Demolition	600	-	600	-	-	-	-	500	1,500	-
565229	Community Activities	-	-	246,040	235,500	-	-	-	-	-	-
565231	ARP Act	-	-	8,515	8,641	500	1,406	1,933	3,000	3,000	-
644000	Office Equipment	-	-	-	-	-	-	612,912	-	324,117	-
	Office Equipment	700	1,358	-	-	-	-	-	-	-	-
	Totals	\$ 57,600	\$ 55,820	\$ 269,755	\$ 252,465	\$ 16,750	\$ 12,606	\$ 631,613	\$ 18,050	\$ 341,382	\$ -

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT:

Public Safety
ORGANIZATIONAL CHART

FUND-001	FUND NAME-General	DEPARTMENT: PUBLIC SAFETY
<p>Reflects contract entered into with Palm Beach County Sheriff during fiscal year 2022-23</p>		

City of South Bay

Budget Summary

Department: **Public Safety**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services			-					
Operating Expenses	189,855	187,270	223,900	223,317	231,040	231,016	230,890	236,106
Non Operating/Capital			-				-	
Totals:	189,855	187,270	223,900	223,317	231,040	231,016	230,890	236,106

Narrative Description of Budget Highlights:

Reflects contract entered into with Palm Beach County Sheriff, with increase of \$6,716 is anticipated for fiscal year 2022-23.

**City of South Bay
Operating Services Worksheet**

FUND: **General Fund**
DEPARTMENT: **Public Safety**

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET 2018-19		BUDGET 2019-20		BUDGET 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	ADOPTED BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
531300	Professional service	\$ -	\$ -	-	-	\$ -	-	-	\$ -	\$ -	-
541100	Telephone PBCO	3,300	2,425	2,250	-	3,000	2,748	2,065	3,000	3,000	-
543500	W & S Services	-	-	-	2,737	-	25	-	-	-	-
544500	Contract Services	184,555	184,555	219,650	-	223,890	223,889	186,574	223,890	230,606	-
546200	Rep & Maint. Building	2,000	290	2,000	219,620	4,150	4,354	385	4,000	2,500	-
552100	Operating Supplies	-	-	-	960	-	-	-	-	-	-
645000	Equipment - Grant	-	-	-	-	-	-	-	-	-	-
Totals		\$ 189,855	\$ 187,270	\$ 223,900	\$ 223,317	\$ 231,040	\$ 231,016	\$ 189,024	\$ 230,890	\$ 236,106	\$ -

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT: PARKS & RECREATION
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT:
<p>CITY MANAGER</p> <p>DIRECTOR OF PARKS & RECREATION</p> <p>PROGRAM COORDINATOR</p> <p>MAINTENANCE</p>		

City of South Bay

Budget Summary

Department: **Parks and Recreation**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expended	Adopted	Expended	Adopted	Expended	Adopted	Request
Personnel Services	71,269	66,713	89,410	85,656	110,722	98,808	115,487	126,141
Operating Expenses	62,760	57,271	50,760	30,881	38,800	96,436	61,175	56,140
Non Operating/Capital	10,800	6,590	6,090	6,084	82,090	6,084	5,577	-
Totals:	144,829	130,574	146,260	122,621	231,612	201,328	182,239	182,281

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Parks & Recreation**

POSITIONS	2020-21	2021-22	2022-23	Difference
	Actual	Actual	Request	
Director	1	1	1	0
Recreational Coordinator	1	1	1	0
Maintenance (PT)	1	1	1	0
TOTALS	3	3	3	0

**City of South Bay
Personnel Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Parks & Recreation

ACCOUNT	CLASSIFICATION	BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	BUDGET YEAR 2022-23	
		MODIFIED BUDGET	Actual EXPENDITURES	MODIFIED BUDGET	Actual EXPENDITURES	ADOPTED	BUDGET REQUESTED	MANAGER RECOMMENDED
						BUDGET		
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	73,625	73,650	89,180	83,507	94,275	104,224	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4	-	-	-	-	-	-	
3	TOTAL LINES 1 AND 2 = SALARIES	73,625	73,650	89,180	83,507	94,275	104,224	
4	OVERTIME/PAT TIME	-	-	-	-	-	-	
5	TOTAL LINES 3 AND 4	73,625	73,650	89,180	83,507	94,275	104,224	
6	LINES 5 @ .0765 FICA	5,635	5,171	6,822	6,003	7,212	7,973	
7	HEALTH INSURANCE	6,490	3,270	7,020	5,741	6,900	6,400	
8	PENSION	2,060	-	4,100	57	3,500	4,194	
	Worker comp.	1,600	3,565	3,600	3,500	3,600	3,350	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 89,410	85,656	110,722	98,808	115,487	126,141	\$ -

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Parks & Recreation

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		Adopted	EXPENDITURES	Adopted	EXPENDITURES	Adopted	EXPENDITURES	Adopted	ADOPTED	BUDGET	MANAGER
		BUDGET		BUDGET		BUDGET		9 Month	Budget	Request	RECOMMENDED
531200	Medical Examination	-	40	-	49	-	-	150	-	-	-
531300	Professional Services	-	-	-	-	-	-	-	-	-	-
540100	Travel & Per Diem	4,700	4,680	4,300	-	-	-	-	3,000	3,000	-
541100	Telephone	3,900	3,356	3,350	3,326	3,350	4,620	4,361	4,250	6,300	-
543100	Electric	9,060	9,747	10,500	6,008	6,000	6,126	3,498	6,600	6,500	-
543500	W&S , Trash Services	8,140	10,385	8,400	8,203	8,400	11,644	6,713	13,660	9,000	-
545100	Insurance (Auto)	1,900	1,650	1,650	1,707	1,800	1,857	2,450	1,955	2,500	-
546100	Rep. & Maint. - Equipment	100	269	100	216	100	-	-	500	500	-
546200	Rep. & Maint. - Building	4,650	4,403	3,000	3,904	3,000	4,628	5,821	5,560	5,560	-
546500	Rep. & Maint. - Vehicles	3,300	3,230	1,750	1,637	2,000	440	524	2,000	1,250	-
551100	Office Supplies	550	64	550	301	600	-	208	600	600	-
552100	Uniform	100	279	100	145	100	252	100	100	300	-
552100	Operating Supplies	2,500	1,849	2,500	1,168	2,500	2,842	1,965	2,500	2,500	-
552200	Gas & Oil	2,800	2,702	3,000	3,166	3,000	2,327	1,917	3,000	3,780	-
554300	Employee Development	300	-	300	-	300	-	-	300	500	-
556100	Promotional Activities -Bay Fest	9,500	9,392	-	-	-	-	-	5,000	5,000	-
556150	Athletic Activities	5,060	2,755	5,060	-	2,300	-	7,594	3,300	3,500	-
556250	Senior Citizen Program	3,000	2,065	3,000	1,051	3,000	-	1,492	3,000	3,000	-
556300	Summer Program	3,000	405	3,000	-	2,150	-	250	2,150	2,150	-
556800	Rec. Software	200	-	200	-	200	-	-	200	200	-
580000	Lease Payment	10,800	6,590	6,090	6,084	6,090	6,084	4,563	5,577	-	-
641000	Equipment	-	-	-	-	76,000	61,700	15,000	3,500	-	-
646000	Vehicle	-	-	-	-	-	-	-	-	-	-
Totals		73,560	63,861	56,850	36,965	120,890	102,520	56,506	66,752	56,140	

City of South Bay
2022-23 Budget

City of South Bay

DEPARTMENT: Public Works
ORGANIZATIONAL CHART BY EMPLOYEE CLASSIFICATION

FUND	FUND NAME	DEPARTMENT: DEPT. NAME
	City Manager Director of Public Work/Engineer Public Works Foreman Maintenance Mechanic/Facilities Manager	

City of South Bay

Budget Summary Department: **Public Works**

Expenditure Classification	2018-19		2019-20		2020-21		2021-22	2022-23
	Adopted	Expenses	Adopted	Expenses	Adopted	Expenses	Adopted	Requested
Personnel Services	372,055	337,571	365,872	365,266	360,710	341,268	\$ 367,434	\$ 409,751
Operating Expenses	143,230	121,333	146,675	137,425	134,000	126,084	138,125	138,425
Non Operating/Capital	20,664	10,967	13,320	12,960	6,851	4,835	5,982	4,000
Totals:	535,949	469,871	525,867	515,651	501,561	472,187	511,541	552,176

Narrative Description of Budget Highlights:

**City of South Bay
POSITION SUMMARY**

Department Name: **Public Works**

POSITIONS	2020-21 Adopted	2021-22 Requested	2022-23 Requested	Difference
Director of Public Work/Engineer	1	1	1	
Foreman	0	0	0	
Maintenance	4	4	6	
Mechanic/Facilities Manager	1	1	1	
TOTALS	6	6	8	0

**City of South Bay
Personnel Services Worksheet**

FUND: **001 General Fund**
DEPARTMENT: **Public Works**

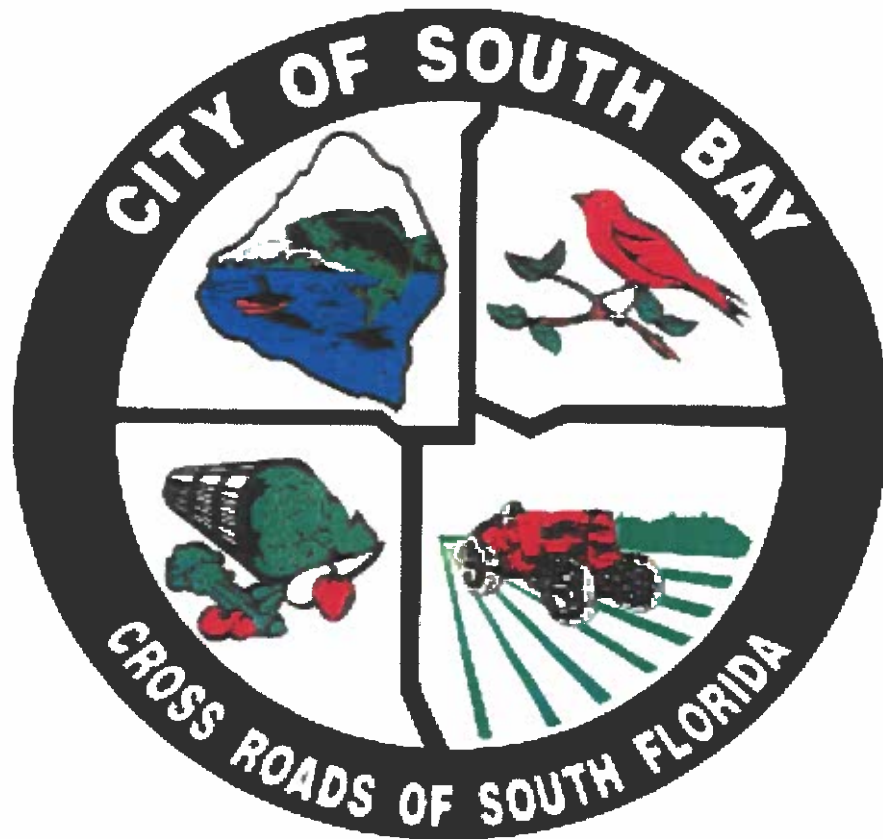
ACCOUNT		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22	BUDGET YEAR 2022-23	
		MODIFIED BUDGET	ACTUAL EXPENDITURES	MODIFIED BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET	BUDGET REQUESTED	MANAGER RECOMMENDED
1	SUB-TOTAL: SALARIES - BROUGHT FORWARD	256,197	256,010	243,295	246,871	254,260	288,182	
2	OTHER EMPLOYEES NOT SHOWN ON FORM 4						-	
3	TOTAL LINES 1 AND 2 = SALARIES	256,197	256,010	243,295	246,871	254,260	288,182	
4	OVERTIME	2,000	227	2,000	-	2,000	2,000	
5	TOTAL LINES 3 AND 4	258,197	256,237	245,295	246,871	256,260	290,182	
6	LINES 5 @ .0765 FICA	19,355	17,103	18,765	17,258	19,604	22,199	
7	HEALTH INSURANCE	55,100	63,195	62,400	47,589	59,320	65,370	
8	PENSION	10,000	9,466	11,000	9,693	11,000	12,000	
	Worker Comp.	23,220	19,265	23,250	19,857	21,250	20,000	
9	TOTAL PERSONNEL Costs ADD LINES 5 THROUGH 8	\$ 365,872	\$ 365,266	\$ 360,710	\$ 341,268	\$ 367,434	\$ 409,751	\$ -

City of South Bay
2022-23 Budget

**City of South Bay
Operating Services Worksheet**

FUND: 001 General Fund
DEPARTMENT: Public Works Department

ACCOUNT NUMBER	EXPENDITURE CLASSIFICATION	BUDGET YEAR 2018-19		BUDGET YEAR 2019-20		BUDGET YEAR 2020-21		BUDGET YEAR 2021-22		BUDGET YEAR 2022-23	
		BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	Actual 9 Month	ADOPTED BUDGET	BUDGET REQUEST	MANAGER RECOMMENDED
531200	MEDICAL EXAMINATIONS	600	80	600	50	600	300	525	300	300	
534050	TRASH REMOVAL	2,950	2,842	2,950	2,884	2,950	1,910	1,910	2,000	2,000	
540100	TRAVEL & PER DIEM	1,500	1,228	1,500	727	1,500	-	674	1,500	1,500	
541100	TELEPHONE	6,480	5,181	6,900	5,610	6,600	5,045	3,043	5,500	5,200	
543100	ELECTRIC	56,700	53,766	56,700	53,746	55,000	55,074	36,536	56,100	56,100	
543500	W & S Services	2,000	2,344	2,100	2,587	2,100	3,283	655	3,100	1,025	
545100	INSURANCE (AUTO)	8,700	8,125	8,125	7,273	7,450	8,644	6,040	8,825	9,500	
546100	REP. & MAINT-EQUIPMENT	8,000	7,443	7,000	12,267	7,000	7,025	5,420	7,000	7,000	
546200	REP. & MAINT-BUILDING	2,000	2,454	3,000	2,617	2,000	1,804	952	2,000	2,000	
546500	REP. & MAINT-VEHICLES	8,000	7,476	4,000	2,972	4,000	4,078	3,213	4,000	2,000	
551100	OFFICE SUPPLIES	500	661	500	27	500	279	409	500	500	
552000	UNIFORMS	300	-	300	470	300	317	220	300	300	
552100	OPERATING SUPPLIES	5,000	4,003	4,000	6,634	5,500	3,379	3,852	5,500	5,500	
552200	GAS & OIL	13,500	14,099	13,500	9,783	13,500	12,775	11,586	13,500	17,500	
553100	MOSQUITO CONTROL	17,000	6,434	26,000	25,837	17,000	15,332	7,026	20,000	20,000	
553200	ROAD MATERIAL & SUPPLIES	5,000	2,315	5,000	1,491	3,000	1,508	-	3,000	3,000	
554200	MEMBERSHIP, DUES & SUBS	500	1,177	1,000	878	1,000	500	500	1,000	1,000	
554300	EMPLOYEE DEVELOPMENT	2,500	400	2,500	-	2,000	-	975	2,000	2,000	
581001	CAPITAL LEASE	11,664	10,659	10,320	10,298	4,851	4,835	3,254	3,982	-	
633000	SIGNS	2,000	1,305	2,000	1,389	2,000	4,831	1,064	2,000	2,000	
644000	EQUIPMENT	2,000	308	2,000	449	2,000	-	1,863	2,000	2,000	
646000	EQUIPMENT/VEHICLES	7,000	-	-	2,396	-	-	-	-	2,000	
	Totals	163,894	132,300	159,995	150,385	140,851	130,919	89,717	144,107	142,425	



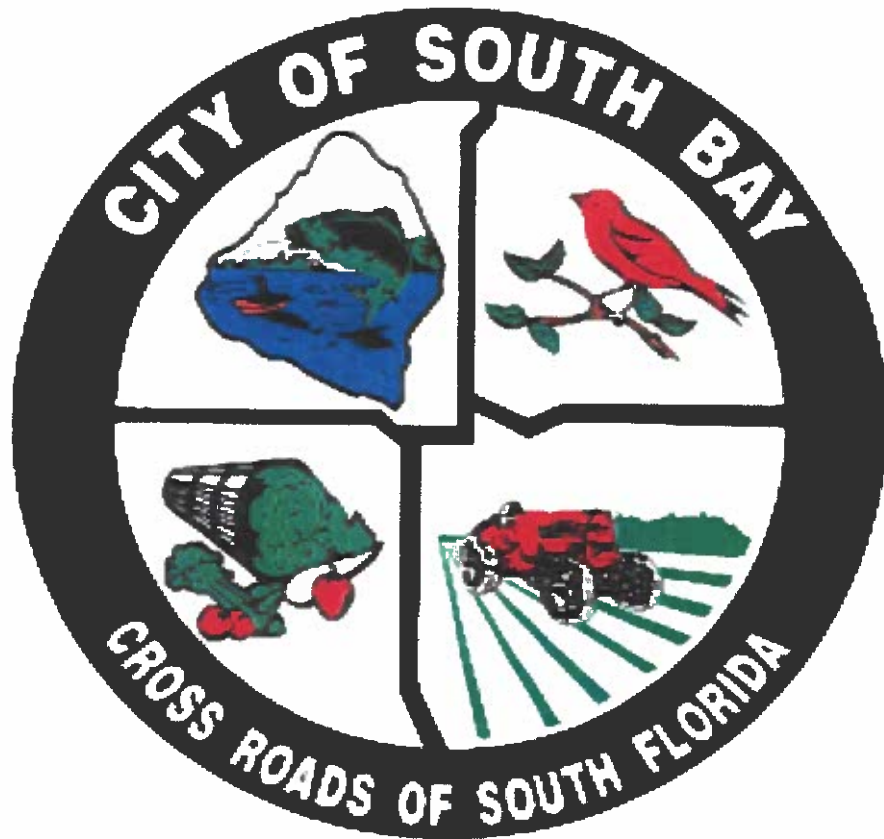
FY 2022-2023

Proposed Budget

Capital Project

**CITY OF SOUTH BAY
CAPITAL PROJECT - FUND 318
2022-2023**

	2019-2020		2020-2021		2021-2022		2022-2023
	BUDGET	YTD ACTUAL	BUDGET	YTD ACTUAL	BUDGET	YTD 9 Month	Proposed Budget
Revenues:							
318-033-331190 ARPA Grant	\$ -	\$ -	\$ -	\$ 32,037	\$ -	\$ -	\$ -
318-033-334410 PBC Grant	-	84,308	-	-	-	-	368,680
318-033-334411 DOT - Street Resurfacing	-	425,068	-	-	-	-	-
318-033-334412 DOT- Street Improve SW 10, MLK	1,307,813	105,300	1,190,813	5,850	2,065,747	-	1,196,663
318-033-334413 DOE Tanner Park Shelter	-	-	-	-	2,080,000	-	2,080,000
318-033-334414 Street Improvement - DOT	280,000	304,600	-	-	-	-	-
318-033-334415 DOT- Street Improve NW 10, MLK	-	-	-	-	-	-	880,747
318-033-334418 FL Division of Emergency Manage	124,416	76,000	-	19,000	-	-	-
318-033-334420 FL Division of Emergency Manage	307,500	247,826	-	-	-	-	-
318-033-334422 FL EPA Flood Controol	530,000	21,125	504,435	2,113	502,322	-	-
318-033-335180 Local Gov 1 Cent Sales Tax	255,000	226,701	212,500	270,766	266,673	192,189	245,500
318-036-361100 Interest Income	8,750	5,578	3,150	806	1,000	956	1,500
318-038-381001 Transfer In From GF	-	-	-	-	-	-	-
318-038-381440 Transfer In From Sanitation Fund Fund Balance	100,000 -	100,000 -	- -	- -	- -	- -	- -
Total Revenues	\$ 2,913,479	\$ 1,596,506	\$ 1,910,898	\$ 330,572	\$ 4,915,742	\$ 193,145	\$ 4,773,090
Expenditures:							
318-311-546100 Building Maintenance	\$ 174,416	\$ 80,234	\$ -	\$ 19,000	\$ -	\$ 3,900	\$ -
318-311-546125 Maintenance	-	14,830	-	-	-	-	-
318-311-546150 Park Improvement	-	3,800	-	200	-	-	-
318-311-546152 Cox Park Improvement	-	-	-	-	-	7,900	368,680
318-311-546155 Park - Design	307,500	247,826	-	-	-	-	-
318-311-546200 Street Improvement SW 10th	1,307,813	105,300	1,190,813	8,585	2,065,747	5,850	1,196,663
318-311-546201 Street Improvement NW 10th	-	-	-	-	-	48,610	880,747
318-311-546205 FL Division Mange. Flood	530,000	21,125	504,435	4,225	502,322	318	-
318-311-546210 Street Imp. Resurfacing Project	280,000	491,273	-	25,104	-	179,067	-
318-311-546211 DOE Tanner Park Shelter Project	-	-	-	-	2,080,000	-	2,080,000
318-311-546215 Local Street Improvement Project	-	423,279	-	640	-	-	-
318-311-546218 Local Street Improve City projrct Fund Balance/ Reserve	100,000 213,750	9,660 199,180	100,000 115,650	19,912	100,000 167,673	35,980	200,000 47,000
Total Expenditures	\$ 2,913,479	\$ 1,596,506	\$ 1,910,898	\$ 77,666	\$ 4,915,742	\$ 281,625	\$ 4,773,090



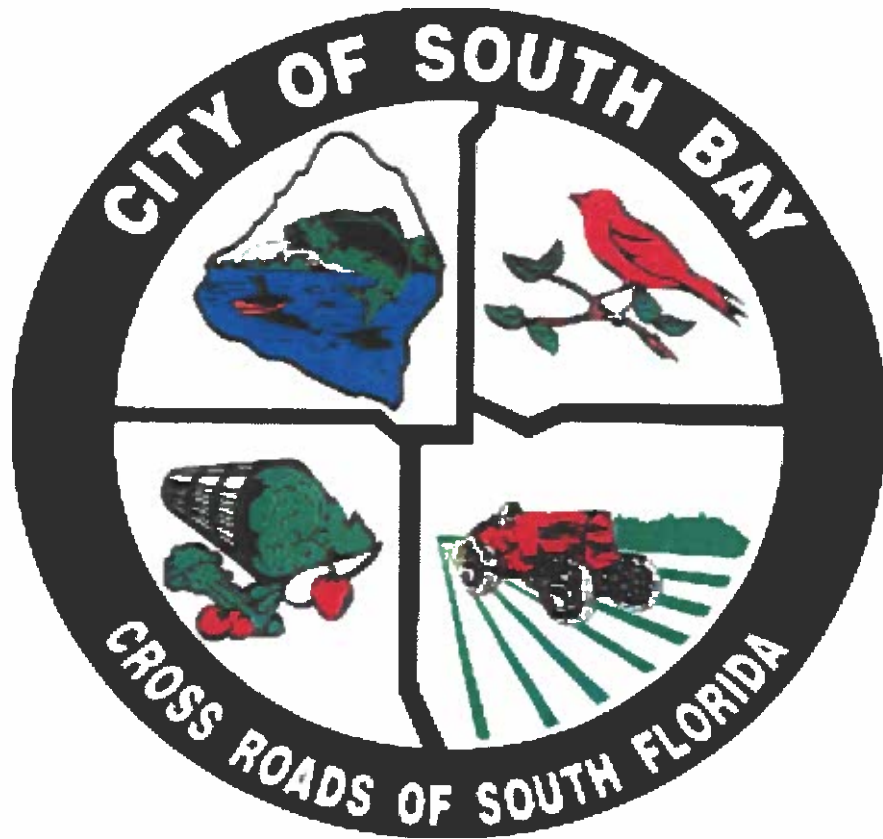
FY 2022-2023

Proposed Budget

Water and Sewer

**CITY OF SOUTH BAY
PROPOSED BUDGET - W&S (410)
2022-2023**

		<u>2019-2020</u>		<u>2020-2021</u>		<u>2021-2022</u>		% of Collection	<u>2022-2023 Proposed Budget</u>
		<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD 9 Month</u>		
<u>Revenues:</u>									
410-034-343910	Municipal Entity Revenue	\$ 152,750	\$ 153,460	\$ 152,750	\$ 158,310	\$ 153,000	\$ 106,339	70%	\$ 161,500
410-036-361100	Interest	3,250	1,714	1,500	218	300	366	122%	650
Total Revenues		\$ 156,000	\$ 155,174	\$ 154,250	\$ 158,528	\$ 153,300	\$ 106,705	70%	\$ 162,150
<u>Expenditures:</u>									
410-411-542200	Bank Charge	\$ 1,000	\$ 1,030	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	100%	\$ 1,000
410-421 -599100	City of Belle Glade	60,000	-	5,000	-	-	-	-	-
410-431 -546400	W & S Maintenance	-	-	-	-	-	-	0%	-
410-431-546600	Refund	-	-	-	-	-	-	-	-
410-431-571550	Loan P & I	31,540	3,716	-	-	-	-	0%	-
410-431-599000	Depreciation	-	2,570	-	-	-	-	-	-
410-441-581001	Transfer out to GF/Administ	13,220	13,220	50,102	50,102	20,000	-	0%	20,000
410-441-590000	Fund Balance/ Reserve	50,240	134,638	98,148	107,426	132,300	-	-	141,150
Total Expenditures		\$ 156,000	\$ 155,174	\$ 154,250	\$ 158,528	\$ 153,300	\$ 1,000	1%	\$ 162,150



FY 2022-2023
Proposed Budget
Sanitation

**CITY OF SOUTH BAY
PROPOSED BUDGET - SANITATION (440)
2022-2023**

	<u>2019-2020</u>		<u>2020-2021</u>		<u>2021-2022</u>		<u>% Of Collection</u>	<u>2021-2022 Proposed Budget</u>
	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD Actual</u>	<u>BUDGET</u>	<u>YTD 9 Month</u>		
<u>Revenues:</u>								
440-034-343411 GARBAGE REMOVAL FEE	\$ 555,000	\$ 563,455	\$ 555,000	\$ 567,014	\$ 555,500	357,430	64%	\$ 561,500
440-034-343414 TRASH REMOVAL	85,750	89,723	85,750	89,611	86,000	56,974	66%	88,000
440-034-343415 RECYCLING FEE	26,500	28,981	26,500	29,385	27,250	18,279	67%	28,500
440-036-361100 INTEREST	24,000	21,556	12,350	2,773	3,950	4,615	117%	5,750
Total Revenues	\$ 691,250	\$ 703,715	\$ 679,600	\$ 688,783	\$ 672,700	\$ 437,298	65%	\$ 683,750
<u>Expenditures:</u>								
440-811-544200 Bank Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
440-811-544400 Collection Fee	7,250	7,292	7,250	7,403	7,250	4,961	68%	7,350
440-811-544500 Contract Services	475,000	487,446	490,000	504,248	500,000	424,608	85%	515,000
440-811-54xxxx Refund	-	-	-	-	-	-	0%	-
440-900-581001 Transfer out to GF (Admin. Fee)	74,250	74,250	107,500	107,500	71,101	-	0%	68,450
440-900-581318 Transfer out to Capital Project	100,000	100,000	-	-	-	-	0%	-
440-900-599000 Fund Balance/ Reserve	34,750	34,727	74,850	69,632	94,349	-	-	92,950
Total Expenditures	\$ 691,250	\$ 703,715	\$ 679,600	\$ 688,783	\$ 672,700	\$ 429,569	64%	\$ 683,750